



MINUTES

Board Meeting

Wednesday, August 26, 2021, | Virtual Meeting | 9:00 a.m.
Colorado Division of Aeronautics - Joseph H. Thibodeau Room
5126 Front Range Parkway - Watkins, CO 80137

MEMBERS PRESENT:

Kenneth Maenpa	Chair
Kent Holsinger	Vice-Chair
Chic Myers	Secretary
Mark Van Tine	
Trimbi Szabo	
George Merritt	
Chaz Tedesco via Zoom	

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Todd Green	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Kip McClain	CDOT - Division of Aeronautics
Bryce Shuck	CDOT - Division of Aeronautics
Shahn Sederberg	CDOT - Division of Aeronautics
Tonya Hill	CDOT - Division of Aeronautics
Adam Burg	Legislative and Government Affairs Senior Advisor
Pawan Nelson	Office of the Attorney General

Pledge of Allegiance

1. CALL TO ORDER

The meeting commenced at 9:04 a.m.

2. AMENDMENTS TO THE AGENDA

David Ulane requested an amendment to the agenda to change the date of item 16.1 October 14, 2021, meeting to October 21, 2021, per the CAB workshop discussion on August 24, 2021.

3. APPROVAL OF MEETING MINUTES

3.1 June 10, 2021

Mark Van Tine made the MOTION to approve the minutes from June 10, 2021. George Merritt seconded.

The MOTION carried unanimously



4. BOARD MEMBER REPORTS (By member)

Kent Holsinger appreciated the CAB workshop and felt it was very informative and helpful. Kent briefed the Board that he has received a great deal of appreciation for the AWOS Mountain Cameras. In addition, Kent thanked the Division staff for their assistance with the installation of wildlife fencing on the Walden-Jackson County Airport. Walden and Moffat County held The Sky's the Limit Hot Air Ballon Festival on August 9, 2021, which was delayed one day due to weather. On September 4, 2021, Glenwood Springs will hold its Airport Expo, and Kent will try to attend.

Chaz Tedesco apologized to the Board and Division staff for missing the CAB workshop. In addition, Chaz noted that the Colorado Air & Space Port would be moving forward with security fencing.

George Merritt thanked the Division staff for the educational and productive CAB workshop. Next, George briefed the Board that Denver International Airport's operations team received the Balchen Post Award for the best snow removal operation for the second year. Finally, George acknowledged the retirement of Mike McKee, who ran the noise office for the last thirty years of service.

Mark Van Tine thanked the Division staff for the CAB workshop. Mark briefed the Board that the Captain Jeppesen Foundation awarded seventeen flight scholarships ranging in value from \$6K to \$10K for Colorado students between the ages of 14-18. Mark attended the EAA Airventure Oshkosh; 605K people participated in the week-long event, with 10k visiting airplanes on the field. Mark recently attended a General Aviation Manufacturers Association (GAMA) meeting with other industry leaders in Arlington, WA.

Trimbi Szabo briefed the Board that the Colorado Pilots Association has been working to develop contacts for all the airports in the state. Trimbi noted that on September 20, the Women in Aviation would hold a scholarship meeting to discuss all the scholarships you can apply for in Colorado. There was also a presentation on flight safety at Wings Over the Rockies. Bob McKinney created a 2021 fly-in booklet. August 28, 2021, Bill Standefer will hold a Mountain Flying course to attract pilots from other states to fly in Colorado. On October 9, 2021, The Colorado Aviation Historical Society will host the 2021 Hall of Fame Banquet and Induction Ceremony at the Lakewood Country Club, where former Board Chair Robert Olislagers will be inducted into the Colorado Aviation Hall of Fame. The Great Colorado Air Show will be held on October 16, 2021, at the Northern Colorado Regional Airport. Civil Air Patrol will continue its training in proficiency flying. September 25, 2021, Wings Over the Rockies/Exploration of Flight will be hosting Women in Aviation from 9 a.m.-11 a.m.

Chic Myers briefed the Board that Preflight Aviation Camp held a camp consisting of six days of intense teaching and mentorship. Chic provided a brief description of the PreFlight Aviation Camp for girls ages 11-14, as his granddaughter attended the camp in July. In addition, Chic noted that the Colorado Springs Airport now has three operational runways.

Chair Maenpa briefed the Board that airport enplanements are rebounding. Passenger traffic at Telluride Regional Airport has exceeded last year's traffic levels. In addition, Denver Air Connection has announced they will start providing flights from Phoenix, AZ to Telluride and Telluride to Denver, with two flights a day in the winter.

5. PUBLIC COMMENTS

No public comments.



6. DIRECTOR'S REPORT - David Ulane

David Ulane briefed the Board that the Division will be updating the aeronautical charts and airport directories in January. In addition, David noted PreFlight Aviation Camp would be discussed in more detail later in the Board agenda.

7. FINANCIAL UPDATE

7.1 Financial Dashboard

Bryce Shuck briefed the Board that the Division's total revenue for June came in at \$2.0M, which was 99.9% of the forecast. In comparison, this is 636.7% of the \$317K of revenue for June 2020 and 102.5% of May revenue. The Division's cash balance for June closed at \$10.5M, up \$580K from \$10.1M in May. The Division sent out \$1.16M of tax disbursements in June. Our tax disbursements followed the normal cycle of being one month behind revenues. The contingency slide shows our current 2020 CDAG program at \$6.7M is financially secure, as is our 2021 CDAG program of \$2.86M. The FY21 administration budget approved by the Board in January 2020 is \$1.28M; the Division spent \$1.05M. This would put the Division's Administrative expenses at 3.94% of FY20 revenue, which is well below the 5% statutory cap. For June, the current fuel flowage at Denver International Airport was 36.2M gallons, up 125% from May's 29.1M gallons and up 262% from June 2020 and 80% of June 2019 numbers. The Division's total expenditures for June were \$2.4M.

8. 2021 DIVISION STRATEGIC PLAN APPROVAL

David Ulane briefed the Board that Aviation Management Consulting Group and the Division worked together to update the Division's Strategic Plan. As a result, the Division is requesting Board approval of the 2021 Strategic Plan.

Trimbi Szabo made the MOTION to approve the 2021 Strategic Plan. Mark Van Tine seconded.

The MOTION carried unanimously.

9. DIVISION PROGRAMS & PROCEDURES MANUAL UPDATE APPROVAL

Scott Storie provided the Board with an overview of the updated Programs & Procedures manual, noting a detailed outline of these updates was included in the Board packet. Therefore, the Division is requesting Board approval of the updated Programs & Procedures Manual.

George Merritt made the MOTION to approve of the Programs & Procedures Manual. Chic Myers seconded.

The MOTION carried unanimously.

10. AVIATION WEATHER CAMERAS PHASE III

David Ulane noted that as discussed during the Division Staff/Board workshop yesterday, the Division staff is now requesting Board approval for \$400,000 of FY22 funding to implement Phase III of the aviation weather camera program with the FAA. Phase III would be for additional camera installations at 20 airports. Therefore, the Division is requesting Board approval of



\$400,000 of FY22 Division funding to fund Phase III of the aviation weather cameras for installation in 2022 at 20 airports.

Mark Van Tine made the MOTION to approve \$400,000 of additional Division funding to fund Phase III AWOS weather cameras installed in FY22 at 20 airports. Chic Myers seconded.

The MOTION carried unanimously.

11. REPROGRAMMED ALTERNATIVELY POWERED AIRCRAFT INFRASTRUCTURE STUDY

David Ulane noted, as discussed during the Division Staff/Board workshop yesterday, the Division staff is requesting Board approval of \$200,000 of FY22 funds to reprogram/refocus the Airport Electric Aircraft Infrastructure study that was placed on hold last April due to COVID-19 induced revenue reductions.

Trimbi Szabo made the MOTION to approve \$200,000 of FY22 funding to reprogram/refocus the Airport Electric Aircraft Infrastructure study. George Merritt seconded.

The MOTION carried unanimously.

12. 2022 CAB MEETING CALENDAR APPROVAL

Kaitlyn Westendorf presented the Board with the 2022 CAB meeting calendar for approval.

Mark Van Tine made the MOTION to approve the 2022 CAB meeting calendar. Chic Myers seconded.

The MOTION carried unanimously.

13. INDUSTRY UPDATE

13.1 PreFlight Aviation Camp

David Ulane introduced Morgan Mitchell, the President of Preflight Aviation- Camp Preparing Girls for Takeoff. Morgan briefed the Board that Preflight is a 501C3 nonprofit that provides an aviation and STEM camp and mentorship program for girls, ages 11-14. This year's camp was held for six days at the Colorado SKIES Academy campus.

14. PROGRAM UPDATE

14.1 Remote Tower

David Ulane briefed the Board on behalf of Bill Payne. Unfortunately, the FAA notified Bill that they are still unable to travel due to the impact of the COVID-19 pandemic, which has delayed the progress of Phase 1 testing of the Remote Tower Project.

15. LEGISLATIVE ISSUES

No legislative issues for discussion.



16. PROPOSED CALENDAR

16.1 Thursday, October 21, 2021 - Lunch with Transportation Commission - Noon & General Meeting 1:00 p.m. CDOT HQ - Denver, CO.

16.2 Wednesday, December 8, 2021 - General Meeting - 1:00 p.m. Division Office - Watkins, CO.

17. OTHER MATTERS BY PUBLIC & MEMBER

Chic Myers noted that sustainable jet fuel had created a buzz in the industry with all the growth.

18. ADJOURNMENT

The meeting adjourned at 10:37 a.m.

Board Meeting Minutes approved by:

Board Member Signature

Date

CAB Seal

Please Print Name and Position

