



**May 31, 2012**  
**Vail Marriott Mountain Resort**  
**Vail, CO**

**Board Meeting**

**MEMBERS PRESENT:**

Harold Patton	Chairman
Dale Hancock	Vice-Chair
Kenny Maenpa	
Louis Spera	
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	

**OTHERS PRESENT:**

Dave Gordon	CDOT – Division of Aeronautics
Scott Brownlee	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Richard Baker	Fremont County
Kendra Cross	USDA
Gary Cyr	Greeley-Weld County
Scott Storie	Centennial Airport
Troy Stover	Colorado Springs Municipal Airport
Dave Ulane	AOPA

1. Meeting commenced at 1:33 P.M.

**2. AMENDMENTS TO THE AGENDA**

There were no amendments to the agenda.

**3. BOARD MEMBER REPORTS**

Debra Wilcox, Louis Spera, Dave Ubell and Kenny Manepa had nothing to report. Dale Hancock invited everyone to the Garfield County Airport Airshow to be held July 13<sup>th</sup> and 14<sup>th</sup>. Joseph Thibodeau announced that the Wings Over the Rockies Museum and the Experimental Aircraft Association will be at Centennial Airport next weekend.

**4. PUBLIC COMMENTS**

There were no public comments.

**5. FINANCIAL REPORT**

Greg Goldman referred to several spreadsheets provided to the Board that outlined the status of the Division's finances for FY12 and forecasts for FY13. Greg informed the Board that \$25.7 million has been returned to local airport operating authorities, as required by statute. Greg added that the uncommitted fund balance after Board action today will be approximately \$9.8 million. Based on forecasted revenue for FY13 of \$42.8 million, at least \$15.5 million will be available for CDAG awards.

**6. BUDGET APPROVALS – GREG GOLDMAN**

6.1 Administrative Budget Approval

On behalf of the Division, Greg asked the Board to approve the 2013 Administrative Budget in the amount of \$946,012. Louis Spera made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

## 6.2 2013 Re-appropriations Request

On behalf of the Division, Greg asked the Board to approve the 2013 Re-appropriations request in the amount of \$29,710,000. Joseph Thibodeau made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

## **7. 2013 DIVISION FUNDING REQUESTS**

### 7.1 Consent Agenda – Kaitlyn Westendorf

Kaitlyn Westendorf explained that per the audit, we liquidate non-committed funds at the end of each fiscal year and make a request for the required amount of each project annually at the beginning of each year. The Board was provided an outline of funding requests for continuing Division projects with a total dollar amount of \$10,854,491. Louis Spera made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

### 7.2 FAA Grant to Include PCI & MRD – Scott Brownlee & TK Gwin

Scott explained that each year the Division receives an Airport Improvement Program (AIP) grant from the FAA for purposes of continual state airport system planning responsibilities. Scott is requesting \$139,000 for matching funds and overmatch for the Division's FY13 grant from the FAA, as well as necessary travel and additional funding for Pavement Condition Indexing (PCI) at non-NPIAS airports. This amount also re-requests the matching funds and overmatch for the Division's FY12 FAA grant, as it is not under contract yet. TK added that this request will consist of an *additional* \$65,000 to conduct a Materials Related Distress research and development program, to be done in concert with the PCI process at Colorado Springs Airport this year. The exact cost is still being finalized, but is estimated to be less than \$120,000. The FAA has included this as a part of the Planning Grant to the Division and is contributing \$54,522. Colorado Springs has been asked to contribute 10%. TK said that the hope is that this will become part of the FAA National requirements for paving management. The total amount requested for matching the FAA Grant is \$204,000 and the staff supports this request. Joseph Thibodeau made the MOTION to approve this request and Debra Wilcox seconded.

The MOTION carried unanimously.

### 7.3 Crack fill – TK Gwin

TK is requesting to fund the annual crack fill material rebate program, which has been a successful program for several years. This amount will also include the purchase of three crack fill machines for transfer to airports. We haven't identified which airports these machines will go to yet, but they will be spread out so that other airports can have access to use them. This request is for \$250,000; \$50,000 for the materials and \$200,000 for three machines. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded.

The MOTION carried unanimously.

### 7.4 WIMS – TK Gwin

TK said that in 2010 the Board approved \$100,000 for the development of a Web Based Information Management System (WIMS). We have recently completed the first phase which allows each airport to log into and have an account that allows them to change and submit their annual Capital Improvement Plan (CIP), grant requests and reimbursement requests. The next phase will include the completion of the fuel tax section, development of an information delivery section and to tie into SAP to enable an information exchange. TK is asking for approval of an amount not to exceed \$300,000. Dave Ubell made the MOTION to approve this request and Kenny Maenpa seconded.

The MOTION carried unanimously.

## **8. OUT-OF-CYCLE GRANT REQUESTS**

### 8.1 Fort Morgan – TK Gwin

TK said that Fort Morgan is requesting matching funds for an FAA grant to acquire land necessary to move the runway for reconstruction. The amount requested from the State is \$33,333 and the staff supports this request. Joseph Thibodeau made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

## **9. AMENDMENT REQUESTS**

### 9.1 11-PUB-01 Scope of Work Amendment and

9.2 12-PUB-01 Supplemental Funding Request – Scott Brownlee

Scott said that Pueblo was awarded a State grant in both the 2011 and 2012 grant cycles in the amount of \$368,925 and \$400,000 respectively. The 2011 grant included matching funds for part of the new training runway project, as well as a security fencing component. Because the runway has now crossed multiple grant years, Pueblo is requesting the matching funds (\$56,869) in the 2011 grant be removed and combined with their 2012 grant. Therefore, with the above mentioned change, the airport is requesting a reduction in the 2011 grant of \$56,869. The 2012 grant included three elements: match on Federal funds for the training runway, state & local funds only for a 12' snow wing and to reconstruct a portion of their general aviation apron. Scott said that Pueblo would like to add the \$56,869 of matching funds from their 2011 state grant to their 2012 state grant. Additionally, the cost of the snow wing has increased to \$17,000 and Pueblo is requesting an additional \$4,500 of State funds for this element. These two changes result in an increase of the Pueblo 2012 grant of \$61,369. The staff supports this request. Dave Ubell made the MOTION to approve this request and Joseph Thibodeau seconded. Louis Spera abstained from the vote.

The MOTION carried unanimously.

9.3 Extension of the 2012 Education Grants – TK Gwin

TK advised the Board that three of the four education grants awarded in 2012 are not completed. TK reminded the Board that due to the development of a new education policy, these grants were delayed in being awarded. An extension of these grants does not require Board action and will be extended unless the Board objects. There were no objections.

***NOTE: All grant requests included standard Grant Evaluation Forms and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.***

**10. 2013 BOARD ELECTIONS & SIGNING OF ANNUAL CONFLICT OF INTEREST STATEMENTS**

Dave Ubell made the MOTION to re-elect the current sitting Chairman and Vice-Chairman for another term and Joe Thibodeau seconded.

The position of Secretary has been vacant since Dennis Heap left the Board. Therefore, Dale Hancock made the MOTION to elect Kenny Maenpa to fill

that vacancy and Dave Ubell seconded.

The MOTION carried unanimously.

The Board signed the Conflict of Interest Statements and handed them in to the Division.

**11. PROPOSED CALENDAR**

The next CAB meeting will be Friday, August 3<sup>rd</sup> at the Fremont County Airport in Canon City.

**12. OTHER MATTERS BY MEMBERS**

Kaitlyn asked the Board what they thought of receiving the last two Board Packets electronically and if they were still interested in having the Division provide them with iPads. The consensus of the Board was favorable to the electronic transmission of the Board Packet and to the purchase of iPads.

**13. The meeting adjourned at 2:33 P.M.**