



**September 4, 2009
Teleconference
Watkins, Colorado**

BOARD MEETING

MEMBERS PRESENT:

Harold Patton	Chairman
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	
Debra Wilcox	

MEMBERS ABSENT:

Dale Hancock	Vice Chair
Dave Ubell	

OTHERS PRESENT:

Travis Vallin	Director, CDOT – Division of Aeronautics
Scott Brownlee	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics

1. Meeting commenced at 9:36 A.M.
2. Travis Vallin explained to the Board the process of holding a Board meeting via teleconference. Travis stated that there was a public notice posted (both on our website and at the office) of the meeting giving the date, time, agenda items and the phone number to dial into the teleconference. Travis said that since we no longer have monthly Board meetings, we will, on occasion, hold meetings by way of teleconference. Travis added that this is the process the Transportation Commission uses and that it has been approved by the Attorney General's Office.

3. CALL TO ORDER

Harold Patton stated that a quorum is present and called the meeting to order.

4. 2009 NBAA SUPPLEMENTAL FUNDING REQUEST – Kaitlyn Westendorf

Kaitlyn said that last December, the Board approved \$60,500 for the Colorado Pavilion at the NBAA National Convention in Orlando on October 20-22, 2009. In an effort to continue enhancing the Colorado booth, we went out to bid for a new design that would add a sense of uniformity to our booth. The suggested new look will incorporate the same type tower structure that was used last year, but instead of renting the tower, we would purchase it. The bid consists of 12 exhibitor stations to accommodate the 11 airports in attendance, as well as a booth for the Division, which includes carpet, chairs and other furnishings that have been previously rented. This purchase will streamline the process of NBAA for years to come and will provide a cost savings of approximately \$25,000 annually. Travis added that the Staff recently reviewed the materials that will be used for the new booth and they are durable, lightweight for shipping purposes and expected to last for several years. In order to carry out the bid, we are in need of an additional \$26,000, some of which (approximately \$8000) will be returned to the fund upon reimbursement from the participating airports. The Staff is in support of this project. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded. Joseph Thibodeau wanted to clarify that the \$26,000 requested was in addition to the \$60,500 already awarded in December and Kaitlyn said yes. Joseph asked if this change was brought about due to the Division deciding to own the booth versus renting or if this change was brought about by something at NBAA. Kaitlyn said that last year we rented part of the booth and owned part of the booth and that each airport brought their own pop-up displays, which made the whole booth appear somewhat hodgepodge. Joseph then asked how the booth will be transported and Kaitlyn responded that the bid includes shipping and once the event is finished, the Division will store the booth. Joseph asked again about the decision to purchase, rather than rent the booth. Travis said that the original intent was to purchase the booth for NBAA this year and we felt that the amount requested would be enough to do that, but the lowest bid received was \$26,000 over the amount we'd obtained from the Board. Louis Spera said he sees the value in the CAB to continue to fund participation in NBAA. Debra Wilcox added that it is furthering our goals and objectives under the Statewide Plan and Harold Patton agreed.

The MOTION carried unanimously.

5. EAGLE COUNTY RADAR TOWER DISPLAY & APPROACH CONTROL COMMUNICATIONS FUNDING REQUEST – TRAVIS VALLIN

Travis said that during the time that he and Bill Payne have been working on the radar program and looking for ways to enhance safety and operations, one issue they discovered is the lack of radar display in the Eagle tower. Although the BI-6 radar feeds data to Denver Center, the controllers in the Eagle tower cannot view it. We suggested to the FAA that they install a radar display for the controllers. The FAA agreed that the idea will enhance safety and operations, but the funding was unavailable for 8-10 years. We feel that this is a high enough priority that the Board and the Division should help make this happen. The cost for this equipment is \$338,664.70 and is included in the Phase II Radar budget.. Eagle County is supportive of this project and willing to pay half. We are asking that the Board authorize the Division to provide the entire amount up front to the FAA and Eagle County will reimburse us half at a later date. Dennis Heap made the MOTION to approve this request and Joseph Thibodeau seconded and it was opened for discussion. A couple of Board members expressed concern that there would be on-going costs or grant requests as a result of this project. Travis assured them that there would be no more on-going costs and that Eagle County would not submit a grant request for their share.

The MOTION passed unanimously.

NOTE: All Grant requests included a standard Grant Evaluation Form and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

6. OTHER MATTERS BY MEMBERS

Travis informed the Board that next week is the NASAO Annual Convention in Tucson, Arizona. The Governor has put a moratorium on all out of state travel that is not directly related to projects, so yesterday Travis made the decision not to ask to attend the conference. Today, Travis received a phone call from NASAO advising that the Division has won the NASAO 2009 Most Innovative State Award for our leadership in the development of an data collection system to transfer non-Federal AWOS information into the National Database. This is the third such award that the Division has received from NASAO. Harold expressed his regret that we would not have a representative at the conference to accept the award. Travis agreed, but stated that since there may be a need to travel to Washington D.C. for the Radar Project in the near future, he'd forgo this trip to Arizona. The Board concurred that this was a wise choice.

17. ADJOURNMENT

The meeting adjourned at 10:05 A.M.