



**March 14, 2013
Front Range Airport
Watkins, CO**

Board Meeting

MEMBERS PRESENT:

Joseph Thibodeau	Chairman
Dale Hancock	Vice-Chair
Debra Wilcox	Secretary
Jeff Forrest	
Kenny Maenpa	
John Reams	
William "T" Thompson	

OTHERS PRESENT:

Dave Gordon	CDOT – Division of Aeronautics
Christine Eldridge	CDOT – Division of Aeronautics
Greg Goldman	CDOT – Division of Aeronautics
Todd Green	CDOT – Division of Aeronautics
TK Gwin	CDOT – Division of Aeronautics
Shahn Sederberg	CDOT – Division of Aeronautics
Kaitlyn Westendorf	CDOT – Division of Aeronautics
Richard Baker	Fremont County
Walt Barbo	Fantasy of Flight
Don Blehm	Pueblo Air Museum
Allen Butler	Silver West Airport
Meredith Champlin	Alliance Flight Training
Tanya Coatlin	MSU Denver
Barb Fritsche	ICF, SH&E
Dennis Heap	Front Range Airport
John Mariette	Fremont County

Catherine McCartney	AVA, Inc.
Leo Milan, JR	Office of the Attorney General
Bill Payne	William E Payne & Associates
Samantha Sizemore	MSU Denver
Rob Spracklin	F&D Engineering
Rex Tippetts	Grand Junction Regional Airport
Bill Totten	Colorado Pilots Association

1. Meeting commenced at 1:10 P.M.

Joseph Thibodeau welcomed new Board Members Jeff Forrest, John Reams and William "T" Thompson.

2. APPROVAL OF CAB MEETING MINUTES

2.1 Grant Review – December 20, 2012

2.2 Grant Hearings – January 28, 2013

William "T" Thompson made the MOTION to approve the minutes from the December 20, 2012 and January 28, 2013 meetings and Debra Wilcox seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

David Gordon asked the Board to add agenda item 8.3 for a grant request from Grand Junction.

4. BOARD MEMBER REPORTS

William "T" Thompson had nothing to report. Kenny Maenpa talked briefly about Colorado Airport Operators Association and the current Federal budget issues and how they may affect Colorado airports. Debra Wilcox spoke briefly about the current Federal budget issues. Dale Hancock gave a brief update on his recent hip injury. Jeff Forrest had nothing to report. John Reams had nothing to report. Joseph Thibodeau paid tribute to former Chairman Harold Patton, concluding that he aspires to run the Board meetings as efficiently as Harold did.

5. PUBLIC COMMENTS

There were no public comments.

6. DIRECTOR'S REPORT

Dave referred to a memo given to the Board that outlines current activities and issues at the Division. Dave briefed the Board on the many meetings and functions he has recently participated in. Dave also informed the Board that the Division has just signed the agreement with the FAA to begin the Blended Airspace Project.

7. DIVISION UPDATES

7.1 Financial – Greg Goldman

Greg Goldman referred to several financial handouts that were provided to the Board. Greg informed the Board that the fuel tax reimbursements to airports are current, adding that the year to date revenue collections are over \$22.7 million and \$14.4 million has been returned to local airport operating authorities. Greg is anticipating revenues to meet targeted projections for the year.

7.2 Reorganization Plan – Dave Gordon & TK Gwin

Dave compared the Division's current Organizational Chart to the proposed chart in the Reorganization Plan. The plan moves TK into position to supervise the three Planners, which are Kaitlyn Westendorf, Todd Green and Scott Storie, who will begin employment with the Division on March 18th. TK will also supervise the Business Manager, Greg Goldman. Christine Eldridge will become the AWOS Project Manager in addition to some of her current responsibilities and we will solicit a new Full Time Equivalent (FTE) from CDOT to be a Program Assistant for the Division. This position will take on job responsibilities from both Kaitlyn and Christine, along with new duties. TK gave additional details on what job duties will shift to whom, under this proposal. After much discussion, Kenny Maenpa made the MOTION to support the Reorganization Plan with the additional FTE and directed the Staff to move forward to CDOT to acquire CDOT approval and William "T" Thompson seconded.

The MOTION carried unanimously.

7.3 Economic Impact Study Update – Barb Fritsche

Barb Fritsche said that due to the steps taken to make sure the data is complete and accurate, her team is not as far along in the study as she had hoped they

would be. The goal is to have information available for each of the airports at the Spring CAO Conference the end of May, but the final report will probably not be ready at that time. Barb shared with the Board some of the details uncovered thus far in the study.

8. 2013 CDAG REQUESTS TABLED ON JANUARY 28, 2013

8.1 Front Range – Todd Green

Todd said that Front Range had intended to request \$183,333 from the State for match on FAA funds to complete rehab of Taxiway A, A9 Run-up area and Taxiway C, including all associated connectors. This request was first presented to the Board at the Grant Hearings on January 28th and was tabled at that time. As it turns out, Front Range has not yet secured the local match for this project, but hopes to do so by Monday of next week. Debra Wilcox made the MOTION to table this request until the April 11th CAB Meeting and John Reams seconded.

The MOTION carried unanimously.

8.2 Meadow Lake – Todd Green

Todd said that Meadow Lake is requesting 90/10 split to construct Taxiway B and associated connectors, a run-up area and a transient ramp. The amount requested from the State is \$400,000 and the staff supports this request. After questions from the Board, Kenny Maenpa made the MOTION to approve this request and John Reams seconded.

The MOTION carried by a vote of 5-1. Dale Hancock voted no.

8.3 Grand Junction – TK Gwin

TK introduced a grant for Grand Junction as a walk-on item. He told the Board that they were briefed on this grant in December 2012, but due to some pending decisions at Grand Junction, the item was tabled without action. Now that things are more solidified, TK asked that action be taken on a Tier 2 Grant for \$1 million to be used in their upcoming terminal project. At the Board's request, Rex Tippetts, who was present at the meeting, briefed the Board on the many projects and factors programmed for Grand Junction in the near future. TK then asked that the 2011 Grant for \$400,000 be closed out and combined with this \$1 million request for ease of administration by the staff. William "T" Thompson made the MOTION to approve this request and John Reams seconded.

The MOTION carried unanimously.

9. EDUCATION GRANT REVIEW – DAVE GORDON & TK GWIN

Dave began by stating that it has become evident that there may be a need to revisit developing a policy that gives guidance what would qualify for our grant program. There are two requests today that deviate from what we have awarded in the past and we ask that the Board listen to the presentations on those requests and hopefully we can determine which direction to take on such requests in the future.

9.1 Metro State University Educational Grant Request

TK said that Metro State University (MSU) is requesting \$54,352 of State funds, combined with in-kind donations, to pay for staff time, which is something the Division has not done in the past. After a presentation by Tanya Coatlin with MSU, John Reams made the MOTION to table this request until the April CAB meeting and Debra Wilcox seconded. Jeff Forrest abstained from the vote and asked that the record reflect that although his name appears as a benefactor on the grant application budget, it was submitted before he applied to be on the Colorado Aeronautical Board and that he would not be gaining from this directly or indirectly.

The MOTION carried unanimously.

9.2 Pueblo Weisbrod Aircraft Museum

TK said that the Pueblo Weisbrod Aircraft Museum is requesting \$75,000 to erect a fabric building to maintain, preserve and restore their 29 aircraft and assortment of historic ground equipment. This type of request has not been funded by the Division in the past. William "T" Thompson made the MOTION to table this request until the April CAB meeting and Dale Hancock seconded.

The MOTION carried unanimously.

9.3 Meadow Lake/Aviation Education Foundation of Colorado

TK said that the Aviation Education Foundation of Colorado (AEFCO) will be asking for \$50,000. They provide flight instruction and flight time to students, that offers a pathway for private pilots licenses for those students. This application has not yet been submitted.

9.4 Rotors and Fixed for Charity

TK said that we have a partial draft application from Rotors and Fixed for Charity

(RAFFC). They are an organization near Denver and they partner with local aviation businesses and professionals to introduce aviation and related careers to youth through fly-ins, schools, expos and air shows. They have not filled out an application, so it is unknown how much they will request or the specifics on the use of the funds.

NOTE: All grant requests included standard Grant Evaluation Forms and were found by the Staff to be in the best interest of statewide aviation and to support the goals contained in the Colorado Aviation Systems Plan.

10. PROPOSED CALENDAR

The Board was provided with an outline of future meetings through the end of June. The next meeting will be held on Thursday, April 11th at 1:00 PM at the Front Range Airport. The New Board Member Senate Confirmation Hearings will be held on a date yet to be determined.

11. OTHER MATTERS BY MEMBERS

There were no other matters.

12. The meeting adjourned at 3:33 P.M.

13. BREAK

14. NEW BOARD MEMBER ORIENTATION