**CDOT Local Agency Web Resource**

**Flowchart 9C: Materials**

**Local Agency Checklist**

|  |  |  |
| --- | --- | --- |
|  | **Date Completed** | **Action** |
|  |  | CDOT prepares the CDOT Form 250 and CDOT Form 379 |
|  |  | CDOT Form 250, Materials Documentation Record, and CDOT Form 379, Independent Assurance Testing Schedule |
|  |  | Coordinate with independent assurance tester |
|  |  | Contracts with materials testing consultant |
|  |  | Prepare for preconstruction meeting |
|  |  | Conduct preconstruction meeting |
|  |  | Coordinate with independent assurance tester (if applicable) - The independent assurance tester |
|  |  | Complete and distribute final materials documentation |
|  |  | Receive COC for a product on the CDOT APL |
|  |  | Approve COC for a product on the APL and notifies Contractor |
|  |  | Accept manufactured products |
|  |  | Approval of mix designs, COCs and CTRs  |
|  |  | Notify contractor of mix design, COC or CTR approval |
|  |  | Complete and distribute final materials documentation |