



MINUTES  
Board Meeting  
Wednesday, October 20, 2018, | 2:00 pm  
Division of Aeronautics - Joseph H. Thibodeau Room  
5126 Front Range Parkway - Watkins, CO 80137

MEMBERS PRESENT:

Jeff Forrest                      Chair  
Robert Olslagers              Vice-Chair  
Joe Rice                         Secretary  
Ann Beardall  
Ray Beck

MEMBERS ABSENT & EXCUSED:

John Reams  
Chic Myers

OTHERS PRESENT:

David Ulane                      CDOT - Division of Aeronautics Director  
Todd Green                      CDOT - Division of Aeronautics  
Kaitlyn Westendorf              CDOT - Division of Aeronautics  
Scott Storie                      CDOT - Division of Aeronautics  
Kip McClain                      CDOT - Division of Aeronautics  
Bryce Shuck                      CDOT - Division of Aeronautics  
Shahn Sederberg                CDOT - Division of Aeronautics  
Joe Krafsur                      CDOT - Division of Aeronautics Intern  
Richard Baker                    Fremont County Airport  
Emily Blizzard                    USDA/APHIS Wildlife Services  
Brandon Burns                    Rocky Mountain Metropolitan Airport  
Darrel Dilley                      Seaplane Pilots Association  
Ray Hawkins                      Seaplane Pilots Association  
Carl Mattson                      Seaplane Pilots Association  
Leo Milan                         Office of the Attorney General  
Bill Totten                         Colorado Pilots Association

Pledge of Allegiance

1. CALL TO ORDER

The meeting commenced at 1:01 pm.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.



### 3. APPROVAL OF MEETING MINUTES

#### 3.1 August 29, 2018

Ray Beck made the MOTION to approve the August 29, 2018 meeting minutes. Robert Olislagers seconded.

The MOTION carried unanimously.

### 4. BOARD MEMBER REPORTS (By Member)

Ann Beardall briefed the Board that Saturday, October 13, 2018, the annual Hall of Fame Induction and Banquet for Richard D. Janitell will be held at the Colorado Aviation Historical Society.

Joe Rice briefed the Board that on October 29, 2018, the American Institute of Aeronautics and Astronautics will host their annual Technical Symposium at the University of Colorado South Denver. The Colorado Space Business Roundtable will be held at the Denver Museum of Nature and Science on December 5, 2018. The SpaceX Falcon 9 will be launching a Global Positioning System satellite (GPS3-01) on December 15, 2018, in Cape Canaveral, Florida.

Robert Olislagers briefed the Board that Centennial Airport wrapped up its charitable events including the Navy Seal Foundation, Morgan Adams Foundation, and the Boys and Girls Club: raising a total \$3.5M this year. XJet was purchased by Modern Aviation. Currently, there is no update on the new administration facility at the airport.

Ray Beck briefed the Board that he and Joe Rice attended the Club 20 debates in Grand Junction. Ray noted that Congress had sent a five-year reauthorization bill to the President. This bill will reauthorize federal aviation programs and services that are important to counties and local airports for FY 2019 through FY 2023. The bill would provide stable funding for the Airport Improvement Program of \$3.35B each year.

Chair Forrest thanked David Ulane and Shahn Sederberg for supporting the Executive brief that was presented by Dr. Janine Davidson, President of the Metropolitan State University of Denver. Dr. Davidson provided an update regarding their partnership with Colorado Northwestern Community College to reduce the Federal Aviation Administration's (FAA) Air Transport Pilot certification flight hour requirement from 1500-hours to 1200-hours. Chair Forrest is working with Representative Coffman's office to create a bill, the Pilot Act, which would result in a three-year delay in student loan repayments for graduates of an approved program.

### 5. PUBLIC COMMENTS

Richard Baker briefed the Board that the Fremont County Airport assisted with providing 157K gallons of fire retardant during this past fire season which totals 350K gallons over the last three years.

Ray Hawkins briefed the Board that the Seaplane Pilots Association will be dividing the state into six geographic areas for better representation. Ray introduced Carl Mattson and Darrel Dille as new Field Directors with the Seaplane Pilot Association; four additional members will be joining soon. Ray has been working with the federal government to allow seaplanes to land on federally owned lakes.



## 6. DIRECTOR'S REPORT

David Ulane briefed the Board that in September the U.S. Department of Transportation and the FAA announced the first disbursement of \$205M in supplemental discretionary funding for infrastructure grants to small airports in thirty-four states. The Lake County Airport in Leadville received a \$5.8M grant to repair their main runway, turn around and partial parallel taxiway. In January, the Board awarded the Meadow Lake Airport a \$400K design grant for their runway project, the Division and FAA have started moving forward with a Cold In-Place Recycling process. Shahn Sederberg and David Ulane staffed a booth at the Aircraft Owners and Pilots Association (AOPA) Regional Fly-In on September 14 & 15, 2018 in New Mexico. David Ulane thanked Kip McClain for attending the Challenge Air event held at Centennial Airport on September 22, 2018. Joe Krafzur attended the Southwest Airlines Career Day held at Centennial Airport. Kaitlyn Westendorf and Joe Krafzur attended the United Airlines Career Day, located at Denver International Airport on September 28, 2018. October 26, 2018, Kaitlyn Westendorf and David Ulane will be participating in the Dream Big Event in Fremont County. David Ulane thanked the Division for attending all the public outreach events. David noted that Program Manager Todd Green received the CDOT Hero Award from Executive Director Mike Lewis. Todd was recognized for being a first responder on the scene of a bus crash while heading back from a meeting at the Greeley-Weld County Airport. October 13, 2018, David Ulane and Joe Krafzur will attend the Girls in Aviation Day at Denver Longmont Center. On October 24, 2018, the Division / FAA will be hosting the 2018 CIP Kickoff Workshop.

## 7. FINANCIAL UPDATE

### 7.1 Financial Dashboard

Bryce Shuck briefed the Board that the Aviation Fund cash balance for September ended at \$8,750,358, which was up from \$2,389,570 from the August closing balance of \$6,360,788. This unexpected increase was a result of processing timing within CDOT. Next month's revenues will be slightly higher than expected; we anticipate the cash balance dropping to about \$7,000,000. Revenue for September came in at \$3,111,121, 6% higher than forecasted. Next month's revenue is estimated at \$2.6M. Denver International Airport fuel flowage continues to increase; due to this and strong fuel prices, we have increased our forecasted revenue for the year up to \$33,000,000. Sales tax disbursements for September were \$2,050,414, as expected based on the previous month's revenue. The contingency slide was shown for the first time, it highlighted the Division's current and forecast cash balance, and identifies where those funds are allocated. It illustrated that the Division has a healthy cash balance, and with the 2019 Colorado, Discretionary Aviation Grant (CDAG) program planned at \$6M the Division would have the funds to cover that commitment should the defined worst case scenario occur. In regards to the 2020 CDAG program, current projections show it will likely be increasing from the \$6M level. Fuel flowage at Denver International Airport set a new record of 41.3M gallons in September, compared to 43.6M gallons in August. Year over year fuel flowage is up 7.0% from 38.6M gallons in September 2017. Next month's forecast is 42.4M gallons. Administrative expenses totaled \$265K with a forecast amount of \$1,024,918 projecting the Division at 3.5% of the 5% cap for the year.

## 8. SIB LOAN APPLICATION - ROCKY MOUNTAIN METROPOLITAN



David Ulane briefed the Board that the Division received an application for a State Infrastructure Bank loan of \$2,015M from Rocky Mountain Metropolitan Airport for airport improvements. David introduced Brandon Burns, Manager of Finance and Administration with Rocky Mountain Metropolitan Airport. The Division is recommending endorsement of the \$2,015M State Infrastructure Bank loan.

Ray Beck made the MOTION to endorse the \$2,015M State Infrastructure Bank loan for Rocky Mountain Metropolitan Airport. Robert Olslayers seconded.

The MOTION carried unanimously.

## 9. PROGRAMS & PROCEDURES MANUAL UPDATE

Scott Storie briefed the Board on the Programs and Procedures Manual updates; including updates to the crack fill program and clarification of airport funding eligibility requirements. The Division is requesting approval of the updated Programs & Procedures Manual.

Robert Olslayers made the MOTION to approve the updated Programs & Procedures Manual. Ray Beck seconded.

The MOTION carried unanimously.

## 10. PROGRAM UPDATES

### 10.1 System Plan/Economic Impact Study

Scott Storie briefed the Board, informing them that the Division and Kimley-Horn held the System Plan and Economic Impact Study kick-off meeting on September 4, 2018. Scott Storie provided an update on the System Plan and Economic Impact Study progress.

### 10.2 Remote Tower

David Ulane briefed the Board on behalf of Bill Payne. Bill Payne was on site at the Northern Colorado Regional Airport for site acceptance testing of the Colorado Remote Tower Project.

## 11. GEBAUER AIRPORT UPDATE

Todd Green briefed the Board that the airfield conditions at the Gebauer Airport have continued to decline over time and are now at a critical point regarding the safety of the flying public. Numerous attempts were made to contact the airport sponsor, Robert Gebauer, but all have been unsuccessful. Due to the current state of these safety concerns at the airport, the Division staff requests approval from the CAB to remove the Gebauer Airport from all Division controlled documents, including the Colorado Aeronautical Chart and Airport Directory along with as a final measure, for David Ulane to send a certified letter to the airport sponsor informing them of this change. Robert Olslayers suggested having David Ulane also send a letter to the Federal Aviation Administration (FAA) informing them of the Division's direction and to see what avenues are available on the federal side.

Robert Olslayers made the MOTION to support the Division sending a notification to the Gebauer Airport regarding removal of the airport from charts and directories. Ann Beardall seconded.



The MOTION carried unanimously.

## 12. LEGISLATIVE ISSUES

David Ulane briefed the Board that we will have more information next month from the Senate regarding the FAA reauthorization. As we get closer to the end of the year, we will work more on our 2019 legislative resolution.

## 13. PROPOSED CALENDAR

13.1 Wednesday, December 12, 2018 - CAB General Meeting - 1:00 pm - Northern Colorado Regional Airport - Loveland, CO

13.2 Monday, January 28, 2019 - CAO & CAB General Meeting - TBD - Brown Palace Hotel - Denver, CO

## 14. OTHER MATTER BY PUBLIC & MEMBERS

David Ulane thanked Emily Blizzard with the USDA/APHIS Wildlife Services for attending the Board meeting.

## 15. EXECUTIVE SESSION

Chair Forrest said he would entertain a MOTION to enter into Executive Session, pursuant to C.R.S.

24-72-204 (3) (a) and Colorado Department of Transportation Procedural Directive 4.1(6) (c), to discuss Personnel Matters in relation to the Division Director's annual performance review.

Robert Olislagers made the MOTION to enter into Executive Session and Joe Rice seconded.

The MOTION carried unanimously.

The Board entered into Executive Session at 3:30 pm and the public and staff were dismissed.

Robert Olislagers made the MOTION to exit the Executive Session at 4:00 p.m., and Ray Beck seconded.

The MOTION carried unanimously.

## 16. ADJOURNMENT

The meeting adjourned at 4:03 p.m.



