



MINUTES

Board Meeting

Wednesday, September 9, 2015 | 1:00 pm
Rifle Garfield County Airport
0375 County Road 352 | Rifle, CO 81650
Airport Conference Room

MEMBERS PRESENT:

Ray Beck	Chairman
Ann Beardall	Vice-Chair
John Reams	Secretary
Jeff Forrest	
Robert Olislagers	

MEMBERS ABSENT:

Joe Rice	
William "T" Thompson	(listened to the live stream)

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Christine Eldridge	CDOT - Division of Aeronautics
Todd Green	CDOT - Division of Aeronautics
TK Gwin	CDOT - Division of Aeronautics
Mike Krochalis	CDOT - Division of Accounting & Finance
Shahn Sederberg	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Eric Adelman	Paragon Audit & Consulting, Inc.
Gloria Bouillon	Aspen-Pitkin County Airport
Dennis Corsi	Armstrong Consultants
Kendra Cross	USDA - Wildlife Services
Geoff Guthrie	City of Glenwood Springs
Jake Hoban	Armstrong Consultants
Les Mergelman	Club 20, Chairman
Leo Milan	Office of the State Attorney General (listened to the live stream)
Chris Nocks	Armstrong Consultants
Bill Payne	William E Payne & Associates
Kevin Sear	Paragon Audit & Consulting, Inc.
Pattie Snidow	USDA - Rural Development

This meeting was live-streamed over the internet.



Pledge of Allegiance

1. CALL TO ORDER

Meeting commenced at 1:00 pm.

2. APPROVAL OF MEETING MINUTES

Jeff Forrest made the MOTION to approve the minutes from August 12, 2015 and John Reams seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda. John Reams made the MOTION to approve the agenda as presented and Robert Olsilaggers seconded.

The MOTION carried unanimously.

4. BOARD MEMBER REPORTS

Robert Olsilaggers had nothing to report. Ann Beardall spoke about upcoming aviation events. She also reported that her term as President of the Colorado Pilots Association (CPA) will expire at the end of October, but she will continue to be a liaison to the Colorado Aeronautical Board (CAB) for CPA. Gary Tobey will be the new CPA President. John Reams spoke briefly about the upcoming "Tribute to Aviation" at the Montrose Regional Airport. Jeff Forrest had nothing to report. Ray Beck briefed the CAB on his recent presentation to the Yampa Valley Regional Airport Board and thanked David Ulane and Shahn Sederberg for their contributions. Ray also spoke about upcoming Club 20 meetings and events.

5. PUBLIC COMMENTS

There were no public comments.

6. DIRECTOR'S REPORT

David Ulane referred to an outline he gave to the CAB of recent activities he has participated in. David and Shahn participated in the new aerospace student orientation event at Metropolitan State University, which was attended by over 100 incoming freshmen. David attended a dedication ceremony of two new aircraft rescue and firefighting vehicles at Centennial Airport. David met with Jay Lindell, of the Governor's Office of Economic Development and International Trade (OEDIT) to discuss ways that the Division and OEDIT can work together for economic development and aerospace in the state. David and Kaitlyn Westendorf recently met with Doss Aviation in Pueblo and in the same trip, attended the Colorado Space Business Roundtable event in Trinidad. David and Kaitlyn also took the opportunity to meet with airport staff at Pueblo and



Trinidad. David met recently with the CDOT personnel who currently utilize Unmanned Aerial Systems (UAS) for a variety of purposes, including rock fall, avalanche mitigation, bridge inspections and environmental analysis. On August 26th, David accompanied Bill Payne to the Federal Aviation Administration (FAA) Denver Center air traffic control facility in Longmont to meet with FAA representatives to discuss our current blended airspace initiatives and potential airport test sites. Yesterday, David, Scott Storie and Mike Krochalis met with airport directors in Aspen, Eagle and Glenwood Springs. Tomorrow, David plans on meeting with the staff at Grand Junction Regional Airport and will attend the Firefighting Center of Excellence Open House in Rifle tomorrow evening. Upcoming events included the Northwest Chapter American Association of Airport Executives 2015 Annual Conference scheduled for September 13-16 in Denver. Todd Green and TK Gwin will be speaking at this event, and David will be a moderator on the FAA panel. David will be attending the National Association of State Aviation Officials (NASAO) annual conference from September 20-23 in Boise, Idaho. David and some of the staff will be sharing a booth with the CPA at the Aircraft Owners and Pilots Association (AOPA) Fly-In in Colorado Springs on September 26th. Ray Beck said that the CAB appreciates the community and airport outreach that the Division has been participating in. Ray also complimented David and staff for the live-streaming of today's CAB meeting.

7. DIVISION OF ACCOUNTING & FINANCE (DAF) UPDATE ITEMS

7.1 Financial Update

Mike Krochalis reported that he assisted David Ulane with the responses to the Paragon Performance Audit. Work is continuing with the Division and DAF to implement the cash forecasting model developed by the Dye Management Group. Financial reporting samples and dashboards were presented to the CAB at this morning's CAB Workshop. For the July period, \$727,000 in aviation sales tax refunds were processed and disbursed. The Aviation Fund cash balance is \$4.2 million, however once you take into account the total of inter-fund clearing from the CDOT and state financial systems, along with uncashed warrant amounts of \$6.4 million, the fund balance has an approximate balance of negative \$2.2 million. During the month of July, the average daily balance in the fund did go into the negative by approximately \$17,000, resulting in a total of \$162 in interest charges. The interest rate remains 0.96%. CDOT Headquarters accountants performed a reconciliation of the Aviation Fund and there was a \$0 variance between the CDOT and state financial system, as of the end of July. For FY15, the total actual expenses were \$45.3 million and the CAB was provided a detailed list of expenditures by cost centers or programs. For FY15, the total revenue amount for the Division was \$31.6 million and a table outlining where the revenues came from was also provided. In conclusion, Mike said that the FY15 cost center roll forwards have been completed and provided a table that outlined what those amounts were, per program. The amount of funds that rolled forward was \$27.2 million.

7.2 Aeronautics Finance Position Update

David Ulane said that the finalized draft position description has been submitted to CDOT Human Resources for review, classification and approval.

8. PARAGON PERFORMANCE AUDIT REPORT ACCEPTANCE

David Ulane said this is a follow up to the discussion at this morning's CAB Workshop where



the entire Paragon Performance Audit was discussed recommendation by recommendation. Robert Olislagers made the MOTION to accept the audit report and Jeff Forrest seconded.

The MOTION carried unanimously.

9. AIRPORT GRANTS

Kaitlyn Westendorf said that in 2014, Huerfano County was awarded a grant with five elements. Element A was the relocation of a county road and overhead power line that were both Part 77 obstructions. Element C was for match on their federally funded West Connector Taxiways, ramp expansion and an airport beacon. Following the execution of the 2014 grant, they now need to use an additional year of their Federal Non-Primary Entitlements, \$150,000, for this current project. Kaitlyn said the county is not asking for additional funding, but is requesting to use money that remains from the road and power line relocation element to cover the additional funding needed for match. The amount of money that will be moved from Element A to Element C is \$8,333. Additionally, the original bids came in very high. The project will be rebid this winter with hopes to have the project completed the end of next summer. Due to the change in timing of the project, they would also like to request that the expiration date of the grant be extended by one year in order to complete the project. The new expiration date would be June 2017. In conclusion, there are no additional funds being requested for this grant amendment, only a change in scope. Robert Olislagers made the MOTION to approve this request and Ann Beardall seconded.

The MOTION carried unanimously.

10. WIDE AREA MULTILATERATION (WAM) - PHASE III UPDATE

Bill Payne updated the Board on Unmanned Aerial Systems (UAS) and Blended Airspace. Bill briefed the Board that the FAA just completed a site visit to consider the final location for the Blended Airspace Demonstration. The FAA is scheduled to return in about a week to complete additional consideration for dual use of equipment that would be installed by the FAA for use in both Blended Airspace and UAS.

11. USDA WILDLIFE SERVICES COOPERATIVE AGREEMENT UPDATE

Kendra Cross updated the Board on recent events with the Wildlife Services Cooperative Agreement, which is funded by the Division. She added that Colorado is one of the only western states to provide wildlife mitigation for the benefit of aviation safety. In FY15, they provided required annual training to approximately 200 airport personnel at several Colorado airports. She added that this wildlife program received national recognition for their Geographic Information Systems (GIS) work on airports at the GIS Conference in San Diego. Kendra concluded by saying that over the last year, there have been 776 reported wildlife strikes at over 17 airports, resulting in \$4 million in damages. Robert Olislagers thanked the USDA for everything they do to assist Colorado airports with wildlife mitigation and hazard assessment.

12. LEGISLATIVE ISSUES

David Ulane said there are no legislative issues to bring before the Board this month. Ray Beck



stated that it is very important that David have the opportunity to travel to Washington D.C. to build relationships with the FAA, for the benefit of the Board, the Division and the State of Colorado.

13. PROPOSED CALENDAR

The next scheduled CAB meeting will take place on Wednesday, October 14th at the Division Offices in Watkins, starting at 1:00 pm. The following meeting will take place on Wednesday, November 18th at Metropolitan State University. The December 9th meeting should take place at the Division Offices in Watkins.

14. OTHER MATTERS BY PUBLIC & MEMBERS

Dennis Corsi expressed his gratitude to the Board for holding this meeting on the western slope. Geoff Guthrie echoed those sentiments and also thanked Scott Storie for his assistance with the Glenwood Springs Municipal Airport aviation grant.

15. ADJOURNMENT

Ann Beardall made the MOTION to adjourn the meeting and Robert Olislagers seconded.

The MOTION carried unanimously.

The meeting adjourned at 1:52 pm.

