Flowchart 10 – Project Acceptance

Construction Phase

CDOT

The Region Resident Engineer or CDOT Project Engineer performs the final project inspection and completes on-site visit information on the Form 1212, *Final Acceptance Report for Federal-aid Projects.*

10.3

Final Acceptance Letter

10.9

Region distributes final acceptance letter

10.11

Ad Notice

Local Public Agency/Consultant

START

Approximately two weeks prior to completion of construction, LPA schedules final walk-though

10.1

LPA conducts final walk-though

10.2

LPA develops punch list

10.4

LPA confirms punch list is complete.

10.6

LPA prepares final acceptance letter

10.7

LPA sends final acceptance letter to Region and to the contractor.

10.8

END

LPA advertises for final settlement and sends Ad notice to CDOT Region.

10.10

Contractor

Contractor completes punch list.

10.5

Project Acceptance stops time count and releases the contractor from liability and from repairs or maintenance to completed work.

Final Acceptance Letter

10.9

Contractor prepares and submits final documentation to LPA in order to receive final payment.

10.12