



**March 22, 2011  
Front Range Airport  
Watkins, CO**

**Board Meeting**

**MEMBERS PRESENT:**

Harold Patton	Chairman
Dale Hancock	Vice-Chair
Dennis Heap	Secretary
Louis Spera	via teleconference
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	via teleconference until 11:00 A.M.

**OTHERS PRESENT:**

Dave Gordon	CDOT – Division of Aeronautics
Scott Brownlee	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
John Sweeney	CDOT – Division of Aeronautics
Richard Baker	Fremont County
Walt Barbo	Colorado Pilots Association
Walt Bell	Colorado Pilots Association
Peggy Catlin	CDOT – Deputy Director
Greg Dyer	FAA – Denver ARTCC
Don Hunt	CDOT – Executive Director
Karen Patton	
William Payne	WEPA
Megan Quitter	Wings Over the Rockies Museum

Bill Totten  
Darci Wert

Colorado Pilots Association  
Pegasus

1. Meeting commenced at 10:03 A.M.

2. ***APPROVAL OF CAB MEETING MINUTES FROM JANUARY 24, 2011***

Harold Patton advised the Board that he would entertain a MOTION to approve the minutes from the CAB meeting on January 24, 2011. Dennis Heap made the MOTION to approve the minutes and Dave Ubell seconded.

The MOTION carried unanimously.

3. ***AMENDMENTS TO THE AGENDA***

David Gordon advised the Board that the Division has added item number 12, the Gunnison State Infrastructure Bank (SIB) request.

4. ***BOARD MEMBER REPORTS***

Joseph Thibodeau advised the Board that a group of GA pilots recently volunteered their time and equipment to fly 50 children cancer patients to Aspen. At this time, Peggy Catlin took a moment to introduce the new CDOT Executive Director Don Hunt to the Board. Don spoke briefly to the Board about his background and his plans for CDOT in the near future. Dale Hancock thanked Greg Dyer for his assistance on the wording for an Aviation Resolution for Club 20. Dennis Heap summarized the current trends the GA airports are experiencing in relation to fuel sales and operations. Dave Ubell, Debra Wilcox and Louis Spera had nothing to report.

5. ***PUBLIC COMMENTS***

There were no public comments.

6. ***DIRECTOR'S REPORT – DAVE GORDON***

Dave Gordon referred to a memo that was provided to the Board and spoke briefly about a few of the topics contained in the memo.

**7. FINANCIAL REPORT – GREG GOLDMAN**

Greg Goldman referred to a handout provided to the Board that outlines the consolidated financial results of the Division's operations for the period ending February 28, 2011. Greg said that he is forecasting an uncommitted fiscal year end fund balance of \$6.4 million.

**8. WAM – PHASE III**

Bill Payne introduced Greg Dyer to the Board before giving a quick overview of Phases I, II and III. Greg told the Board of some situations where the radar project has been extremely beneficial to the air traffic controllers at the FAA. Bill presented a slideshow that demonstrated how the radar project works.

8.1 Phase III Concept Update & Approval – Bill Payne

Bill outlined the concept of Phase III. No Board action was required.

8.2 Phase III Board Budget Commitment – Dave Gordon

Joseph Thibodeau made the MOTION to formally encumber funds in the amount of \$5 million for the Phase III Radar Project and Dave Ubell seconded.

The MOTION carried unanimously.

Dave Ubell added that it is imperative that the local governments be kept informed throughout the duration of the project.

**9. ON SITE VISIT POLICY UPDATE – JOHN SWEENEY**

John Sweeney advised the Board that the existing On Site Visit Policy outlines criteria used to determine the amount of risk involved with each grant. The wording in one section currently states "The amount of the grant, \$0 - \$250,000". Due to the increase in grant dollars given this year, the Division would like to revise that language to say "The amount of the grant, \$0 - max grant amount." Dave Ubell made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

**10. 2011 ON SITE VISIT PLAN – JOHN SWEENEY**

John Sweeney said that in coordination with the “On Site Visit Policy” approved by the Board, the Division used a risk based approach to evaluate the recently approved 2011 CDAG grants. As a result, the Division would like to conduct site visits at the airports in Lamar and Walden. In addition to those two inspections, the Division will continue to take advantage of other travel throughout Colorado to visit as many airports and projects as possible. Joseph Thibodeau made the MOTION to approve this request and Dennis Heap seconded.

The MOTION carried unanimously.

**11. EDUCATION POLICY DISCUSSION – DAVE GORDON & DARCI WERT**

Dave Gordon led into the Education Policy Discussion by introducing Darci Wert and asking the Board to consider comments referencing an Education Policy that the staff would incorporate into a draft for future Board review. After Darci’s presentation, the Board expressed a desire for more time to review the educational information. Harold Patton stated that the Board would provide comments at a later time. Dale Hancock made the MOTION to recognize receipt of the education information and Joseph Thibodeau seconded.

The MOTION carried unanimously.

**12. GUNNISON SIB REQUEST – SCOTT BROWNLEE**

Scott Brownlee advised the Board that Gunnison has applied for an SIB loan to assist in the reconstruction of the commercial ramp. This request is for \$1 million and will be combined with the balance of their 2010 FAA entitlement dollars, all of their 2011 FAA entitlement dollars, as well as their 2011 CDAG grant and local match. The total project cost is estimated at \$2,630,809. Joseph Thibodeau made the MOTION to approve this request and Dennis Heap seconded. Due to his affiliation with the FBO in Gunnison, Harold Patton recused himself from the vote.

The MOTION carried unanimously.

**13. PROPOSED CALENDAR**

The next meeting will be held in Pueblo on June 24, 2011.

**14. OTHER MATTERS BY MEMBERS**

There were no other matters.

**15.** The meeting adjourned at 11:40 A.M.