



MINUTES

Board Meeting

Wednesday, July 8, 2015 | 1:00 pm

Division of Aeronautics

5126 Front Range Parkway | Watkins, CO 80137

Joseph H. Thibodeau Room

MEMBERS PRESENT:

Ray Beck
Ann Beardall
John Reams
Jeff Forrest
Robert Olislagers
Joe Rice
William "T" Thompson

Chairman
Vice-Chair
Secretary

arrived at 1:47 pm

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Christine Eldridge	CDOT - Division of Aeronautics
Todd Green	CDOT - Division of Aeronautics
TK Gwin	CDOT - Division of Aeronautics
Andy Karsian	CDOT - Division of Government Relations
Mike Krochalis	CDOT - Division of Accounting & Finance
Eric Richardson	CDOT - Division of Accounting & Finance
Shahn Sederberg	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Scott Young	CDOT - Division of Accounting & Finance
Walt Barbo	Colorado Pilots Association
Walt Bell	Colorado Pilots Association
Alan Foutz	Senator Cory Gardner's Office
Ray Hawkins	Seaplane Pilots
Lorie Hinton	Centennial Airport and CAO
Carl Mattson	Colorado Pilots Association
Leo Milan	Office of the Attorney General
Aaron Repp	Centennial Airport

Pledge of Allegiance



1. CALL TO ORDER

Meeting commenced at 1:00 pm.

2. APPROVAL OF MEETING MINUTES

Ann Beardall made the MOTION to approve the minutes from June 10, 2015 and Joe Rice seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

Ann Beardall made a MOTION to add an agenda item to discuss Captain Emily Warner and William "T" Thompson seconded.

The MOTION carried unanimously.

Ray Beck determined that this topic will be agenda item 5.5

4. BOARD MEMBER REPORTS

Joe Rice reminded the Board of the upcoming Colorado Space Business Roundtable (CSBR) road trip to northeastern Colorado, July 20th through the 24th. Ann Beardall said that Colorado Pilots Association will host the Colorado Aviation Meet & Greet at Centennial Airport on August 8th. John Reams spoke about a Colorado Office of Economic Development and International Trade (OEDIT) project to identify a site for drone testing. William "T" Thompson spoke about his recent visit with the new chairman of the Colorado Springs Municipal Airport Advisory Committee. Robert Olislagers thanked Ann and John for serving on the selection committee tasked with hiring the new Aeronautics Director. Robert was just invited by the Association of California Airports to do a presentation in September on the Colorado Aeronautical Board (CAB) and how Colorado funds the airports. Ray Beck mentioned that the Governor signed a proclamation declaring June as General Aviation Month. Ray said that the runway project at Yampa Valley Regional Airport is now finished. Ray concluded by saying he will be giving a presentation to the Yampa Valley Regional Airport Board meeting in August about the CAB and the Division of Aeronautics programs.

5. PUBLIC COMMENTS

There were no public comments.

5.5 Captain Emily Warner

Ann Beardall said that Emily Warner is being honored at the Granby Airport on Saturday, July 11th, for her many accomplishments and contributions to aviation. She was the first member of the Colorado Pilots Association and the first female Captain for a major airline. Ann will be attending the ceremony on Saturday and would like to present Emily with a certificate on behalf of Colorado Pilots Association and the Colorado Aeronautical Board. William "T" Thompson made



the MOTION to officially endorse the certificate to Captain Emily Warner and John Reams seconded.

The MOTION carried unanimously.

6. DIRECTOR'S REPORT

David Ulane started by thanking the Board for the opportunity to serve as the Director. David added that he is incredibly appreciative of the help that the staff has given him and is glad to be here. David spoke about some of the people and entities that he has already met with and those that he will be meeting with in the near future. He talked briefly about the performance audit and the cash management process. David is excited to expand our presence at pilot and aviation events. Ray Beck said the CAB is excited to have David as the new Director.

7. DIVISION OF ACCOUNTING & FINANCE (DAF) UPDATE ITEMS

7.1 Financial Update

Mike Krochalis said that we are still in the process of closing out Fiscal Year 2015 (FY15). All invoices and grant payments continue to be paid promptly. Aviation Sales Tax Rebates were processed for June in the amount of \$975,366.42. DAF is continuing to participate in the interviews being conducted by Paragon for the performance audit. In June, the CAB approved the reallocation of \$135,000 to the Administrative Budget and DAF has successfully completed that budget move. Mike said that DAF submitted the Aeronautics "Out of State Travel Request Plan" to CDOT in the amount of \$18,850. Mike will be working on the implementation of the proposed Cash Forecasting Model with CDOT and the consultant from Dye Management Group. Mike said that his current focus is on getting the Excise Tax disbursements out to airports. As of July 1st, the cash balance available in the Aviation Fund was \$225,552, which already accounts for \$2.384 million of outstanding or uncashed warrants. As of today, the available cash balance is \$311,000. Mike said that sales tax received in the Aviation Fund in May was \$1.5 million, with a FY15 year to date total of \$27 million. After some discussion about the budget and how the loan agreement with the State Controller will work, it was agreed upon that DAF would provide information to the CAB about the loan agreement terms and notify them when advances were made, how much is interest, repayment plans and the like.

7.2 Aeronautics Finance Position Update

DAF is pursuing advertising the vacant position. The position description has been drafted and is currently with the Appointing Authority for review and approval.

7.3 Performance Audit Update

Mike said that Paragon is finishing their interviews with staff, members of the CAB and representatives of some Colorado airports. Paragon has scheduled a meeting with staff to review some of the preliminary observations and will then produce their final report within the next few weeks. Eric Richardson said that final recommendations are due to CDOT by August 1st, and Paragon hopes to present their findings to the CAB at the August Board Meeting.



7.4 FY15 Rollforwards

Mike said that since the accruals for FY15 haven't been finalized yet, it is too soon to know what dollar amount needs to be rolled forward. Therefore, the rollforwards will be acted upon at the August Board Meeting.

8. YUMA MUNICIPAL AIRPORT SUPPLEMENTAL FUNDING REQUEST 15-2V6-01

Todd Green said that on April 17th, the CAB approved to match federal funding to Yuma for their runway reconstruction project. The amount of state funding awarded was \$257,748. The project was bid in May and only one bid was submitted, which was \$1.6 million higher than the engineer's estimate of just over \$4 million. Armstrong Consultants worked diligently with the bidder to reduce the overrun as much as possible and were able to reduce it by nearly \$700,000, while still maintaining all three original schedules of the project. After negotiations, the total cost of the project came in at \$5,358,995. The airport is requesting an additional \$10,201 of state funds to match the additional \$183,620 of federal funds required to complete the project. William "T" Thompson made the MOTION to approve the additional \$10,201 of state funds to the 2015 Yuma grant for runway reconstruction and Robert Olislagers seconded.

The MOTION carried unanimously.

At this time, Jeff Forrest joined the meeting. Ray Beck gave Jeff an opportunity to give his Board Member Report. Jeff said that he attended the Denver International Airport 20th Anniversary Celebration.

9. FAA AIR TRAFFIC CONTROLLER PRIVATIZATION & USER FEE DISCUSSION

Robert Olislagers said that he doesn't have a lot to report on this, since the House delayed release of the proposed change. Robert said we won't know what the proposed change will consist of and how it will affect general aviation until the bill comes out. Ray Beck requested that this topic be added as an on-going agenda item for next month's CAB meeting and Robert agreed to do that.

10. INTERN PROGRAM UPDATE/OVERVIEW

Todd Green said that the intern program has been in existence for approximately 18 years and has been very successful. Since 2010, we have funded 41 internships at nine different airports, totaling \$601,000 in state funding. Over half the staff at the Division started as interns, to include the new Director, David Ulane. Todd showed the Board a map that illustrated 45 aviation professionals who began as interns at Centennial Airport and are currently in 17 states, doing various jobs throughout the industry. At this time, there are six Colorado airports who have interns partially funded by the Division of Aeronautics. At this time, Todd introduced Aaron Repp, who is a current intern at Centennial Airport. Aaron is about half way through his internship at Centennial and gave a synopsis of his experience with the program. The Board was pleased to hear from Aaron and about the success of the Intern Program. William "T" Thompson wanted to make sure that we ensure that the word gets out about this program to women and minorities. A few of the Board members shared suggestions on how we could better advertise this program.



Jeff Forrest suggested that one way to do that would be to communicate this to Tuskegee Airman and Shades of Blue.

11. WIMS AUDIT UPDATE

David Ulane said that he spoke with Barbara Gold with CDOT Division of Audit and since the Audit Committee will not have a quorum at their July meeting, this topic will be postponed to their August meeting. Subsequently, the findings of this audit will not be available until after they meet in August.

12. SEAPLANES IN COLORADO

David Ulane said he is excited to have this topic on the agenda. David gave a history of the statewide ban of seaplanes on Colorado waters. Leo Milan said there is very little statutory authority or language related to seaplanes other than a reference when vessels are mentioned. Leo was asked if the Board can take a stand on this and he believes they can, based on the CAB Governing Documents. Ray Beck read the biography of Ray Hawkins and then introduced him to the Board and the audience. Ray Hawkins made a presentation on supporting changes in the State of Colorado to accommodate seaplanes. After a brief discussion by the Board, David said that he would begin the process by setting up a meeting with Colorado Parks and Wildlife for a discussion between the state offices.

13. PROPOSED CALENDAR

The next meeting is scheduled for Wednesday, August 12th, 1:00 pm at the Division Offices. The September meeting is tentatively scheduled for Wednesday, September 9th at the Rifle Garfield County Airport.

14. OTHER MATTERS BY PUBLIC & MEMBERS

There were no other matters.

15. ADJOURNMENT

Ann Beardall made the MOTION to adjourn the meeting and William "T" Thompson seconded.

The MOTION carried unanimously.

The meeting adjourned at 3:01 pm.

