COLORADO DEPARTMENT OF TRANSPORTATION

OJT PILOT PROGRAM/TRAINING PLAN APPLICATION

Tear out this form and complete it as part of your training plan. Attach any supporting documentation you feel is necessary, then mail it to:

OJT Program Manager - Staff Construction
4201 East Arkansas Avenue
Denver, Colorado 80222

1. Date	2. Company name	Phone #

3. Company address

city	state	zip

4. Classifications of work in which training will be provided:

a.	b.	c.
d.	e.	f.

5. Affirmative Action Goals:

For each classification listed above, identify the total number of full time employees your company continuously employed in the state from July 1 to August 31. Of those employees, identify the total number and the percentage of women and minorities. Based on the location of your business headquarters (or primary in-state office if your business headquarters is located out of state), use the attachment to identify classifications with minority and/or female under-utilization:

Training classification	Total employees	Total minority employees	% of minority employees	Under-represented yes	Under-represented no	Total female employees	% of female employees	Under-represented yes	Under-represented no
a.									
b.									
c.									
d.									
e.									
f.									

6. Based on the information in #5 identify a specific long term affirmative action goal or goals for your pilot training program. Goals must address specific areas of identified under-representation.

7. Identify short term objectives which are necessary to achieve the goal(s) and the anticipated completion date:

8. Trainee commitment:

9. Names of trade or labor organizations you will be using:

Signature of person responsible for company training programs

Signature	Title