



MINUTES

Board Meeting

Wednesday, November 18, 2015 | 1:00 pm
Metropolitan State University of Denver
890 Auraria Parkway | Denver, CO 80204
CAVEA - Suite 410

MEMBERS PRESENT:

Ray Beck	Chairman
Ann Beardall	Vice-Chair
John Reams	Secretary
Jeff Forrest	
Joe Rice	
William "T" Thompson	

MEMBER ABSENT:

Robert OIslagers

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Christine Eldridge	CDOT - Division of Aeronautics
TK Gwin	CDOT - Division of Aeronautics
Andy Karsian	CDOT - Government Relations
Mike Krochalis	CDOT - Division of Accounting & Finance
Shahn Sederberg	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Andrew Weissman	CDOT - Internal Audit
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Richard Baker	Fremont County
Constantin Diehl	UAS Colorado
Ray Hawkins	Seaplane Pilots Association
Chuck Howell	Great Lakes Airlines
John Huguley	UAS Colorado
Leo Milan	Office of the State Attorney General
Bill Payne	William E Payne & Associate
Gaspar Perricone	Department of Natural Resources
Margaret Taylor	Colorado Parks & Wildlife

This meeting was live-streamed over the internet.



Pledge of Allegiance

1. CALL TO ORDER

Meeting commenced at 1:05 pm.

2. APPROVAL OF MEETING MINUTES

Joe Rice made the MOTION to approve the minutes from October 14, 2015 and William "T" Thompson seconded.

The MOTION carried unanimously.

3. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda. William "T" Thompson made the MOTION to approve the agenda as presented and John Reams seconded.

The MOTION carried unanimously.

4. BOARD MEMBER REPORTS

Jeff Forrest said he attended the 2015 Spreading Wings Gala at the Wings Over the Rockies Air & Space Museum. Joe Rice said that the Colorado Space Business Roundtable will be hosting the 12th annual Colorado Space Roundup on December 9th at the Denver Museum of Nature & Science. John Reams thanked Bill Payne for arranging the tour of the Denver Center this morning in Longmont. William "T" Thompson spoke about an Unmanned Aerial Vehicle (UAV) panel discussion that took place in Colorado Springs a couple weeks ago. Ann Beardall said that the Colorado Pilots Association have elected Gary Tobey as their new President and Bill Totten as the Vice-President. Ray Beck thanked the Division staff for work done on the 2015 Annual Report.

5. PUBLIC COMMENTS

There were no public comments.

6. DIRECTOR'S REPORT

David Ulane referred to an outline he gave to the CAB of recent activities he has participated in. He has attended several functions recently, in an on-going effort to help as many groups and individuals as possible understand what the Division does to promote, support and grow the state's airport and aviation system. David spoke briefly about the Annual Report that Ray had commented on earlier. He also mentioned the guiding documents that the staff and Board will be working to update and revise.



7. PARAGON AUDIT PROGRESS REPORT

David Ulane referred the Board to the implementation plan that was included in the Board packet and said that we are pleased to report that 9 of the 23 audit recommendations have been completed. David introduced Andrew Weissman, who is with CDOT Internal Audit, and thanked him for the collaboration given to the Division to address and complete some of the recommendations that Paragon identified during the performance audit.

8. DIVISION OF ACCOUNTING & FINANCE (DAF) UPDATE ITEMS

8.1 Financial Update/Dashboard

Mike Krochalis referred to the financial dashboards within the Board Packet and discussed what information each of the six graphs contained. The financial information reported is as of September 30th and the Aviation Fund balance was negative \$2.04 million. The current interest rate charged to the Aviation Fund for the loan from the State Treasury is 0.95% and interest paid to date on the loan is \$3,782. Mike conveyed to the Board that he and Scott Storie continue to work with DAF to improve their forecasting methods and hope to bring more information to the CAB about their findings at the January meeting. In September, the Aviation Fund received \$1,686,395 in revenue and the Division disbursed \$1.7 million to the airports. For excise tax, \$74,500 was received and \$92,000 disbursed to the airports. For the Administrative Budget, Mike presented a graph showing actual and forecasted spending. Administrative spending in September totaled \$75,458, which was under the forecasted amount. At year end, it is anticipated that we will have spent \$1,048,000 of our \$1.1 million allocated Administrative Budget. The "Metric of the Month" is the DIA fuel flowage chart, comparing 2014 and 2015 monthly jet fuel flowage amounts.

8.2 Aeronautics Business Manager Position Update

David said that the position has been caught up in a re-classification of the entire group of "General Professionals" that CDOT Human Resources is conducting, which has delayed the announcement of our job opening.

8.3 Greeley State Infrastructure Bank (SIB) Loan Application Update

David said that he has met with Gary Cyr and Andrew Wheeler to ensure that the application meets all of the requirements for success. The application will not go before the Transportation Commission for consideration until they meet in December.

8.4 Grant Administrative Update

Todd Green referred to the handout given to the Board, outlining two grant amendments and one new contract. Centennial Airport has requested two interns for calendar year 2016, totaling \$33,280 and this money was approved by the CAB in May of this year. Todd said that in 2014, Erie received funding for two elements, a wind sock/segmented circle and airfield maintenance equipment, totaling \$300,000. The wind sock/segmented circle has been completed and ran under budget and the airport is requesting that the remaining funds (\$15,396) from that project be moved into the airfield maintenance equipment element. In 2014, Holyoke was awarded \$400,000 for Federal match and overmatch to construct a partial parallel taxiway and after the State funds were awarded, the airport was awarded additional Federal funds. The airport would now like to move funds from the overmatch element into the Federal match element to match



all of the Federal funds. Additionally, the project is expected to be completed next summer, but the current contract expiration date is June 30, 2016. Holyoke would like to extend the expiration date to June 30, 2017 to ensure that the project is completed and closed out with the Federal Aviation Administration (FAA) prior to the State grant expiring.

9. CDOT/DIVISION MEMORANDUM OF UNDERSTANDING (MOU) UPDATE

David Ulane said that on May 1st, CDOT, the Division and the CAB entered into a MOU to more clearly define collaboration and coordination between CDOT and the Division in order to achieve the goals of the three entities. The expectations outlined in the MOU were developed, in part, to meet the conditions of the \$11 million, five year loan to the Division from the State Controller's Office. The MOU required a review on November 1st, which has been completed by all parties of the MOU. The Board was provided a copy of the review and David said that all expectations outlined in the MOU are being met, or have been met and/or completed. Although the MOU does not formally call for further review, it is the intent of the Division to formally review conformance with the MOU not less than annually, by each November 1st during the term of the State Controller's loan.

10. STATEWIDE SUSTAINABILITY UPDATE

Todd Green said that this project is nearing completion and that the toolkit has been implemented into our Web-based Information Management System (WIMS) for future use by the airports. Todd said that we are still working with our three test airports, which are Fremont County Airport, Rifle Garfield County Airport and Centennial Airport. By the end of December, we expect to provide the three test airports with their complete sustainability plans. The goal is to open up this study to all Colorado airports at the Colorado Airport Operator's Association (CAOA) conference in January.

11. UNMANNED AERIAL SYSTEMS (UAS) COLORADO

Contantin Diehl provided the Board with the background on UAS Colorado and referred to a slide show that contained information on current activities that they are involved with. He said that they are currently very active in the San Luis Valley area, with six counties in that region participating in UAS research. The long term goal of UAS Colorado is not only to have companies want to test and fly here, but also to attract companies to manufacture UAS in Colorado.

12. WIDE AREA MULTILATERATION (WAM) - PHASE III UPDATE

Bill Payne updated the Board on Unmanned Aerial Systems (UAS) and Virtual Air Traffic Control Towers (VATCT). Bill is continuing to work with Fort Collins-Loveland Airport, as they prepare to have the technical evaluation done on the equipment that will be used, as well as conducting site surveys for the upcoming VATCT Demonstration. For UAS, Bill continues to assist CDOT with their program and is suggesting that CDOT obtain one Certificate of Authorization (COA) that would encompass all sections of CDOT that operate UAS's.



13. LEGISLATIVE ISSUES

David Ulane advised the Board that per their request, he researched the existence of other high altitude lakes that restrict seaplane use due to their altitude. He could not find any. Additionally, the Board had requested last month that he reach out to the Department of Natural Resources (DNR) to invite them to share their ideas. He then introduced Andy Karsian from CDOT Government Affairs and Gaspar Perricone, Andy's counterpart from DNR. Andy encouraged the CAB to take a look at all the viewpoints surrounding the seaplane issue and if the Board takes a position, it should be vetted through CDOT and the Governor's office. Joe Rice clarified that the Board has the authority to take a position independent of CDOT's views, although they will remain sensitive to CDOT and the Governor's opinions. Gaspar addressed the Board, saying that the request from Colorado Pilots Association (CPA) to allow seaplane activity on their lakes in 2011 was a new concept and required them to contact stakeholders and perform an internal analysis to determine a position. This analysis resulted in weighing the potential benefits and problems involved in seaplane use on bodies of water traditionally used for other water activities. Their concerns included displacement of traditional recreational use, safety concerns, related costs and most importantly, the introduction of invasive species. Gaspar said that there was a second request brought to the Colorado Parks and Wildlife Commission this year from Ray Hawkins for a single event that involved permission for a seaplane landing. The Commission held to its original ruling and refused permission. To provide background on how their position was developed, Gaspar pointed out that the Bureau of Reclamation Colorado Western Area Office, has prohibited seaplane use for all waters west of the Continental Divide. This leaves only bodies of water east of the Continental Divide for state consideration. DNR's restriction is only meant for bodies of water under their jurisdiction and should not be applied to bodies of water controlled by others. Gaspar promised to provide a letter to David Ulane, which was already given to CPA, by the end of the week that clarifies this. Along with this letter, they will provide a link and a list of lakes under DNR jurisdiction. After a lengthy discussion, Ray Beck thanked everyone for their attendance and participation. No Board position on seaplane access was formalized at this time.

14. PROPOSED CALENDAR

Dave Ulane suggested to the CAB that we not meet in December, since there are no impending agenda items that need to be acted upon. If something does come up, we have the flexibility to conduct business via teleconference. With that, the next scheduled Board meeting will be in conjunction with the CAO Winter Conference on Monday, January 25th. Joe Rice made the MOTION to cancel the December 9th Board meeting and Ann Beardall seconded.

The MOTION carried unanimously.

15. OTHER MATTERS BY PUBLIC & MEMBERS

There were no other matters.

16. ADJOURNMENT

The meeting adjourned at 3:17 pm.

