



**August 16, 2012  
Teleconference**

**Board Meeting**

**MEMBERS PRESENT:**

Dale Hancock	Vice-Chair
Dennis Heap	Secretary
Louis Spera	
Joseph Thibodeau	
Dave Ubell	
Debra Wilcox	

**MEMBER ABSENT:**

Harold Patton	Chairman
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**OTHERS PRESENT:**

Dave Gordon	CDOT – Division of Aeronautics
Scott Brownlee	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics

1. Meeting commenced at 9:31 A.M.
2. **CONTRACT WITH EXECUTIVE FORUM – DAVE GORDON**

Dave said that as a result of the employee surveys conducted last fall, the Division has identified many areas where significant improvements need to be made that will optimize performance of our team. Dave informed the Board that Executive Forum is the consultant that has been selected and a scope of work developed to address the areas needing improvement. Dave's written request to the Board on this project contained a brief overview of some of the items in the scope of work, but did not include the *actual* scope of work provided by Executive Forum. The Board was hesitant to vote on this request without first reviewing the actual scope of work and instructed Dave to provide that following this meeting. Dave assured the Board that he would deliver that to them via email. Dave informed the Board that the cost to perform these services is \$13,640 based on the initial scope of work, but that he is requesting a not-to-exceed amount of \$20,000 to be approved in case additional services become necessary. After a lengthy discussion by the Board, it was determined that if approved, the amount granted will be \$13,640 and that if more is needed, it will be brought back before the Board for consideration. Joseph Thibodeau made the MOTION to approve this request with the understanding that if additional funds are needed, a separate request will come before the Board; and that the scope of work will be provided to the Board. Kenny Maenpa seconded.

The MOTION carried by a vote of 4-2. Joseph Thibodeau and Dave Ubell voted no.

**3. BUDGET INCREASE FOR ECONOMIC IMPACT STUDY – SCOTT BROWNLEE**

Scott said that the Board previously approved a not-to-exceed \$500,000 of funding in May for the Economic Impact Study. In addition, we have \$75,000 available from the FAA along with our matching funds of \$8,333. With the negotiated fee from SH&E and the research element from Colorado State University, we are \$52,056.26 short in funding this project, along with the unspecified dollar amount to advertise. Scott is requesting an additional \$55,000 in order to complete both aspects of the Economic Impact Study. Joseph Thibodeau made the MOTION to approve this request and Louis Spera seconded.

The MOTION carried unanimously.

**4. SUPPLEMENTAL FUNDING REQUEST WALSENBURG 12-4V1-01 – SCOTT BROWNLEE**

Scott said that Walsenburg was awarded a grant for \$1,960,763 to completely rehabilitate their primary runway, including electrical work. The project was

bid in three schedules with the hope of being able to award all three. As a result of the bids coming in high, the County and engineer have negotiated the project down some and have dropped a couple non-essential items from the work scope, including schedule III. Scott said that even with the reductions, the project is still approximately \$185,000 over the budget available. Walsenburg is requesting an additional \$165,000 of state funds in order to be able to award schedules I and II. In addition to receiving competitive bid prices, completing both schedules now allows the project to be complete by November 10<sup>th</sup>, in order for the FAA to complete an instrument approach procedure into the airport this year. If the project is not complete this year, the FAA will move the approach to an unknown later date. Joseph Thibodeau made the MOTION to approve this request and Debra Wilcox seconded.

The MOTION carried unanimously.

***NOTE: This grant request included a standard Grant Evaluation Form and was found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.***

5. Joseph Thibodeau made the MOTION to adjourn the meeting and Kenny Maenpa seconded.

The MOTION carried unanimously.

The meeting adjourned at 10:05 A.M.