**CDOT Local Agency Web Resource**

**Flowchart 1A: In-Kind Approval Process**

**Local Agency Checklist**

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| --- | --- | --- |
|  | **Date Completed** | **Action** |
|  |  | **Local agency review of in-kind guidance** |
|  |  | **In-kind checklist and requirements** |
|  |  | **LPA completes and submits in-kind request** |
|  |  | **LPA confirms pre-approved in-kind contribution and includes in SOW** |
|  |  | **LPA documents in-kind confirmation with reimbursement request** |