

CDOT Right of Way Manual, Chapter 4 - Section

SECTION 6 – LAND SURVEY IN MEMORANDUM OF AGREEMENT

Items included in the agreement requesting monument replacement by the Department surveyor are not appropriate due to the liability associated with the monument placement.

If the landowner requires that certain monumentation to be performed as part of the negotiations, a private land surveyor must perform the work. If the Department would hire the surveyor, it must be done through the consultant agreement process. The hiring cannot be done through purchasing with a purchase order.

If surveying is required, the negotiator should get an estimate from a reputable surveying company for the required work. The estimate shall be reviewed and approved by the Region Survey Coordinator for reasonableness. The amount of the estimate shall be included on the agreement as expenses incidental to conveying the real property. When the agreement is sent to the Central Office for the ordering of the warrant, a separate warrant shall be issued for these incidental expenses unless the warrant is issued to a title company for closing.

All monies shall be paid directly to the property owner. It shall be the property owner's responsibility to hire a survey company to perform the work. The property owner shall be reimbursed after the work has been completed.