**CDOT Local Agency Web Resource**

**Flowchart 3: Project Development Process (NTP through PS&E Approval)**

**Local Agency Checklist**

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| --- | --- | --- |
|  | **Date Completed** | **Action** |
|  |  | **Notify CDOT you are ready to begin** |
|  |  | **Conduct IGA scoping meeting** |
|  |  | **Execute IGA** |
|  |  | **Initiate project development phase** |
|  |  | **Conduct design scoping review meeting (Flowchart 3A)** |
|  |  | **Right-of-way clearance (Must be completed prior to advertising the project)** |
|  |  | **Environmental clearance (Must be completed prior to advertising the project)** |
|  |  | **Utility and railroad clearance (Must be completed prior to advertising the project)** |
|  |  | **Conduct LPA public involvement** |
|  |  | **Prepare and transmit preliminary (30%) plans to CDOT** |
|  |  | **Conduct 30% Plan Review meeting** |
|  |  | **Conduct Field Review** |
|  |  | **Final design process (hydraulic submittals, if applicable)** |
|  |  | **Submit 90% plans, specifications and project cost estimates** |
|  |  | **90% Plan Review (FOR) meeting** |
|  |  | **Address Final Office Review comments and obtain clearance /certification letters** |
|  |  | **If proceeding to construction, next step is obtaining Concurrence to Ad. (Flowchart 6)** |