**EXHIBIT I**

COLORADO DEPARTMENT OF TRANSPORATION

CHECKLIST FOR BUSINESS RELOCATION

Project Code:

Parcel #:

Project #:

Real Estate Specialist:

Acquisition by:  State  Local Public Agency  Consultant

Taking:  Total  Partial

Acquisition type:  Negotiated  Administrative Settlement  Court Award

Final Acquisition Costs: $

Final Acquisition Date:

Owner  Tenant Name:

Subject Address:

Date of Occupancy:

Date Moved:

Replacement Business Site Address:

Moving Cost Type:  Commercial  Self (Low Bid Estimate)  Actual  In Lieu

Moving Costs Payment Date Approved:       $

In Lieu Payment Date Approved:       $

Site Search Payment Date Approved:       $

Reestablishment Date Approved:       $

Actual Direct Loss/Tangible Personal Property Date Approved:       $

Evaluation Items: Date

A. Relocation benefits adequately explained to displacees Yes No

B. Availability & information provided on replacement site Yes No

C. General Information Notice given (Business First Negotiation

Contact Letter/90-Day Notice Yes No

D. 30-Day Notice issued Yes No

E. Inventory of personal property obtained by CDOT at subject Yes No

F. All personal property from subject was removed Yes No

G. Moving cost adequately supported and paid Yes No

H. Business reestablishment costs supported and paid Yes No

I. Actual Direct Loss/Tangible Personal property supported and paid Yes No

J. Searching expenses adequately supported and paid Yes No

K. In Lieu payment adequately supported and paid Yes No

L. Reestablishment payment adequately supported and paid Yes No

M. Action Appealed? Yes No

If yes, explain board’s decision:

N. Relocation conducted with evidence of discrimination Yes No

If yes, explain:

O. Agent log signed by agent who negotiated with business owner/tenant Yes No

General comments on overall handling of this relocation:

Reviewed by:       Date: