



**January 27, 2010
CDOT Headquarters
Denver, Colorado**

GRANT HEARINGS

MEMBERS PRESENT:

Harold Patton	Chairman
Dale Hancock	Vice Chair
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	

OTHERS PRESENT:

Scott Brownlee	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
John Sweeney	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Tim Barth	Vance Brand Airport
Peggy Catlin	CDOT – Deputy Executive Director
Zachary Colescott	Leadville – Lake County Airport
Jim Elwood	Aspen – Pitkin County Airport
Dave Gordon	Fort Collins – Loveland Airport
Bill Hamilton	AOPA
Penny Hamilton	
Francey Jesson	Aspen – Pitkin County Airport
Ken Lawson	Front Range Airport
Chris Lee	Vance Brothers
Steve Lee	DIA
Kenny Maenpa	Rocky Mountain Metropolitan Airport
Carl Martin	Vance Brothers

Lea Mason	CDOT Internal Audit
Bill Payne	William E Payne & Associates
Neil Rood	Rood & Associates
Dave Ruppel	Yampa Valley Regional Airport
Mark Shomshow	Vance Brothers
Skip Spear	Office of the Attorney General
Casey Tighe	CDOT Internal Audit
David Ulane	Aspen – Pitkin County Airport
Travis Vallin	Jviation
Terry VanSant	VanSant Group
Brett Wawers	Lamp Rynearson

1. Meeting commenced at 1:35 P.M.

2. APPROVAL OF CAB MEETING MINUTES JANUARY 13, 2010

Harold Patton advised the Board that he would entertain a MOTION to approve the minutes from the CAB meeting on January 13, 2010. Louis Spera made the MOTION to approve the minutes and Dennis Heap seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

There are no amendments to the agenda.

4. BOARD MEMBER REPORTS

Debra Wilcox had nothing to report. Louis Spera said that Pueblo has hired Mark Lovin as their new airport manager, effective February 1st. Dennis Heap thanked those who attended last night's going away party for Travis Vallin. He also reminded everyone that tonight is the Legislative Reception at the Brown Palace. Dale Hancock said the Western Slope has received a lot of snow. Dave Ubell had nothing to report. Joseph Thibodeau gave a brief update on recent happenings at Colorado Pilots Association.

5. PUBLIC COMMENTS

There were no public comments.

6. BUDGET UPDATE – John Sweeney

John Sweeney briefed the Board on the discretionary fund balance, explaining that if the ‘Consent Agenda Items’ and the ‘Individual Action Items’ are approved today, the remaining discretionary fund balance will be \$963,053. John added that the amount of funds that have been liquidated this fiscal year is \$113,723.15.

7. AUDIT RECOMMENDATIONS IMPLEMENTATION UPDATE – SCOTT BROWNLEE/SKIP SPEAR/CASEY TIGHE/LEA MASON

Scott Brownlee advised the Board that the Division is scheduled for an update with the Legislative Audit Committee on February 2nd. Scott will attend, as well as Debra Wilcox, Joseph Thibodeau, Skip Spear, Russell George, Peggy Catlin and Heather Copp.

7.1 CAB Policies and Procedures:

Joseph Thibodeau acknowledged the tremendous work of Skip Spear and Debra Wilcox in preparing the draft version of the ‘Colorado Aeronautical Board Governance Documents’ manual. Joseph then spoke briefly about each section within the manual. Skip concluded by recognizing the time and effort that Joseph and Debra have contributed to this document. Joseph Thibodeau made the MOTION that the Board review the document and provide feedback to he or Debra by February 10th, at which time the document could be revised and prepared for adoption during a teleconference to take place on February 19th and Debra Wilcox seconded.

The MOTION carried unanimously.

8. 2010 GRANT HEARINGS

Scott Brownlee started by explaining how the Division and the Board arrived at the Consent Agenda Items. The requests that involve a conflict of interest or a perceived conflict of interest will be voted on separately.

8.1 Consent Agenda Items – Kaitlyn Westendorf

Kaitlyn Westendorf requested Board approval of the 2010 CDAG Consent Agenda. The list includes projects at 45 Colorado airports and the Colorado Airport Operator’s Association. These projects were placed on the Consent

Agenda by the Board at the Grant Reviews on December 16, 2009 and January 13, 2010. The requests total \$4,918,873 of CDAG funds to be added to \$3,243,758 of local funds and \$58,991,298 of federal funds for a total of \$67,153,929 in overall project costs. Dave Ubell made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

8.2 Front Range Airport – TK Gwin

TK Gwin said that Front Range Airport is requesting match on federal funds to rehab Taxiway 7C, as well as 80/20 split for an environmental review and to purchase an ARFF vehicle and equipment. The total amount requested from the State is \$157,499. The staff supports this request. Louis Spera made the MOTION to approve this request and Debra Wilcox seconded. Dennis Heap abstained from the vote.

The MOTION carried unanimously.

8.3 Garfield County Regional Airport – Scott Brownlee

Scott Brownlee said that Garfield County Regional Airport is requesting the second phase of a three year funding request to match federal funds to upgrade the runway 8/26 to a reference code DII airport. The total amount requested from the State is \$250,000. The staff supports this request. Joseph Thibodeau made the MOTION to approve this request and Dennis Heap seconded. Dale Hancock abstained from the vote.

The MOTION carried unanimously.

8.4 Glenwood Springs Municipal Airport – Scott Brownlee

Scott Brownlee said that Glenwood Springs Municipal Airport is requesting 80/20 split for a project consisting of crack sealing the runway and taxiways, patching a low spot on the runway, applying a seal coat to the runway and repaint the pavement markings. The total amount requested from the State is \$87,290. The staff supports this request. Dennis Heap made the MOTION to approve this request and Debra Wilcox seconded. Dale Hancock abstained from the vote.

The MOTION carried unanimously.

8.5 Pueblo Memorial Airport – John Sweeney

John Sweeney said that Pueblo Memorial Airport is requesting match on FAA funds for the runway project, which will include the design and construction of the training runway. The total amount requested from the State is \$219,737. The staff supports this request. Dennis Heap made the MOTION to approve this request and Dave Ubell seconded. Louis Spera abstained from the vote.

The MOTION carried unanimously.

8.6 McElroy Field- Kremmling – TK Gwin

TK Gwin advised the Board that this request was originally on the Consent Agenda for \$101,082. Subsequently, the FAA has added more money to this project so the new amount requested from the State is \$107,257. The project remains the same; to expand the apron and pavement maintenance on apron and taxiway access. The staff supports this request. Dave Ubell made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

8.7 Vance Brand Municipal Airport-Longmont – TK Gwin

TK Gwin said that Longmont originally requested 80/20 split to repaint airfield and navigational markings in the amount of \$80,000. TK reminded the Board of the past events surrounding Longmont's issues with prairie dogs. This, coupled with possible changes in the scope and funding levels from the FAA, makes the request premature; therefore it is requested that it be tabled until the meeting on April 1st. This will provide an opportunity to confirm that Longmont has solved their prairie dog problem and that the FAA has better identified the scope and funding available to Longmont. Dave Ubell made the MOTION to table this request until April 1st and Joseph Thibodeau seconded.

The MOTION carried unanimously.

NOTE: All Grant requests included a standard Grant Evaluation Form and were found by the Staff to be in the best interest of Statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

John Sweeney concluded by presenting the Board with a summary of the 2010 CDAG program, which highlighted the following items:

- 49 Airports and CAOAs will be recipients of grants
- \$5,734,481 will be granted, making it the largest grant cycle ever
- Projected year end fund balance will be \$4 million, which falls within the range established at the August meeting
- Leveraged an estimated \$85 million in FAA funds

9. MOUNTAIN RADAR PHASE II UPDATE – Bill Payne

Bill Payne gave the Board a brief update on the status of Phase II of the Mountain Radar Project and the progress that has been made in partnering with the FAA on this important endeavor.

10. PROPOSED CALENDAR

As determined today, there will be a teleconference held on February 19th at 10:00 A.M.

11. OTHER MATTERS BY MEMBERS

No other matters were discussed.

12. ADJOURNMENT

The meeting adjourned at 2:30 P.M.