



COLORADO

Office of the State Controller

Department of Personnel
& Administration

1525 Sherman St.
Denver, CO 80203

October 30, 2017

Dear Vendor,

The purpose of this letter is to inform you that the State of Colorado has engaged Finix, a firm specializing in the performance of recovery audits. Finix will conduct an audit of payments made by the State to vendors for Fiscal Years 2015, 2016, and 2017. Finix will conduct this audit from October 2017 through April 2019, unless rescinded earlier or extended beyond that date. The audit is required by Colorado Statute C.R.S. 24-30-203.5.

The audit seeks to identify improper payments made by the State to vendors. Such payments could include duplicate payments; invoicing and pricing errors; payments to ineligible entities; failure to apply authorized discounts, rebates, or other allowances; payments for goods or services not received; noncompliance with contracting terms and conditions; or any other payments made that were caused by other inadvertent errors or overcharges.

We request that your organization provide timely and complete responses to Finix's inquiries and extend them the same courtesies and responsiveness as you would officials with the State of Colorado. The Office of the State Controller is authorizing Finix to act on the State's behalf on matters concerning questions on payments related to the State's accounts payable and purchasing functions and make requests for obtaining copies of:

1. Invoices from vendors related to State purchases
2. Vendor accounts receivable and associated statements from vendors for goods and services purchased by the State
3. Pricing information from vendors related to State purchases

If Finix identifies an improper payment to a vendor, either Finix or the State will contract you to confirm the improper payment. If a payment is confirmed to be improper, you should remit your payment to Department of Personnel and Administration (DPA) Accounting, 1525 Sherman Street (5th floor), Denver, CO 80203. DPA has been designated as the responsible office for managing the collections process under the recovery audit.

Should you have any questions or concerns regarding the recovery effort and Finix's role in performing the audit and associated collection services please contact Jeff Lee (303.866.2733) or Bradley Treiber (303.866.5830) of my staff.

Sincerely,

Robert Jaros, CPA, MBA, JD
Colorado State Controller

