



**August 3, 2012
Fremont County Airport
Canon City, CO**

Board Meeting

MEMBERS PRESENT:

Harold Patton	Chairman
Dale Hancock	Vice-Chair
Kenny Maenpa	Secretary
Louis Spera	
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	

OTHERS PRESENT:

Dave Gordon	CDOT – Division of Aeronautics
Scott Brownlee	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Richard Baker	Fremont County Airport
Debbie Bell	Fremont County
Wesley Brandt	Fremont County
Brian Condie	Garfield County Regional Airport
Dennis Corsi	Armstrong Consultants
Hal Ellis	Doss Aviation
Pete Eunice	Doss Aviation
Mike Fronapfel	Centennial Airport

Walt Giffin	
Kevin Grantham	Colorado State Senator, District 2
Lorie Hinton	Centennial Airport
Eddie McLish	Fremont County Economic Development
Leonard Mino	Fremont County
John Morette	Fremont County
Bill Payne	William E Payne & Associates
Greg Phillips	Eagle County Regional Airport
Ryan Pritchett	Armstrong Consultants
Tom Schlif	Fremont County Airport Advisory Board
Ed Skerjanec	Bureau of Land Management
Mike Stiehl	Fremont County Commissioner
Greg Tobuten	Fremont County Airport
Travis Vallin	Jviation
Jim Woolworth	Fremont County Airport Advisory Board
David Zarlengo	Centennial Airport

1. Meeting commenced at 10:29 A.M.

2. ***APPROVAL OF CAB MINUTES FROM MAY 18, 2012 & MAY 31, 2012 & JULY 13, 2012***

Joseph Thibodeau made a MOTION to approve the minutes and Louis Spera seconded.

The MOTION carried unanimously.

3. ***AMENDMENTS TO THE AGENDA***

Dave informed the Board that Leo Milan was not able to attend today's meeting, therefore the Private Airport Policy Update in Agenda Item 9 will be discussed at a future meeting.

4. ***BOARD MEMBER REPORTS***

Dave Ubell had nothing to report. Debra Wilcox said she attended the opening of the Lake County Airport FBO on July 4th. Dale Hancock told the Board that he has been very busy with the Club 20 Sub-Committee meetings and serving on the Executive Committee of the Metro Mayors Coalition. Dale had Brian Condie give a brief synopsis of the Garfield County Regional Airport Airshow that was held on July 13th and 14th. Joseph Thibodeau informed the Board of the upcoming Morgan Adams Fundraiser for childhood

cancer. Joseph spoke of some recent and upcoming airshows. Kenny Maenpa spoke about how the recent fires in Colorado affected operations at Rocky Mountain Metropolitan Airport. Kenny also spoke of an upcoming airshow at the airport, August 24th through 26th. CAO is anticipating and preparing for the upcoming Legislative Session and any issues that deal with aviation fuel tax. Louis Spera gave an update on the museum at the Pueblo Airport, as well as the fence and runway projects.

5. PUBLIC COMMENTS

There were no public comments.

6. DIRECTOR'S REPORT – DAVE GORDON

Dave Gordon referred to a memo given to the Board that outlines current activities and issues at the Division. Dave took a moment to give details on some of the meetings he has recently attended, including a meeting with the Montrose County Commissioners on June 18th about the Blended Airspace project. Dave gave a presentation on the Colorado Surveillance Project at the Club 20 Summer Policy Committee Meeting in Telluride on July 19th. Dave also gave Club 20 an update on the Division and the aviation fuel tax issues that may surface in the upcoming Legislative Session.

7. FINANCIAL REPORT

Greg Goldman referred to several spreadsheets provided to the Board that outlined the status of the Division's finances for FY12 and forecasts for FY13. Greg informed the Board that \$26.2 million has been returned to local airport operating authorities, as required by statute. Greg added that the uncommitted fund balance after Board action today will be approximately \$3.7 million. Based on forecasted revenue for FY13 of \$42 million, at least \$15.5 million will be available for CDAG awards and additional funds are available for Tier II projects.

8. ECONOMIC IMPACT STUDY UPDATE – SCOTT BROWNLEE

Scott took a moment to inform the Board of a situation that recently arose with the runway at the Gunnison Airport that involves failing pavement. Once we have more information on this, it may be an item that comes before the Board in the form of a grant request.

Scott advised the Board that SH&E has been selected to conduct the Economic Impact Study. The Division is also in contact with the Economic Professors at

Colorado State University to analyze the aviation fuel tax piece to see how it fits in this study.

9. PRIVATE AIRPORT POLICY UPDATE

9.1 Crawford – TK Gwin

TK informed the Board that the Division has received a request from Crawford Airport to be included in the State's Crackfill Sealant Rebate Program, but since Leo Milan was unable to join us and the Private Airport Policy has not yet been updated, TK recommends that this topic be tabled until such time that a policy revision has been addressed. Joseph Thibodeau made a MOTION to table this decision item and Debra Wilcox seconded.

The MOTION carried unanimously.

10. IPADS

10.1 CAB iPad Policy Adoption – Kaitlyn Westendorf

Kaitlyn presented the Board with an iPad Agreement for them to review and adopt if they have no objections. Kaitlyn added that this policy has been examined and approved by Leo Milan from the Office of the Attorney General. Louis Spera made the MOTION to adopt this policy and Debra Wilcox seconded.

The MOTION carried unanimously.

10.2 Staff iPad Funding Request – Kaitlyn Westendorf

Kaitlyn informed the Board that during the course of setting up the iPads for the Board, it became evident how beneficial it would be to the staff to obtain iPads for use in the day-to-day operations at the Division. Kaitlyn asked the Board for approval in the amount not to exceed \$5,000 to purchase 8 iPad2, 16GB, 3G capable units with accessories. Several Board members questioned why the staff was going to purchase the older version of the iPad and not the newest version with the most GB and Kaitlyn said that the reason for that was to save the Division some money. The Board agreed that it would rather fund the purchase of the newer version iPad with more memory and asked Kaitlyn to research the dollar amount of what *that* request would be and to make a revised request at a future meeting. Louis Spera made the MOTION to table this request until the next meeting and Joseph Thibodeau seconded. The MOTION carried unanimously.

11. ADDITIONAL PCI FUNDING – Scott Brownlee

Scott said that historically the Division has sent three staff members out in the field with Applied Pavement Technology (APTech) to gather pavement distress data to be entered into an engineering program that leads to PCI reports. This year, with the recent staff changes and Shahn having many obligations that conflict with the PCI scheduling, it may be difficult for staff to perform this task. Subsequently, we have asked APTech to provide a cost estimate that will allow them to cover any gaps we may have in PCI support. This is essential for us to finish these required inspections in a timely manner. The Division is requesting an additional \$10,000 to add to the previously appropriated program to insure coverage. Dave Ubell made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

12. ROCKY MOUNTAIN METRO GEOLOGICAL SURVEY BRIEFING – TK GWIN

TK said that ground water has damaged the retaining wall at Rocky Mountain Metro. The center of the wall has moved 17 inches at the top, 10 inches at the bottom and there are signs of damage to the wall and to State Highway 128 at the bottom of the wall. Although the consultant has done an investigation, it is still unknown where the water is originating, why the water table has changed or what to expect in the future. We'd like to have the Colorado State Geologist investigate the situation before the FAA or the State are asked to allocate funds needed to fix the wall, which will range between 3.5 and 4.5 million dollars. The State Geological Survey Office estimates that the cost will be \$15,000 for the geologist and \$15,000 to \$20,000 for drilling. We are asking for an amount not to exceed \$75,000 for this service. Joseph Thibodeau made the MOTION to approve this request and Debra Wilcox seconded. Kenny Maenpa abstained from the vote.

The MOTION carried unanimously.

13. CHANGE TO INTERN FUNDING REQUESTS – Kaitlyn Westendorf

Kaitlyn said that prior to the audit, the Division used to maintain a constant fund balance for the intern program, simply funding each request based upon program compliance. We used to roll forward the fund and back-fill any funds depleted throughout the year and the audit identified this as a weakness. As a result, we attempted to align all intern requests with the normal grant cycle, which proved to be problematic for the airports. Subsequently, we allowed the intern requests to be submitted as "out of cycle requests", which was an improvement but did not solve the problem, since the airports often

times will hire the interns and desire to obtain new interns constantly throughout the year. Currently, we cannot begin the contracting process until after Board approval and at times that has greatly slowed down the intern hiring process. In an effort to be responsive to the needs of the airports in a timely manner, the Division would like to appropriate \$200,000 each fiscal year for the intern program. The staff will evaluate each request for program compliance and will be able to contract with the airport immediately. The Board will be informed each time an intern is hired and at the end of each fiscal year, the staff will provide the Board with an intern report summarizing the entire year. Joseph Thibodeau made the MOTION to approve this request and Kenny Manepa seconded.

The MOTION carried unanimously.

13.1 Centennial Interns (2) – Todd Green

Action was no longer necessary on this item, due to the approval of the change to intern funding request.

14. SCOPE OF WORK CHANGE REQUESTS

14.1 La Junta 12-LHX-01 – TK Gwin

TK said that La Junta's 2012 grant included the installation of PAPI lights on the runway. The bid came in low enough, leaving enough money to allow replacement of runway signage. Accomplishing this in conjunction with the PAPI light installation is the best choice for operations and safety. There is no change in funds to this project, simply a scope change adding runway signage. Louis Spera made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

15. SUPPLEMENTAL FUNDING REQUEST

15.1 Del Norte 12-8V1-01 – TK Gwin

TK said that the next phase of the projects we have funded for Del Norte is for runway lights. As discussed in past meetings, runway lights are essential for the 24/7 support of the community's emergency needs. The bids came in higher than the engineer's estimate by nearly \$140,000. Del Norte is asking for supplemental funding from the Board for \$126,000. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded.

The MOTION carried unanimously.

15.2 Canon City 12-1V6-01 – TK Gwin

TK said that Fremont County was awarded \$166,500 for security fencing and they are about 2200 feet short of finishing this phase of fencing. To delay this additional fencing will add to the cost, particularly due to the good bid they received. Canon City is requesting an additional \$30,000 of state funds to allow them to finish this phase of fencing. Louis Spera made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

15.3 Eagle County 12-EGE-01 – Scott Brownlee

Scott said that Eagle was awarded \$452,631.58 to match Federal funds for the rehabilitation of a portion of the air carrier apron. The project was bid in two schedules with the hope of additional FAA funds, which did not come to fruition. The existing available funding covers all of schedule I and a small portion of schedule II. Eagle County is requesting a Tier II grant in the amount of \$517,500 in order to complete the balance of schedule II at this time. Joseph Thibodeau made the MOTION to approve this request and Dave Ubell seconded.

The MOTION carried unanimously.

15.4 Akron 12-AKO-01 – Todd Green

Todd said that Akron is requesting supplemental funding to the overlay Runway 11/29 project. After further inspection of the runway and discussions with staff, it was determined that some of the cracks were too large for crack fill to be effective. Akron would like to apply mastic to all the cracks on the runway and turnaround prior to the overlay, which will help ensure that the overlay will last as long as possible. The amount requested from the State is \$50,000. Louis Spera made the MOTION to approve this request and Joseph Thibodeau seconded.

The MOTION carried unanimously.

15.5 Fort Collins-Loveland 12-FNL-01 – Todd Green

Todd said that Fort Collins-Loveland was awarded \$275,184 for the Runway Weather Information System (RWIS) portion of their 2012 grant. This project was originally underfunded by \$84,201 below the engineer's estimate due to the \$400,000 Tier 1 cap. The bid has now been opened and the requested amount reflects the actual funds needed to complete the project. The additional

amount requested from the Board is \$74,783. Joseph Thibodeau made the MOTION to approve this request and Debra Wilcox seconded.

The MOTION carried unanimously.

16. 2013 TIER 2 PROJECTS

16.1 Centennial Airport Taxiway D – Todd Green

Todd said that Centennial is requesting a Tier II grant for the design and construction of Taxiway D. This taxiway would serve as a parallel taxiway to crosswind Runway 10/28 along with providing direct runway access to the south side of the runway. Centennial is requesting funding to match their non-primary entitlements along with an overmatch to complete the project. The total amount requested from the State is \$2,729,564. Mike Fronapfel and Lorie Hinton took a moment to answer questions about the project. Kenny Maenpa made the MOTION to approve this request and Dale Hancock seconded. Joseph Thibodeau abstained from the vote.

The MOTION carried unanimously.

NOTE: All grant requests included standard Grant Evaluation Forms and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

17. PROPOSED CALENDAR

The next CAB meeting will be Friday, September 28th at the Durango-La Plata County Airport. A couple Board members expressed that they may have a conflict with that proposed meeting date and staff was directed to consider possibly moving the meeting to October 5th. The staff will finalize those meeting plans and contact the Board.

18. OTHER MATTERS BY MEMBERS

There were no other matters.

19. The meeting adjourned at 11:40 A.M.