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| COLORADO DEPARTMENT OF TRANSPORTATIONCONDEMNATION MEMORANDUM AND CHECKLIST | Project Code:       |
|  | Parcel No:       |
|  | Project No:       |
|  | Region:       | County:       |
| OWNERS OF RECORD |
| Names/Addresses (cannot be a PO Box) | Nature of Interest | Recorded Information |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
| **OTHER PARTIES OF INTEREST: BENEFICIARIES, LIEN HOLDERS, JUDGEMENTS, LESSEES, WATER, ETC**. |
| Names / Addresses | Nature of Interest | Recorded Information |
|       |       |       |
|       |       |       |
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|       |       |       |
|       |       |       |
| APPRAISAL DATA |
| Appraiser Name/Address/Phone # | Land Value (Including TEs and Land Parcels) | Improvements | Damages/ Benefits | Total |
|       | $      | $      | $      | $      |
|       | $      | $      | $      | $      |
|       | $      | $      | $      | $      |
| Review appraiser: Has landowner’s appraisal been reviewed? [ ] YES [ ] NOAttach copies of all CDOT appraisals, property owner appraisals and FMVS. |
| ACQUISITION DATA |
| Description of improvements taken:       |
| Status of taxes:       Attach current treasurer’s certificate of taxes due |
| Who is in possession of the premises?Name:       | [ ] Owner [ ] Lessee[ ] Family [ ] TenantIf ownership is leased, attach a copy of the lease. |
| Address:       |
| Is this a total taking or part of the total ownership? [ ] Partial [ ] Total Taking |
| Is Hazardous Waste Involved? [ ] No [ ] Yes (Attach a copy of the PSI) |
| If access rights are to be limited, what means of ingress and egress are left for, or to be provided to, the owner?       | Will the owner stipulate to possession?[ ]  Yes [ ]  No |
| Opposing Attorney: - Phone #     Name:      Address:      City      State       Zip Code       | Detail negotiations with owner: |
|  | Amount Offered For: | The Land | $      |
|  |  | Improvements Taken | $      |
| Public Trustee: - Phone #     Name:      Address:      City      State       Zip Code       |  | Damages/Benefits | $      |
|  |  | Land Rental | $      |
|  |  | Remainder(s) | $      |
| County Treasurer: - Phone #     Name:      Address:      City      State      Zip Code       | Total amount of offer | $      |
|  | Salvage Value | $      |
|  | Attach copy of original offer letter, final letter/letter of compromise and any counteroffers. |
| Owner’s reasons for rejecting the offer:       |

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| Project Code:       | Parcel No.:       | Project No.:       |
| NEGOTIATOR’S DATA |
| Attach copy of the completed, signed Parcel Negotiation Record and Certificate, CDOT Form #273.Attach copy of all correspondence with owner or owner’s representatives. |
| Has the owner entered into any agreement with CDOT?[ ] Yes [ ]  No Explain:        | Is wetlands, gravel, drainage, water rights, access, noise an issue? [ ] Yes [ ]  No [ ] UnknownExplain:        |
| Attach a copy of any agreement and closing statement, (possession, crop damage, ditch, and construction features). |
| **MEMORANDUM OF OWNERSHIP/TITLE COMMITMENT** |
| Has title work been updated to within 90 days of this action? [ ] Yes [ ]  NoAttach legible copies of all conveyance documents, deeds of trust, easements and other encumbrances affecting the acquisition. |
| Is there a problem getting releases?[ ] Yes [ ]  No [ ]  UnknownExplain:        | Is there a severed mineral interest that may affect the sub-surface support?[ ] Yes [ ] No [ ] UnknownExplain:        |
| UTILITIES/OTHER EASEMENTS |
| Will utility or other easements remain within the acquisition? [ ]  Yes [ ]  NoExplain:       Attach copy of the common use agreement if applicable | Will it be necessary to relocate any utilities because of the acquisition? If no, explain below.[ ]  Yes [ ]  NoExplain:       If so, has a utility relocation agreement been executed?[ ]  Yes [ ]  NoAttach copy if available |
| **LEGAL DESCRIPTIONS AND MAPPING** |
| Attach two copies of the line sheets outlining parcels and easements to be acquired. |
| Attach copies of the latest real property and access descriptions used in negotiations including temporary easements. |
| Attach full size copy of all subdivision plats including signature pages. |
| Do fair market value areas correspond with descriptions and plans? [ ] Yes [ ] No |
| Are all easements affecting the acquisition shown on the line sheets and ownership map? [ ]  Yes [ ]  NoExplain:       | Are all easements affecting the remainder shown on the line sheets and ownership map?[ ] Yes [ ] NoExplain:        |
| Are all signs, wells, improvements, utilities, and flood plains, planned roads that affect the acquisition shown on the line sheets and ownership map?[ ] Yes [ ]  NoExplain:        |

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| Project Code:       | Parcel No.:       | Project No.:       |
| PROJECT DATA |
| Is immediate possession required?[ ] Yes [ ] No | Is the parcel on a virgin alignment?[ ] Yes [ ] No | Freeway resolution?[ ] Yes [ ] No If yes, #      |
| Pending construction | Future right of way (attach copies) |
| Proposed ad date:       | Are right of way funds in the five-year program?[ ] Yes [ ] No |
| Construction budgeted?[ ] Yes [ ]  No | Has the environmental assessment been approved?[ ] Yes [ ] No |
| Region Right of Way Manager: - Phone #      Name:      Address:      City       State       Zip Code       |
| Resident Engineer: - Phone #      Name:      Address:      City       State       Zip Code       |
| Utility Engineer: - Phone #      Name:      Address:      City       State       Zip Code       |
| Remarks of real estate specialist which may aid attorneys in the prosecution of the action:       |
| Region Approval | Real Estate Specialist | Date      |