



MINUTES

Board Meeting

Wednesday, April 14, 2021, | Virtual Meeting | 1:00 pm.

Centennial Airport - The Hanger

7565 S Peoria St - Englewood, CO 80112

MEMBERS PRESENT:

Kenneth Maenpa	Chair
Kent Holsinger via Zoom	Vice-Chair
Chic Myers	Secretary
Mark Van Tine	
Trimbi Szabo	
George Merritt	
Chaz Tedesco	

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Todd Green	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Kip McClain	CDOT - Division of Aeronautics
Bryce Shuck	CDOT - Division of Aeronautics
Tonya Hill	CDOT - Division of Aeronautics
Shahn Sederberg	CDOT - Division of Aeronautics
Ray Beck	Former CAB Member/Moffat County Commissioner
Henry Colean	Falcon Aero Labs Education Program - Student
Mike Fronapfel	Centennial Airport/Colorado Airport Operators Association
Mark Hyatt	Falcon Aero Labs Education Program
Ella Hurley	Falcon Aero Labs Education Program - Student
Jason Licon	Northern Colorado Regional Airport/Colorado Airport Operators Association
Pawan Nelson	Office of the Attorney General
Robert Olslagers	Former CAB Member/Centennial Airport
Angela Padalecki	Grand Junction Regional Airport
Bill Payne	William E. Payne & Associates
Kelly Sloan	Government Relations - CABA
Chris Wilcox	GEVO Inc.
Brad Walker	Pilot

Pledge of Allegiance

1. CALL TO ORDER

The meeting commenced at 1:02 pm.



2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.

3. APPROVAL OF MEETING MINUTES

3.1 January 25, 2021

Chic Myers made the MOTION to approve the minutes from January 25, 2021. Mark Van Tine seconded.

The MOTION carried unanimously.

4. BOARD MEMBER REPORTS (By member)

Mark Van Tine thanked Robert Olislagers for hosting the Board meeting. Mark noted The Colorado Skies Academy Charter School provides space and aviation-centric education to middle school students, with 238 students in attendance. The charter school occupies 15 acres on Centennial Airport leased by the Wings Over the Rockies Exploration of Flight. The Cherry Creek Innovation Campus has opened next to the airport. The curriculum is built around project-based learning, including airframe and power plant mechanics

Trimbi Szabo briefed the Board that the Colorado Pilots Association raised a large amount of funds for the Emily Howell Warner scholarship. The Women in Aviation will hold a training in the reduced oxygen training enclosure in August at the Rocky Mountain Metropolitan Airport. Trimbi noted the mountain aviation and safety meeting had been well attended. Trimbi also briefed the Board that the Seaplane Pilot Association will hold a Fly-In on June 12 & July 17, 2021.

George Merritt briefed the Board on Denver International Airport's activity levels. Flights have increased dramatically since this time last year, and the airport is excited to start providing flights to Grand Junction, CO.

Chic Myers briefed the Board that the forest firefighting/deicing pad at Colorado Springs Airport is now completed and is operational, and the Peak Innovation Business Park is making construction progress. Southwest Airlines began flight services in March 2021, and United Airlines has increased flights out of the Colorado Springs Airport.

Chaz Tedesco provided a brief update to the Board. Adams County is currently working on a land-use agreement for hangers with the Colorado Air & Space Port.

Kent Holsinger briefed the Board that Frontier Airlines will begin serving the Durango-La Plata County Airport in June 2021. Kent noted the City of Glenwood Springs is working on a road project that could have resulted in the shortening of the runway at the Glenwood Springs Airport. With input from pilots and local citizens, the City will not pursue the option to reduce the runway length at this time. Kent congratulated the Leadville/Lake County Airport on receiving the Best in Colorado Asphalt Award in the airport category for the rehabilitation of their runway last year.

Chair Maenpa briefed the Board that Frontier Airlines will start offering additional flights at the Grand Junction Regional Airport. Southwest Airlines will continue service to Montrose Regional Airport through the summer. Telluride Airport had record fuel sales for March 2021. In February 2021, the airport was the first airport in Colorado to receive and sell blended sustainable aviation fuel.



5. PUBLIC COMMENTS

Jason Licon with the Northern Colorado Regional Airport (FNL) noted the Airport received 28 inches of snow during the March snowstorm. Jason shared that without the equipment purchased through the Division's Surplus Equipment sale, it would have been difficult for the airport to clear all the snow. Jason thanked the Board and Division staff for working with the airports that provide the surplus equipment. On April 1, 2021, United Airlines started its new Landline service, which provides four round trip ground transportation services from Denver to Breckenridge and FNL. The Blue Angels will take part in an air show scheduled on October 16-17, 2021 at the airport.

Superior resident and local pilot Brad Walker briefed the Board on the latest noise issues at the Rocky Mountain Metropolitan Airport, including the airport's Noise Roundtable, asking the CAB to pay attention to the issues at the airport. Director Ulane noted that Division staff is not directly engaged in this local airport operational issue but is attending Noise Roundtable meetings and aware of the issues.

Ray Beck thanked Chair Maenpa for his presentation at the Club 20 policy meeting for transportation. Ray thanked David Ulane for his assistance with updating Club 20 aviation policies.

Kelly Sloan with the Colorado Aviation Business Association (CABA) briefed the Board that the general aviation caucus started this year. David Ulane and Chris Swathwood will be presenting at the first general aviation caucus meeting on April 21, 2021.

6. DIRECTOR'S REPORT - David Ulane

David Ulane briefed the Board that the Leadville/Lake County Airport received the Best in Colorado Asphalt Pavement Award in March 2021 for the airport's runway 16/34 rehabilitation project completed in 2020. Dave also briefed the Board on the windsock program, one of the Division's safety initiatives. This program is funded under PCI/Airport 5010 inspections, where the Division purchases windsocks in multiple sizes and then provides these windsocks to airports on an as-needed basis at no cost. Director Ulane proposed adding "industry updates" as a new standing agenda item to the Board, which the Board enthusiastically concurred. Shahn Sederberg is producing short aviation economic impact videos highlighting the types of activities taking place at some of Colorado's airports that generate aviation impact. Highlighted airports include Colorado Springs, Akron, and Telluride, where Shahn connected with Chair Maenpa for his on-camera interview. On April 2, 2021, the Division staff held the first 2021 Strategic Plan Update meeting with the Aviation Management Consulting Group (AMCG) team to facilitate the plan's development. After speaking with our primary stakeholders for participation, we will have the following organizations represented in the planning committee. Chair Maenpa will represent CAB; Brad Elliott will represent CABA; Dave Ruppel will represent CAO; Marty Brophy will represent CPA. David Ulane will represent the Division of Aeronautics, and John Bauer will represent the FAA. The next meeting will take place virtually later in the month. Upcoming events: June 9-11 CAO Spring Conference/CAB Meeting in Telluride CO. June 10 Board meeting, August 24th CAB/Staff workshop at the Division offices- all day and August 25th CAB meeting at the Division offices at 9:00 am.

7. FINANCIAL UPDATE

7.1 Financial Dashboard



Bryce Shuck briefed the Board that the Division's total revenue for March came in at \$1.6M, which was 124.9% of the forecast. In comparison, this is 90% of the \$1.8M of revenue for March 2020 and 105.8% of February 2021 revenue, and we are forecasting \$1.6M in revenue for April. Forecasted revenue for FY21 was adjusted from \$14.1M to \$17M. Based on the latest flow trends at Denver International Airport and increasing jet fuel prices, this is our final FY21 adjustment to the revenue forecast. The Division's cash balance for March closed at \$9.5M, up \$182K from \$9.3M in February. April's cash balance projects to be near \$9.2M. The increase outpaced our projected balance of \$9.1M due to factors such as DEN vendors catching up on past filings and an increase in oil/jet fuel prices. The Division sent out \$1M of tax disbursements in March. Our tax disbursements followed the normal cycle of being one month behind revenues. As approved by the Board at the August 2020 meeting, we have set our 2021 CDAG program at \$3.25M. The contingency slide shows our current 2020 CDAG program at \$6.7M is financially secure, as is our planned 2021 CDAG program of \$3.25M. The FY21 administration expenses were \$754K; the forecasted total for FY21 is \$1.05M of the \$1.28M budgeted. This would put the Division's Administrative expenses at 3.94% of FY20 revenue, which is well below the 5% statutory cap. The current fuel flowage at Denver International Airport for March was 25.8M gallons, up 121% from February's 21.3M gallons and down 12% from March 2020. The forecast flowage at Denver International Airport for April is 29.2M gallons, increasing 377% from April 2020. The Division's total expenditures for March were \$1.2M.

7.2 Administrative/New Intern Grant Updates

Kaitlyn Westendorf briefed the Board that the Aspen/Pitkin County Airport has requested a term extension of one year to complete their runway project. Colorado Springs Municipal Airport is requesting funding to hire two part-time interns for a twelve-month program. Both have been administratively approved by staff.

8. 2021 STATE/LOCAL GRANT HEARING ROUND 2

8.1 2021 State & Local Grant Approval Resolution 2021-01

Todd Green briefed the Board that Division staff is requesting approval of the second round of 2021 Colorado Discretionary Aviation Grant (CDAG) applications for state and local grant requests totaling \$2,000,000. The second round of 2021 (CDAG) state local grants will provide ten airports with funds to complete five pavement maintenance projects, two fuel farm upgrades/installation, airfield fencing, airport planning, and snow removal equipment. The Division staff requests approval of the 2021 state & local applications totaling \$2,000,000 and the associated Board resolution 2021-04.

Chic Myers made the MOTION to approve the second round of FY2021 state & local Colorado Discretionary Aviation Grants totaling \$2,000,000 and the associated Board resolution 2021-04. Mark Van Tine seconded.

Kenny Maenpa abstained from the vote.

Kent Holsinger abstained from the vote.

The MOTION carried unanimously.

9. FY 2022 DIVISION OUT OF STATE TRAVEL PLAN



David Ulane briefed the Board that each April, the Division develops a staff professional development plan and an out-of-state travel (OOST) plan for the next fiscal year. These funds will include all costs associated with planned trips outside the state for Division staff. The Division is requesting approval for the FY2022 professional development/out-of-state travel (OOST) plan totaling \$16,150.

Chic Myers made the MOTION to approve the Division's professional development/out-of-state travel (OOST) plan totaling \$16,150. Chaz Tedesco seconded.

The MOTION carried unanimously.

10. INDUSTRY UPDATES

10.1 Sustainable Aviation Fuel Briefing

Chris Wilcox with Gevo Inc. briefed the Board that Gevo Inc. is a Colorado-based company producing low carbon sustainable aviation fuel for the last ten years. This fuel reduces the environmental impact of aviation; biofuel for jets is a crucial aspect for the future because it offers an immediate effect on the carbon footprint.

10.2 Falcon Aero Labs Education Program

Mark Hyatt with Falcon Aero Labs is a lab-based STEM program to prepare Colorado students for jobs and college. The program offers the following courses: Level 1A Intro to aerospace studies & Intro to aerospace studies at Colorado military academy. Level 1B Aerospace studies, Level 2 studies will start building personal portfolios of professional credentials. Level 3 includes options for aerospace career shadowing, internships, and paid apprenticeships. Henry Colean and Ella Hurley, being students in the Falcon Aero Labs education program, briefed the Board on their flight experiences.

11. PROGRAM UPDATES

11.1 Remote Tower

Bill Payne briefed the Board that virtual testing of the remote tower system has begun, the validation has been successful. The FAA is still unable to travel due to the impact of the COVID-19 pandemic, which has delayed the progress of Phase 1 of the Remote Tower Project.

12. LEGISLATIVE ISSUES

There were no legislative issues to discuss at this time.

13. CAB GOVERNANCE DOCUMENTS

David Ulane briefed the Board that the CAB governance documents will need to be updated to reflect one new board member's addition: Chaz Tedesco representing the Eastern Plains (replacing Amy Miller).

George Merritt made the MOTION to approve the updated CAB governance documents adding Chaz Tedesco representing the Eastern Plains (replacing Amy Miller). Chic Myers seconded.

The MOTION carried unanimously.



14. PROPOSED CALENDAR

14.1 Thursday, June 10, 2021 - General Meeting & Spring CAO Conference - 1:00 pm The Peaks Resort-Telluride, CO

14.2 Tuesday, August 24, 2021 - CAB/Staff Workshop 9:00 am to 4:00 pm Division Offices - Watkins, CO

14.3 Wednesday, August 25, 2021 - General Meeting 9:00 am Division Offices - Watkins, CO

15. OTHER MATTERS BY THE PUBLIC & MEMBERS

Angela Padalecki, the Director of the Grand Junction Regional Airport, thanked the Board and Division staff for the grant approval to rehab the airport's secondary runway 4/22.

16. ADJOURNMENT

The meeting adjourned at 3:06 pm.

Board Meeting Minutes approved by:

_____	_____
<i>Board Member Signature</i>	<i>Date</i>
<i>CAB Seal</i>	

<i>Please Print Name and Position</i>	

