



MINUTES

Board Meeting

Thursday, October 21, 2021, | Virtual Meeting | 1:30 p.m.
Colorado Department of Transportation Headquarters-East Auditorium
2829 W. Howard Place - Denver, CO 80204

MEMBERS PRESENT:

Kent Holsinger	Vice-Chair
Chic Myers	Secretary
Mark Van Tine	
Trimbi Szabo	
George Merritt (via phone Starting with Section 13)	

MEMBERS ABSENT:

Kenneth Maenpa	Chair
Chaz Tedesco	

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Todd Green	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Kip McClain	CDOT - Division of Aeronautics
Bryce Shuck	CDOT - Division of Aeronautics
Shahn Sederberg	CDOT - Division of Aeronautics
Tonya Hill	CDOT - Division of Aeronautics
Dan Bartholomew	Aspen-Pitkin County Airport
John Cessar	Dibble Engineering
Mike Fronapfel	Centennial Airport
Gael Le Bris	WSP
Jeremy Lee	Mead & Hunt
Jason Licon	Northern Colorado Regional Airport
Angela Padalecki	Grand Junction Regional Airport
Mike Pearce	Aspen Flight Academy
Brad Rolf	Mead & Hunt
Kelly Sloan	Government Relations - CABA
Bill VanHercke	Jacobs Engineering
Jacque Zirbes	Short Elliott Hendrickson

Pledge of Allegiance

1. CALL TO ORDER

The meeting commenced at 1:38 p.m.

2. AMENDMENTS TO THE AGENDA



There were no amendments to the agenda.

3. APPROVAL OF MEETING MINUTES

3.1 August 24, 2021, CAB/Staff Workshop

Mark Van Tine made the MOTION to approve the CAB/Staff workshop minutes from August 24, 2021. George Merritt seconded.

The MOTION carried unanimously.

3.2 August 25, 2021

George Merritt made the MOTION to approve the minutes from August 25, 2021. Mark Van Tine seconded.

The MOTION carried unanimously.

4. BOARD MEMBER REPORTS (By member)

Trimbi Szabo briefed the board that the Colorado Aviation Business Association will accept food donations for the Veterans of Foreign Wars airlift. Women in Aviation held a Girls in Aviation Day, which was well attended. The FAA will have training in the reduced oxygen training enclosure on January 19th - 23rd, 2022, at the Rocky Mountain Metropolitan Airport. The Colorado Ninety-Nines painted the compass rose at airports in Cheyenne & Saratoga WY. Trimbi noted that the Ninety-Nines poker run was well attended. Angel Flight West hosted a 5k run on the Rocky Mountain Airport runway on October 23rd, 2021. Trimbi noted that the Seaplane Pilot Association will have its first Colorado in-state trained and rated seaplane pilot in the spring of 2022.

Mark Van Tine noted a few updates with Wings Over the Rockies Exploration of Flight location have been working with students to build a Van's Aircraft RV8. The aircraft is in its final stages of construction. The Exploration of Flight will host a breakfast on November 6th and December 4th for pilots and the public; this allows the public to mingle and ask questions, get a closer look at the airplanes on the runway, and check out the RV8 aircraft. Mark briefed the Board that the Captain Jeppesen Foundation awarded eighty flight scholarships ranging in value from \$6K to \$10K for Colorado students between 2014-18. Lastly, Will Payne, Lynn Krogh with International Jet, and Mark flew to Northern Colorado Regional Airport to tour the Remote Tower Project.

Chic Myers briefed the Board that Troy Stover, the Assistant Director at the Colorado Springs Airport, received the Aviation Excellence Award presented by the Northwest Chapter of AAEE. Chic provided a brief description of the PreFlight Aviation Camp for girls ages 11-14, as his granddaughter participated in an additional session held in September.

George Merritt briefed the Board that Denver International Airport experienced its highest traffic record since the beginning of the pandemic. Southwest is currently building the first commercial hanger that has a non-PFAS foam fire suppression system in the country. Finally, George acknowledged the ADO challenged DEN to get designs and bids out for a new taxiway. The FAA will fully fund the construction of the new taxiway along the airfield.



Vice-Chair Kent Holsinger briefed the Board that he attended the Tribute to Aviation Airshow at the Montrose Regional Airport on September 18-19, 2021. Kent noted that he participated in The Great Colorado Air Show held at Northern Colorado Regional Airport October 16-17, 2021. Both events had excellent attendance.

5. PUBLIC COMMENTS

No public comments.

6. DIRECTOR'S REPORT - David Ulane

David Ulane complimented Jason Licon on the success of The Great Colorado Air Show held at Northern Colorado Regional Airport. David provided an update regarding the progress of the Aviation Weather Camera Phase III project. The Division staff has been working on the list of twenty airports where the cameras will be installed next year. The Division is currently working to fill the Education Grants and Specialist position before the end of 2021, which was placed on hold due to the pandemic. David hoped to update the Board on the preliminary study scope of work for the electric aircraft infrastructure. Still, David is waiting for the final publication of a Regional Air Mobility (RAM) paper by the National Renewable Energy Lab (NREL). David will meet with NREL Airports Electrification Project Manager Scott Cary on October 21, 2021, for further details. On Saturday, October 9th, 2021, former Board Chair and Centennial Airport CEO Robert Olislagers was inducted into the Colorado Aviation Hall of Fame. David congratulated Mike Fronapfel for being named the new Executive Director of Centennial Airport. Dave noted that Mike is also the new President of CAO. Dave noted the following current and upcoming events. The Board/Division staff has lunch with the Transportation Commission, followed by the October Board meeting. October 28th, David will attend a Presentation/Remote Tower update for KFNL Pilots Association. December 8th will be the December Board meeting and the 2022 CDAG grant review.

7. FINANCIAL UPDATE

7.1 Financial Dashboard

Bryce Shuck briefed the Board that the Division's total revenue for September came in at \$3.4M, 107.4% of the forecast. In comparison, this is 279% of the \$2.1M of revenue for September 2020 and 102.7% of August 2021 revenue. Currently, the Division is forecasting \$2.7M in revenue for October. The Division's cash balance for September closed at \$13.4M, up \$321K from \$13.1M in August. The Division sent out \$2.3M of tax disbursements in September. Our tax disbursements followed the normal cycle of being one month behind revenues. The contingency slide shows that our current 2022 CDAG program at \$8.0M is financially secure, as is our 2021 CDAG program \$2.86M. The FY21 administration budget approved by the Board in January 2021 is \$725K; the Division spent \$149K. The Division is projecting a total expenditure of \$709K for FY22. This would put the Division's Administrative expenses at 4.1% of FY21 revenue, which is well below the 5% statutory cap. For September, the current fuel flowage at Denver International Airport was 38.3M gallons, down 3% from August's 39.6M gallons, and up 208% from September 2020 and 87% of September 2019 numbers. The Division's total expenditures for September were \$2.8M.

7.2 Administrative Items - Centennial Airport Intern

Kip McClain briefed the Board that the Division is currently working on one grant for an internship. Centennial Airport is requesting funding to hire two full-time interns for a twelve-month program.



8. INDUSTRY UPDATE

8.1 Electric Aircraft Industry Update

Gael LeBris with WSP briefed the Board on the emergence of electric aviation from an airport and aviation system perspective.

8.2 Aspen Flight Academy

Michael Pearce with Aspen Flight Academy briefed the Board that the Aspen Flight Academy prepared students to obtain their Private Pilot Certificate, Instrument Rating, and Commercial Rating to fly as private, recreational, or commercial pilots.

9. PROGRAM UPDATE

9.1 Remote Tower

David Ulane briefed the Board on behalf of Bill Payne. Unfortunately, the FAA notified Bill that they are still unable to travel due to the impact of the COVID-19 pandemic, which has delayed the progress of Phase 1 testing of the Remote Tower Project until mid-January.

10. LEGISLATIVE ISSUES

10.1 SIB Recapitalization Discussion

David Ulane briefed the Board that there are ongoing discussions with CAO and CABA about supporting a potential legislative recapitalization of the SIB program.

11. PROPOSED CALENDAR

11.1 Wednesday, December 8, 2021 - General Meeting - 1:00 p.m. Division Office - Watkins, CO.

11.2 Tuesday & Wednesday, February 1-2, 2022 - Winter CAO - Sheraton Denver Downtown - Denver, CO. General Meeting & State/Local Grant Hearing - Tuesday, February 1, 2022 - Time TBD

12. OTHER MATTERS BY PUBLIC & MEMBERS

Jason Licon noted that CAO had changed its Winter Conference location from the Brown Palace to the Sheraton Denver Downtown.

13. EXECUTIVE SESSION

13.1 Motion to Enter Executive Session & Dismiss the Public

George Merritt made the MOTION to enter Executive Session. Mark Van Tine seconded.

The MOTION carried unanimously.

Executive Session of Colorado Aeronautical Board to discuss Personnel Matters (Finalization of Director's Annual Performance Review). Executive Session, pursuant to C.R.S.



24-72-204 (3) (a) and Colorado Department of Transportation Procedural Directive 4.1(6) (c)

The Board entered Executive Session at 3:25 p.m., and the public and staff were dismissed.

13.2 Motion to Exit Executive Session & Invite the Public to Return

Chic Myers made the MOTION to exit the Executive Session at 3:50 p.m. Mark Van Tine seconded.

The MOTION carried unanimously.

14. ADJOURNMENT

The meeting adjourned at 3:54 p.m.

Board Meeting Minutes approved by:

Board Member Signature

Date

CAB Seal

Please Print Name and Position

