**CDOT Local Agency Web Resource**

**Flowchart 10: Project Acceptance**

**Local Agency Checklist**

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| --- | --- | --- |
|  | **Date Completed** | **Action** |
|  |  | **Conduct final project inspection**  |
|  |  | **LPA conducts final walk-through** |
|  |  | **CDOT performs the final inspection** |
|  |  | **LPA develops punch List** |
|  |  | **LPA confirms punch list is complete** |
|  |  | **LPA prepares final acceptance letter** |
|  |  | **LPA sends final acceptance letter to CDOT** |
|  |  | **Advertise for final settlement** |
|  |  | **Contractor prepares final documentation** |