



COLORADO AERONAUTICAL BOARD

MEETING MINUTES

**October 17, 2013  
Front Range Airport  
Watkins, CO**

**Board Meeting**

**MEMBERS PRESENT:**

Joseph Thibodeau	Chairman
Dale Hancock	Vice-Chair
Debra Wilcox	Secretary
Jeff Forrest	
Kenny Maenpa	
William "T" Thompson	

**MEMBERS ABSENT:**

John Reams

**OTHERS PRESENT:**

Dave Gordon	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
Celida Gutierrez	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
Scott Storie	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Bill Blaetzs	National Museum of WWII Aviation
Tracey Tomme	National Museum of WWII Aviation
Richard Martin	Aviation Education Foundation of Colorado

Sandra Martin	Aviation Education Foundation of Colorado
Greg Anderson	Wings Over the Rockies Air & Space Museum
Megan Quitter	Wings Over the Rockies Air & Space Museum
David Kerr	Wings Over the Rockies Air & Space Museum
Ronnea Derby	Rotor & Fixed for Charity
Bill Totten	Colorado Pilots Association
Richard Baker	Fremont County
Tim Head	Boulder Airport

1. Meeting commenced at 10:40 A.M.
  
2. **APPROVAL OF CAB MEETING MINUTES**
  - 2.1 August 8, 2013
  - 2.2 August 15, 2013 - Telecon
  - 2.3 August 20, 2013
  - 2.4 August 21, 2013 – Telecon
  - 2.5 September 13, 2013 – Telecon

Joseph Thibodeau made a suggestion to approve the five preceding CAB meeting minutes in one MOTION from August 8, 2013, August 15, 2013, August 20, 2013, August 21, 2013, and September 13, 2013. Kenny Maenpa made a MOTION to approve the minutes. William "T" Thompson seconded the MOTION.

The MOTION carried unanimously.

3. **AMENDMENTS TO THE AGENDA**

Dave Gordon added two updates, the first regarding the SIB loan program. The second item was a meeting regarding Aero Space and UAS initiatives between the office of Economic Development and International Trade (OEDIT) and the Division of Aeronautics, Items 12A and 12B.

4. **AVIATION EDUCATION GRANT HEARING – TK GWIN**

TK Gwin gave a brief summary on the Education Grants process including the fact that the process will occur once a year between August and September.

- 4.1 Aviation Education Foundation of Colorado

TK Gwin explained that the Aviation Education Foundation of Colorado is seeking a grant in order to supplement scholarships that are provided to their aviation education students. Richard Martin spoke to the Board on behalf of the Foundation. The total amount requested from the state was \$50,000. Kenny Maenpa made the MOTION to approve the full amount requested, with the stipulation that a method to measure the success and value of the program be incorporated. Jeff Forrest seconded the MOTION.

The MOTION carried by a vote of 4-1. Dale Hancock voted no, and William "T" Thompson Abstained.

#### 4.2 Rotor & Fixed for Charity

TK Gwin said that Rotor and Fixed for Charity is asking that the Board fund the purchase of a mobile unit and provide funds to support taking eight simulators and educational props to multiple parts of the state. Ronnea Derby spoke to the Board on behalf of the program. The total amount requested from the state is \$119,252. Kenny Maenpa made the MOTION to approve \$50,000 for the purchase of the mobile unit; with the contingency that additional funding is procured for the cost of the program. William "T" Thompson seconded the MOTION.

The MOTION carried unanimously.

#### **5. BREAK FOR LUNCH AT 11:55 A.M.**

#### **MEETING RESUMED AT 12:30 P.M.**

#### 4.3 National Museum of WWII Aviation (Continued from morning)

TK Gwin mentioned that this is a very interesting program but the only issue is that the entire grant would go toward salaries and benefits which do not meet a Board priority for having a balanced approach. Bill Blaetz and Tracey Tomme with Challenger Learning Center spoke to the Board on behalf of the Museum presenting information that showed more local participation than previously shown. The total amount requested from the state is \$140,800. Debra Wilcox made the Motion to approve the full amount of \$140,800. William "T" Thompson seconded the MOTION.

The MOTION carried by a vote of 4-1. Dale Hancock voted no, and Joe Thibodeau Abstained.

#### 4.4 Wings Over the Rockies Air & Space Museum

TK Gwin said that Wings Over the Rockies Air & Space Museum is proposing the same program that we have supported in the past. Last year's funding amount was \$300,000. Megan Quitter and Greg Anderson spoke to the Board on behalf of the Museum. The total amount requested from the state is \$336,419. The Board asked Megan if a productive program was possible with reduced funding. Megan and Greg replied that they assumed a productive program was possible with reduced funding. The Board discussed options of granting the remaining \$159,200 left in this year's Education Grant Program or to bring the total grant to \$200,000. Dale Hancock made the MOTION to approve the amount of \$159,200. Kenny Maenpa seconded the MOTION.

The MOTION carried by a vote of 5-1. Jeff Forrest voted no.

**BREAK AT 1:55 P.M.**

**MEETING RESUMED AT 2:11 P.M.**

#### **6. BOARD MEMBER REPORTS AND PUBLIC COMMENTS**

There were no Board member reports.

Public Comments: Bill Payne spoke briefly about Denver International Airport receiving an award from The Air Traffic Control Association for their R-NAV project. He went on to tell the Board that the Division received partial credit.

#### **7. DIRECTOR'S REPORT – DAVE GORDON**

Dave Gordon briefed the Board about the annual NASAO conference, attended by Dave Gordon and TK Gwin. He also mentioned that during the conference TK Gwin accepted on behalf of the Division an award for the most innovative state program which was in regards to WIMS (Web-based Information Management System) developed by the Division. The Board recognized efforts by TK Gwin for the program. TK acknowledged Todd Green and Greg Goldman for their hard work on making the project a success. Dave Gordon concluded his report after speaking about the Economic Impact Study updates.

#### **8. FINANCIAL REPORT - GREG GOLDMAN**

Greg Goldman presented the financial results of the Division's operations for the first three months of State Fiscal Year 2014.

**9. WILLIAM E. PAYNE AND ASSOCIATES CONTRACT AMENDMENT – DAVE GORDON**

Dave Gordon spoke about the CAB determination that the Division of Aeronautics should take a leadership role in the aerospace and UAV/UAS industries. In order to assume this leadership role the Division requires technical services that include the expertise to work with the FAA Air Traffic Office. The CAB had directed the Division to develop a scope of work and fees with Mr. Payne to provide consulting services for these emerging industries. The lump sum fee to provide UAS/UAV, commercial space consulting services and for providing Navigational Aid Rehabilitation is estimated at \$385,877.50. Dave Gordon said payments would be made on a monthly basis based on the final negotiated amount and spread equally over the term of the work. CDOT procedures will be followed to amend the existing contract to include the new scope of services and fees. It was recommended that the Board authorize the Director to negotiate a contract amendment with William E. Payne & Associates for the scope of services as presented and authorize the Director to negotiate final fees not to exceed \$385,877.50. William "T" Thompson raised questions about what leadership goals would be expected to be reached resulting in his no vote. Kenny Maenpa made the MOTION to approve not exceeding \$385,877.50. Dale Hancock and Jeff Forrest seconded the MOTION.

The MOTION carried by a vote of 5-1. William. "T" Thompson voted no.

**10. 11-BDU-01 SUPPLEMENTAL FUNDING REQUESTS – TODD GREEN**

Todd said that Boulder Municipal Airport is requesting supplemental funding for Element B of their 2011 grant for acquiring control of a Through The Fence (TTF) property adjacent to the airport. The Airport originally applied for a \$300,000 grant knowing that the land and easement had been purchased by the owner for \$290,000. The land owner refused every solution proposed by the airport and the FAA. The land owner proposed compensation of at least 2.5 million. In order to resolve matter and determine compensation the matter was brought before the Boulder Court. The jury in the valuation process deemed the TTF's access easement to be worth \$259,900. The jury also ordered the airport to pay the land owner's legal fees in the amount of \$360,000. The additional funds are being requested to help offset the shortfall in funding for the project. Todd provided the Board with a breakdown of the grant. The supplemental amount requested from the State is \$101,500. William "T" Thompson made the MOTION to approve this request. Debra Wilcox seconded the MOTION.

The MOTION carried unanimously.

**11. 13-ITR-01 SCOPE OF WORK CHANGE REQUEST – KAITLYN WESTENDORF**

Kaitlyn said that Burlington- Kit Carson County Airport is requesting a Scope of Work Change for 13-TR-01. Burlington's grant was approved in January for the bypass taxiway. The City has since decided to wait until next year to complete the bypass taxiway. In lieu of the bypass taxiway the city would like to make some much needed upgrades to the fuel farm and add some security lighting to the apron area. Kaitlyn provided the Board with breakdowns of the changes to the grant. The new amount requested from the State is \$113,432 instead of the original requested was \$400,000. Kenny Maenpa made the MOTION to approve this request. Debra Wilcox seconded the MOTION.

The MOTION carried unanimously.

**12. 14-BJC-01 ROCKY MOUNTAIN METROPOLITAN – TODD GREEN**

Todd said that Rocky Mountain Metropolitan Airport is requesting an out-of-cycle State grant to help fund design and bidding services for their upcoming runway reconstruction project planned for next year. The airport is requesting an out-of-cycle grant because they had planned to have the services funded by a federal grant, but year-end money fell short and the airport could not fund these services on their own. The amount requested from the State is \$1,000,000. This grant will allow the project be bid during the winter and prepare for construction next year. Todd mentioned that the staff supports this project. William "T" Thompson made the MOTION to approve this request. Debra Wilcox seconded the MOTION.

The MOTION carried by a vote of 4-1. Kenny Maenpa Abstained

**12A. SIB – DAVE GORDON**

Dave said that Colorado Springs Airport submitted a formal SIB Loan application requesting \$9.2 million for FAA supported projects. He also said that Alamosa has a project although a formal application has not been submitted. The staff asked the Board if they thought an SIB will be an acceptable way to support Alamosa with the matching cost for the terminal building expansion. DOLA had recommended they apply to help cover the shortage in local funding. The main question to the Board was if the SIB money could be used statewide for small communities to cover local match. Joe Thibodeau asked the Board for their point

of view. The Board provided general support for using SIB funds for this type of project.

Kenny Maenpa mentioned that SIB is not very clear on the requirements that he would like to see more successful loans than failures. Kenny also said that SIB has available money, and that they are turning away applications and that the money is only going to be sitting there. Kenny remarked that Colorado Springs Municipal Airport is the second busiest Airport in the state of Colorado is not very happy with the SIB. Joe Thibodeau suggested that someone on the SIB Committee contact Colorado Springs and ask them to send a new application to be reviewed by the Board. The Board and Dave Gordon briefly discussed the SIB process. Dave Gordon is going to find some definitions and clarify some of the proceedings for SIB. The total funds available for aviation \$12.1 million. TK Gwin noted that Division of Aeronautics money can be added then taken back out of the SIB any time.

**12B. A BRIEFING REGARDING A MEETING TO DISCUSS AERO SPACE AND UAS INITIATIVES BETWEEN THE OFFICE OF ECONOMIC DEVELOPMENT AND INTERNATIONAL TRADE (OEDIT) AND THE DIVISION OF AERONATICS**

This item was covered during agenda item nine.

**13. FLOOD RECOVERY UPDATE- SHAHN SEDERBERG**

Shahn gave a brief summary on the flood recovery and showed some pictures to the Board.

**14. PROPOSED CALENDER**

The next Board meeting will take place on Thursday, November 14<sup>th</sup> at DIA. 10:30 A.M. tour, 12:00 P.M. lunch and Harold Patton Award and meeting at 1:00 P.M.

**15. OTHER MATTERS BY MEMBERS**

None

**16. ADJOURNMENT**

The meeting adjourned at 4:10 P.M.