**CDOT Local Agency Web Resource**

**Flowchart 5B: LPA-Funded ROW Phase if Federal or State Funds Used in Any Phase of the Project**

**Local Agency Checklist**

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| --- | --- | --- |
|  | **Date Completed** | **Action** |
|  |  | **LPA initiates preparation of LPA ROW packet materials** |
|  |  | **LPA selects resources to assist with appraisal, appraisal review, acquisition and relocation** |
|  |  | **LPA contracts with consultant for services** |
|  |  | **LPA sends draft materials to region ROW manager** |
|  |  | **ROWPR meeting between region, LPA and stakeholders** |
|  |  | **LPA makes necessary revisions and resubmits ROW packet** |
|  |  | **Region ROW manager signs/approves final ROW plans** |
|  |  | **FMV issued/accepted** |
|  |  | **If applicable, LPA relocation agent prepares and submits acquisition stage relocation plan to CDOT** |
|  |  | **Acquisition process and relocation process initiated** |
|  |  | **Upon acquisition of all ROW, LPA certifies compliance with Uniform Act** |
|  |  | **Region ROW manager issues ROW clearance** |
|  |  | **LPA retains ROW documents** |