



**December 19, 2013
CDOT Headquarters
Denver, CO**

Grant Review/Board Meeting

MEMBERS PRESENT:

Joseph Thibodeau	Chairman
Dale Hancock	Vice-Chair
Debra Wilcox	Secretary
Jeff Forrest	
Kenny Maenpa	
John Reams	
William "T" Thompson	

OTHERS PRESENT:

Dave Gordon	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Scott Storie	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Richard Baker	Fremont County Airport
John Morrette	Fremont County
Leo Milan	Office of the Attorney General
Kurt Morrison	CDOT – Policy Office
Bill Payne	William E Payne & Associates
Ryan Pritchett	Armstrong Consultants
Paul Rupprecht	Colorado Pilots Association
Bill Totten	Colorado Pilots Association

1. The meeting commenced at 9:03 A.M.

2. APPROVAL OF CAB MEETING MINUTES FROM OCTOBER 17, 2013 BOARD MEETING & NOVEMBER 6, 2013 DELIBERATIVE SESSION

William "T" Thompson made the MOTION to approve the minutes from the October 17th and November 6th meetings and Jeff Forrest seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

Item 8, regarding fuel tax refund forgiveness for Blake Field and Stevens Field Airports, will be pulled from the agenda.

4. BOARD MEMBER REPORTS

William "T" Thompson, Jeff Forrest, John Reams and Debra Wilcox had nothing to report. Kenny Maenpa advised the Board that Dennis Heap is no longer the airport manager at Front Range Airport and that Adams County has dissolved the Airport Authority. Also, Rex Tippetts is no longer the airport manager at the Grand Junction Regional Airport. Dale Hancock took a moment to express his opinions and thoughts on local governments and the connection to airports. Joseph Thibodeau spoke briefly about three recent Colorado Aviation Hall of Fame inductees.

5. PUBLIC COMMENTS

Richard Baker showed the Board some photos of the new taxiway at the Fremont County Airport. Kurt Morrison gave a brief update on the upcoming Colorado Legislative Session, which begins in early January.

6. DIRECTOR'S REPORT – DAVE GORDON

Dave Gordon referred to a memo given to the Board that outlines current activities and issues at the Division. Dave spoke about recent meetings he has attended on the UAV industry. Dave advised the Board that CD's were mailed to each of the airports, containing the Economic Impact Study Data. Dave said that the Division has not heard back yet from Colorado Springs Airport on a revised SIB loan application. Dave concluded by giving an update on the progress made for Bill Payne's contract to consult on UAV issues.

7. FINANCIAL UPDATE – GREG GOLDMAN

Greg Goldman referred to a spreadsheet provided to the Board that outlined the status of the Division's finances. Greg informed the Board that the FY14 revenue collections are on pace to meet the forecast of \$42 million. Greg and TK spoke about the strategy the Division is using to manage our cash fund balance.

8. FUEL TAX REFUND FORGIVENESS FOR AJZ & PSO – GREG GOLDMAN

This item was pulled from the agenda.

9. FRONT RANGE AIRPORT UPDATE – TODD GREEN

Todd Green said that effective January 1, 2014, Adams County will become the airport sponsor and will own and operate the airport. The Division has been in contact with both the State Attorney General's Office and the Adams County Attorney's Office to ensure that there will be no disruption to grant contracts with Front Range Airport. All parties believe that an "assignment agreement" will ensure that there will not be a delay in reimbursements to the airport when the transition occurs on January 1st. Kenny Maenpa made the MOTION to enter into an "assignment agreement" to transfer all current Front Range contracts from the Airport Authority to Adams County and John Reams seconded.

The MOTION carried unanimously.

10. SUPPLEMENTAL GRANT REQUEST

10.1 Central Colorado Regional Airport 13-AEJ-01 – Kaitlyn Westendorf

Kaitlyn Westendorf said Buena Vista received a grant in 2011 that included an element for land acquisition. Since receiving that grant, there have been many issues involving land at the airport. At one point, the land acquisition element was changed to hangar acquisition. The acquisition of the hangar will not take place prior to the grant expiration on June 1, 2014. Of that grant, we anticipate liquidating approximately \$60,000 to be returned to the Aviation Fund. The highest priority of the town, airport, State and FAA is the acquisition of the hangar attached to the FBO building that is owned by the town. This is the first of many land issues that need to be dealt with at the airport. The airport is requesting an additional \$125,000 to be added to their 2013 grant to purchase the hangar. The purchase price is approximately \$400,000. If this additional funding is approved, there will be enough money in the 2012 and 2013 grants to purchase the hangar. The staff supports this

request. Kenny Maenpa made the MOTION to approve the request to add \$125,000 to the 2013 grant and Debra Wilcox seconded.

The MOTION carried unanimously.

11. CHANGE IN WORK PROCESS BETWEEN DIVISION AND FAA/ADO – TK GWIN

TK said that years ago the Division justified and funded a portion of two planning positions through a grant from the FAA Airports District Office (ADO) in order to pay for positions that CDOT could not financially support. This was accomplished through an annual planning grant, coupled with a Memorandum of Agreement (MOA) defining what planning functions the Division would perform for the FAA. In recent years, the FAA could no longer fund positions directly but could only reimburse for services provided. This resulted in the Division correctly accounting for the planners as totally funded by the State. The next major change was to eliminate tasks that were difficult or impossible to measure, reducing the annual planning grant from \$250,000 to \$175,000. We have now reached a point that we can fund our planning functions and agree to common goals with the ADO through a MOA without the exchange of funds. The result will be that we continue to have a seat at the table with the FAA, but on a partnership level. Additionally, all funds not transferred to the State from the FAA will stay in the State Apportionment Program and will provide more funds to Colorado airports. William “T” Thompson made the MOTION to approve this request and John Reams seconded.

The MOTION carried unanimously.

At this time, the Chairman called for a 10 minute break.

12. 2014 COLORADO DISCRETIONARY AVIATION GRANT REVIEW

TK referred the Board to a handout they were given that outlines the impact to the aviation fund that the 2014 CDAG requests will have, once awarded. All items reviewed today are consistent with the FAA’s plan and with our CIP and are recommended for the Consent Agenda. Due to special circumstances or potential conflicts of interest, as a result of Board member affiliations with certain airports, there are some requests that will be voted on separately during the Grant Hearings scheduled for January 27, 2014. Dave Gordon added that he and TK feel that this has been the best planning cycle that the Division has experienced in many years. Kenny Maenpa said that from the airports’ perspective, he agrees with that statement.

12.1 Tier 1 Projects

ANIMAS AIR PARK: Scott Storie said that Animas Air Park is requesting 90/10 split for a Master Plan and a utility water line. The amount requested from the State is \$400,000. The staff supports this request. The Board has requested that we obtain some sort of assurance that the airport remains a public use airport and that the water authority has agreed to undertake this endeavor.

This will be voted on separately.

ASPEN: Scott said that Aspen is requesting match and overmatch on FAA funds for runway and taxiway pavement maintenance. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

DEL NORTE: Kaitlyn Westendorf said that Del Norte is requesting 90/10 split for apron expansion and taxiway rehab, a master plan and to construct a self-service fuel farm. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

DELTA: Scott said that Delta is requesting 90/10 split to construct a Jet A fuel system. The amount requested from the State is \$233,500. The staff supports this request.

Consent Agenda.

BRUSH: Todd Green said that Brush is requesting 90/10 split for slurry seal and remarking of Runway 7/25. The amount requested from the State is \$90,000.

Consent Agenda.

BURLINGTON: Kaitlyn said that Burlington is requesting match and overmatch on FAA funds for Runway 33 turnaround and 90/10 split for terminal remodel and ADA upgrade. The amount requested from the State is \$273,011. The staff supports this request.

Consent Agenda.

CENTENNIAL: Todd said that Centennial is requesting 90/10 split for an Emergency Alert Notification System and Rapid Intervention Vehicle. The amount requested from the State is \$400,000. The staff supports this request.

This will be voted on separately.

BUENA VISTA: Kaitlyn said that Buena Vista is requesting 90/10 split for concrete jet pad design, crack fill and fog seal runway and taxiway and for Phase II of the sanitary sewer lift station. The amount requested from the

State is \$350,000. The staff supports this request.

Consent Agenda.

AKRON: Todd said that Akron is requesting match on FAA funds for apron and taxiway maintenance and 90/10 split for terminal rehab design. The amount requested from the State is \$51,500. The staff supports this request. Todd was informed yesterday that the FAA might want to add another project to this request and if that happens, this request will be modified. The staff supports this request.

Consent Agenda unless there is a change to the request.

CORTEZ: Todd said that Cortez is requesting 90/10 split for airfield pavement maintenance. The amount requested from the State is \$198,000. The staff supports this request.

Consent Agenda.

CRAIG: Scott said that Craig is requesting match on FAA funds for airfield signage update. The amount requested from the State is \$8,333. The staff supports this request.

Consent Agenda.

DENVER: Todd said that Denver is requesting 90/10 split for a Radio Frequency ID System for vehicle access to secured areas. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

DURANGO: Scott said that Durango is requesting 90/10 split for a Master Plan update. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

EAGLE: Scott said that Eagle is requesting match and overmatch on FAA funds for pavement maintenance. The amount requested from the State is \$333,333. The staff supports this request.

Consent Agenda.

ERIE: Todd said that Erie is requesting 90/10 split to install a wind sock and new segmented circle and to purchase a snow plow, sweeper and mower. The amount requested from the State is \$300,000. The staff supports this request.

Consent Agenda.

FORT MORGAN: Todd said that Fort Morgan is requesting match on FAA funds to reconstruct Runway 14/32. The amount requested from the State is \$345,999. The staff supports this request.

Consent Agenda.

FRONT RANGE: Todd said that Front Range is requesting 90/10 split to fog seal and restripe Taxiway D and to purchase a runway paint striping machine and airfield mowing tractor. The amount requested from the State is \$382,500. The staff supports this request.

Consent Agenda.

FT COLLINS-LOVELAND: Todd said that Ft Collins-Loveland is requesting match and overmatch on FAA funds for and Snow Removal Equipment (SRE) facility and match on FAA funds to purchase an Aircraft Rescue and Firefighting (ARFF) truck. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

GLENWOOD SPRINGS: Scott said that Glenwood Springs is requesting 90/10 split for Runway 14/32 and apron reconstruction. The amount requested from the State is \$360,000. The staff supports this request.

Consent Agenda.

GRANBY: Todd said that Granby is requesting match and overmatch for pavement maintenance on the runway, taxiway and apron, as well as match on FAA funds for a SRE facility. Granby is also requesting 90/10 split for an Automated Weather Observing System (AWOS). The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

GRAND JUNCTION: Scott said that Grand Junction is requesting match on FAA funds for design of the terminal air carrier apron. The amount requested from the State is \$31,964. The staff supports this request.

This will be voted on separately.

GREELEY: Todd said that Greeley is requesting 90/10 split for fog seal and to repaint Runway 9/27, Taxiway A and the connectors. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

GUNNISON: Scott said that Gunnison is requesting match on FAA funds to purchase an ARFF vehicle and to update the Master Plan, to include Airports Geographic Information System (AGIS). The amount requested from the State is \$70,000. The staff supports this request.

Consent Agenda.

SALIDA: Kaitlyn said that Salida is requesting 90/10 split to replace the airfield lighting regulator and match on FAA funds for landside terminal parking lot reconstruction. The amount requested from the State is \$38,427. The staff supports this request.

Consent Agenda.

HOLYOKE: Todd said that Holyoke is requesting match and overmatch on FAA funds for partial parallel taxiway construction. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

NUCLA: Scott said that Nucla is requesting match and overmatch on FAA funds for a Master Plan, to include AGIS. The amount requested from the State is \$158,333. The staff supports this request.

This will be voted on separately.

LEADVILLE: Kaitlyn said that Leadville is requesting 47/53 split to construct a replacement hangar and removal of the current hangar for continued Part 77 Obstruction elimination. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

LAMAR: Kaitlyn said that Lamar is requesting 90/10 split to install new PAPIs on Runway 8/26 and Runway 36. The amount requested from the State is \$132,643. The staff supports this request.

Consent Agenda.

LAS ANIMAS: Kaitlyn said that Las Animas is requesting 90/10 split for crack seal and fog seal for the runway and apron, and to construct a self-serve fuel farm. The total amount requested from the State is \$313,290. The staff supports this request.

Consent Agenda.

CENTER: Kaitlyn said that Center is requesting 88/12 split to construct a self-service fuel farm. The amount requested from the State is \$108,000. The staff supports this request.

Consent Agenda.

MEADOW LAKE: Kaitlyn said that Meadow Lake is requesting 90/10 split for a Runway Geo-tech Study and partial Master Plan update. The total amount requested from the State is \$130,500. The staff supports this request.

Consent Agenda.

CREEDE: Scott said that Creede is requesting 90/10 split to construct a self-serve fuel farm and to purchase an AWOS. The amount requested from the State is \$300,000. The staff supports this request.

Consent Agenda.

MONTE VISTA: Kaitlyn said that Monte Vista is requesting 90.91/9.09 split for land acquisition of approximately five acres and match on FAA funds for apron expansion and taxiway connector. The amount requested from the State is \$71,209. The staff supports this request.

Consent Agenda.

MONTROSE: Scott said that Montrose is requesting match and overmatch on FAA funds for commercial apron expansion. The amount requested from the State is \$400,000. The staff supports this request.

This will be voted on separately.

PAONIA: Scott said that Paonia is requesting 90/10 split for west taxiway and apron, Phase I. The total amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

PUEBLO: Kaitlyn said that Pueblo is requesting 90/10 split for a fuel farm containment system. Pueblo is also requesting match on FAA funds for AIP 31 and 33 reimbursement and Taxiway D rehab, commercial apron rehab and ramp drainage. The amount requested from the State is \$262,260. The staff supports this request.

Consent Agenda.

RANGELY: Scott said that Rangely is requesting match and overmatch on FAA funds for a Master Plan update and AGIS. The amount requested from the State is \$157,046. The staff supports this request.

Consent Agenda.

RIFLE: Scott said that Rifle is requesting match and overmatch on FAA funds for Taxiway A-3 construction. The amount requested from the State is \$296,810. The staff supports this request.

Consent Agenda.

ALAMOSA: Kaitlyn said that Alamosa is requesting 90/10 split for Instrument Landing System (ILS) maintenance and construction of a new terminal building. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

WALSENBURG: Kaitlyn said that Walsenburg is requesting 78/22 split for an AWOS maintenance contract. They are also requesting 90/10 split to purchase a tractor with mower, front and rear blade, bucket and blower, as well as to relocate overhead power and County Road 101. Finally, Walsenburg is requesting match and overmatch on FAA funds for west connector taxiways, ramp expansion and airport beacon. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

SPRINGFIELD: Kaitlyn said that Springfield is requesting 90/10 split to construct a self-service fuel farm and purchase snow removal equipment. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

STEAMBOAT SPRINGS: Scott said that Steamboat Springs is requesting match and overmatch on FAA funds for relocation of Taxiway A and taxiway rehabilitation and match on FAA funds for land acquisition. The amount requested from the State is \$179,054. The staff supports this request.

Consent Agenda.

STERLING: Todd said that Sterling is requesting 90/10 split for fuel farm construction. The amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

PAGOSA SPRINGS: Scott said that Pagosa Springs is requesting 90/10 split to fog seal Runway 01/19, Taxiway A and Connectors A1, A2, A3 and B1. The amount requested from the State is \$150,000. The staff supports this request.

Consent Agenda.

TELLURIDE: Scott said that Telluride is requesting 90/10 split for a Master Plan update, to include AGIS. The total amount requested from the State is \$400,000. The staff supports this request.

Consent Agenda.

WRAY: Todd said that Wray is requesting match on FAA funds for Master Plan update, to include AGIS and 90/10 split for runway and parallel taxiway pavement maintenance and to replace the fuel card reader. The amount requested from the State is \$276,619. The staff supports this request. Todd added that he was informed this morning that the fuel card reader has stopped working altogether. Because of this, he would like the Board to consider approving this grant request today, rather than wait until the hearings in January. William "T" Thompson made the MOTION to approve this request and Kenny Maenpa seconded.

The MOTION carried unanimously.

YUMA: Todd said that Yuma is requesting match and overmatch on FAA funds for runway reconstruction design. The amount requested from the State is \$184,154. The staff supports this request.

Consent Agenda.

Todd informed the Board that the total dollar amount requested from the State in Tier 1 projects is \$12,986,484.

12.2 Tier 2 Projects

BOULDER: Todd said that Boulder is requesting 90/10 split to rehabilitate the western aircraft parking ramp. The amount requested from the State is \$1,400,000. The staff supports this request.

This will be voted on separately.

COLORADO SPRINGS: Kaitlyn said that Colorado Springs is requesting 90/10 split for Taxiway A rehabilitation. The amount requested from the State is \$3,000,000. The staff supports this request.

This will be voted on separately.

ROCKY MOUNTAIN METROPOLITAN: Todd said that Rocky Mountain Metro is requesting match on FAA funds for Runway 11L/29R rehabilitation and reconstruction. The amount requested from the State is \$572,222. The staff supports this request.

This will be voted on separately.

HAYDEN: Scott said that Hayden is requesting match and overmatch on FAA funds for runway and apron rehabilitation, connector improvements, shoulder construction and vehicle service road. The amount requested from the State is \$2,000,000. The staff supports this request.

This will be voted on separately.

NOTE: All Grant requests included a standard Grant Evaluation Form and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

Todd informed the Board that the total dollar amount requested from the State in Tier 2 projects is \$6,972,222. And the total amount requested from the State for both Tier 1 and Tier 2 is \$19,958,706.

13. PROPOSED CALENDAR

The Grant Hearings will take place on January 27, 2014, at the Westin Westminster, in conjunction with the CAO Winter Conference. The Legislative Reception will take place that evening at the Brown Palace. The February meeting will take place on February 13, 2014 at Denver International Airport.

14. OTHER MATTERS BY MEMBERS

Dave Gordon took a moment to inform the Board of the passing of Gary Coulter, longtime airport manager at the Meeker and Rangely airports.

15. The meeting adjourned at 11:56 A.M.