



MINUTES

Board Meeting

Thursday, June 9, 2022

Colorado Airport Operators Association Spring Conference

Grand Junction - Convention Denver -159 Main St. - Grand Junction CO 81501

1:30 p.m.

MEMBERS PRESENT:

Kenneth Maenpa	Chair
Kent Holsinger	Vice-Chair
Mark Van Tine	Secretary
Trimbi Szabo	
Chaz Tedesco	
Steve Lee	
Daniel Melia	

OTHERS PRESENT:

David Ulane	CDOT - Division of Aeronautics Director
Todd Green	CDOT - Division of Aeronautics
Kaitlyn Westendorf	CDOT - Division of Aeronautics
Kip McClain	CDOT - Division of Aeronautics
Bryce Shuck	CDOT - Division of Aeronautics
Shahn Sederberg	CDOT - Division of Aeronautics
Scott Storie	CDOT - Division of Aeronautics
Hetty Carlson	CDOT - Division of Aeronautics
Tonya Hill	CDOT - Division of Aeronautics
Casey Adamson	Kimley Horn
Bryan Anderson	Siver West Airport
Cooper Anderson	Greeley Weld County Airport
Todd Andrews	Wilson & Company
Barbara Barr	DBT Transportation Services
Michael Beckhoff	Armstrong Consultants
Samantha Blymyer	Centennial Airport
Steve Ceresa	Kiewit
John Cessar	Dibble Engineering
Geoff Chevlin	RS&H
Mitch Clark	Dibble Engineering
Brian Condie	Rifle Garfield County Airport
Jesse Fabula	Armstrong Consultants
Stacie Fain	Steamboat Springs Airport
William Flowers	Colorado Air & Space Port
Mike Fronapfel	Centennial Airport/Colorado Airport Operators Association
Jeremy Gunn	Centennial Airport



Dylan Heberlein	Grand Junction Regional Airport
Jake Hoban	Garver
Tyler Horn	Crawford, Murphy & Tilly, Inc
Michael Irwin	County of Lake Leadville
Jeff Kloska	Colorado Air & Space Port
Rick Lamport	Gunnison-Crested Butte Regional Airport
Ken Lawson	Colorado Airport Operators Association
Mario Maraccini	Garver
Bill Marvel	
Mike Matz	Federal Aviation Administration
Tim McCracken	Delta County Blake Field Advisory Board
Shawn McHorney	Grand County Airport
Marc Miller	Federal Aviation Administration
Thorsen Milton	Armstrong Consultants
Todd Minnich	Federal Aviation Administration
Angela Padalecki	Grand Junction Regional Airport
Bill Payne	William E. Payne & Associates
Greg Pedroza	Pueblo Memorial Airport
Derek Phipps	Basis Partners
David Reid	Eagle County Airport
Chris Schaeffer	Federal Aviation Administration
Josh Schroeder	Grand County Airport
Trevor Self	KSA Engineers
Clifton Shubert	Colorado Springs Municipal Airport
Mike Skinner	Colorado Asphalt Paving Association
Craig Sparks	Jviation
Amanda Stephens	Armstrong Consultants
Troy Stover	Colorado Springs Municipal Airport
Michael Swearingen	Dibble Engineering
John Sweeny	Federal Aviation Administration
Heather Thorn	Armstrong Consultants
Terry Van Sant	Van Sant Group
Tyler Vasquez	Greeley Weld County Airport
Jon Weeks	Jviation
Rick Zabel	Dibble Engineering
David Zigler	Basis Partners
Jacque Zirbes	Short Elliott Hendrickson

Pledge of Allegiance

1. CALL TO ORDER

The meeting commenced at 1:34 p.m.

2. AMENDMENTS TO THE AGENDA

There were no amendments to the agenda.



3. INTRODUCTION OF NEW BOARD MEMBERS

Kenny Maenpa introduced the Board's two new members. Steve Lee will be representing the Association of Airport Operators. Steve briefed the Board that he has 33 years of airport operations experience with the City and County of Denver and is a past president of CAO. Steve began his career with Stapleton International Airport, then transitioned to Denver International Airport when it opened. Steve is proud to become a member of the Board.

Daniel Melia, director of the Kit Carson County Airport in Burlington will be representing the Eastern Slope Governments. Daniel thanked the Board and noted that it is an honor to serve on this Board. Daniel briefed the Board that he has ten years of Colorado airport management experience and that working with the Division staff to date has been a pleasure.

4. APPROVAL OF MEETING MINUTES

4.1 April 13, 2022

Mark Van Tine made the MOTION to approve the minutes from April 13, 2022. Kent Holsinger seconded.

The MOTION carried unanimously.

5. BOARD MEMBER REPORTS (By member)

Steve Lee thanked the Board and the Division staff for combining the CAO Winter & Spring Conference with the Aeronautical Board meeting. In addition, Steve noted that the Colorado Airport Operators Association will be hosting an Airfield Marking Professional Certificate Program on July 19-21, 2022, at the Colorado Springs Airport. Lastly, Steve noted that Denver International Airport has returned to pre-pandemic levels of airport enplanements.

Daniel Melia briefed the Board that it has been an exciting year on the eastern slope with the increased fuel cost. In addition, Daniel noted that with many smaller airports on the eastern slope being agriculturally based operations, the airports did not see the surge in operations that they usually see from late April to June.

Trimbi Szabo provided an update to the Board on the activities of several various airport associations.

Kent Holsinger briefed that he is excited to hear of all the community support for the Glenwood Springs Airport. Kent noted Rifle Garfield County Airport's solar project on the airfield.

Mark Van Tine made note of the kick-off of the Eliminate Aviation Gasoline Lead Emissions (EAGLE) initiative, which will aim to develop and certify a suitable unleaded replacement fuel for the current 100 low lead aviation fuels. In addition, Wings Over the Rockies received 62 applications and interviewed 32 students for the Captain Jeppesen Foundation flight scholarships. As a result, 21 scholarships were awarded, valued at \$10K, and 5 scholarships valued at \$6k. In February of 2023, the Captain Jeppesen Foundation will start accepting applications for flight scholarships.



Chaz Tedesco briefed the Board that it has been a privilege to serve on this Board.

Chair Maenpa briefed the Board that the western slope is ramping up for the summer travel season. The western slope airports are thriving despite the increase in fuel prices.

6. PUBLIC COMMENTS

David Reid with the Eagle County Airport thanked the Division staff for all the support the Division provides on every project the airport has completed. The Eagle County Airport has been working on a Federal Inspections Services Facility (FIS) and appreciated the Division's written support for that project. Jeff Kloska, with the Colorado Air & Space Port, briefed the Board that Kimley Horn has completed the spaceport's master plan, which will go hand in hand with the airport's master plan. In addition, Jeff noted that the airport is moving forward with the following projects: taxiway lighting to the airfield, perimeter fencing with an access control system, and a pavement rehab project.

7. DIRECTOR'S REPORT

The CAO conference and Board meeting agenda covered everything that was currently significant. Therefore, Director Ulane has no specific Director's report this month.

8. FINANCIAL UPDATE

8.1 Financial Dashboard

Bryce Shuck briefed the Board that the Division's total revenue for May came in at \$5.5M, 127.9% of the forecast. In comparison, this is 278.6% of the \$2.0M of revenue for May 2021 and 148.1% of April 2022 revenue. Currently, the Division is forecasting \$5.9M in revenue for June. Total revenue for this year is \$39.4M. The Division's cash balance for May closed at \$21.8M, up \$1.9M from \$19.9M in April. June's month-end balance is projected to increase to \$22.2M. The Division sent out \$3.0M of tax disbursements in May. The Division's tax disbursements followed the normal cycle of being one month behind revenues. The contingency slide shows that our current 2022 CDAG program at \$9.0M is financially secure. The FY22 state-mandated 5% cap of FY 21 revenue is \$849K. The FY22 administration budget approved by the Board in January 2021 is \$725K; the Division has spent \$559K so far in FY22. The Division is projecting a total expenditure of \$595K for FY22. This would put the Division's Administrative expenses at 3.5% of FY21 revenue, which is well below the 5% statutory cap. For May, the current fuel flowage at Denver International Airport was 40.7M gallons, up 7% from April's 38.1M gallons, up 40% from May 2021.

8.2 FY 2022 Year End Drawdowns

Bryce Shuck reminded the airports that all work done in FY22 ends on June 30 and needed to be submitted in WIMS no later than the end of day June 23 to ensure payment. As the state follows its fiscal guidelines, failure to get these drawdowns submitted will result in delayed payment if submitted in July.



8.3 Intern Program Administrative Update

Kip McClain briefed the Board that the Division is working on one internship with the Northern Colorado Regional Airport. Northern Colorado Regional Airport has requested funding to hire one full-time intern for a twelve-month program.

8.4 Spending Plan Update

David Ulane noted that staff is developing a plan to present to the CAB in August to rationalize the Division's current cash balance, which is higher than necessary.

8.5 Alternatively Powered Aircraft/Aircraft Infrastructure Study Budget

David Ulane briefed the Board that the Division staff is requesting approval for an additional \$200K of FY22 funds for an expanded alternatively powered aircraft/airport infrastructure study. This study included a detailed NASA-developed mobility modeling within and to/from Colorado, which will provide information for the study and potential future infrastructure investments.

Mark Van Tine made the MOTION to approve an additional \$200K of FY22 funds for an expanded alternatively powered aircraft/airport infrastructure study. Trimbi Szabo seconded

The MOTION carried unanimously.

8.6 FY 2023 Remote Tower Budget

Todd Green briefed the Board that the Division staff is requesting an additional \$8K of FY23 funds for the Remote Tower budget. In February, the Division staff requested approval for the FY23 statewide initiative budget. Unfortunately, these requested amounts were miscalculated based on estimates to fund the Remote Tower initiative through FY23. Therefore, the staff is requesting an additional \$8K to be added to the approved \$135,000, bringing the total to \$143,000.

Chaz Tedesco made the MOTION to approve an additional \$8K of FY23 funds for the Remote Tower budget. Daniel Melia seconded.

The MOTION carried unanimously

9. FY 2022 AVIATION EDUCATION GRANT PROGRAM

9.1 Aviation Education Grant Review/Hearing

Hetty Carlson briefed the Board that the Division staff is requesting approval to award eight grant applicants with the aviation education workforce development grant funds totaling \$270,617. In February, the Board approved \$200,000 of FY23 funds in addition to the \$200,000 FY22 funds previously approved in FY22 for the education grants and workforce development program.



Kent Holsinger made the MOTION to approve the eight aviation education workforce development grants totaling \$270,617. Steve Lee seconded. Mark Van Tine abstained from the vote.

The MOTION carried unanimously

9.2 Pilot Education/Stimulator Initiative

Dave Ulane noted after the review of the Steamboat Springs Airport's simulator funding request. The staff proposes using the remaining 2022/2023 education/workforce development grant funds to fund similar simulators statewide at airports like KSBS, where the airport owns and operates the FBO and manages such a program. Staff will develop a recommendation and parameters for consideration by the Board in August.

10. CDAG SUPPLEMENTAL FUNDING REQUESTS

10.1 Gunnison-Crested Butte Regional Airport 20-GUC-01

Todd Green briefed the Board that the Gunnison-Crested Butte Regional Airport is requesting \$118,873 in supplemental funding for their 20-GUC-01 grant. During the 2020 grant cycle, the Board awarded Colorado Discretionary Aviation Grants (CDAG) to 15 airports to perform pavement maintenance on their runways and taxiways. Gunnison could not get the project awarded due to COVID and contractor backlogs and since then, the price has increased. Gunnison has submitted a CDAG supplemental funding application to award and finish the project for the runway and taxiway.

Trimbi Szabo made the MOTION to approve Gunnison-Crested Butte Regional Airport's request for supplemental funding for their 20-GUC-01 grant for \$118,873. Mark Van Tine seconded.

The MOTION carried unanimously

11. STATEWIDE INITIATIVES BUDGET UPDATE

11.1 Crack Fill Program Changes

Kip McClain briefed the Board on the administrative update to the crack fill reimbursement program. This update will authorize reimbursement of freight and shipping charges added to sealant material purchases. Sales taxes will remain a non-reimbursable expense.

11.2 Surplus Sale Update

Kaitlyn Westendorf briefed the Board that the airport surplus equipment sale will be held on August 18, 2022, with a preview of equipment at DEN on August 17, 2022.

11.3 Windsocks Program Update

Todd Green briefed the Board that airports can submit requests for windsocks in the WIMS portal. Airports can fill out the form, and someone from the planning staff will mail out the requested windsock.



12. 2022 AWARDS PROGRAM

12.1 Aviation Professional of the Year

David Ulane presented Troy Stover, the Facilities Maintenance Manager of the Colorado Springs Airport, with the Aviation Professional of the Year Award. This award was presented in recognition of Troy's continued commitment and contributions to the Colorado aviation system.

12.2 Airport of the Year

David Ulane briefed the Board that the Division proudly bestowed the Airport of the Year Award to Centennial Airport in Englewood, CO. This award recognizes the healthy and productive relationship with the surrounding communities, the airport's contributions to our state airport system, and their demonstration of values that align with the Division's mission.

13. PROGRAM UPDATE

13.1 Education/Outreach

Hetty Carlson noted four upcoming events that the Division will be supporting. First, on Saturday, June 11, the Exploration of Flight will host the Aviation Career Symposium. Second, Centennial Airport will host the EAA chapter 301 Young Eagles Rally on Saturday, June 18. Third, the annual EAA fly-in and pancake breakfast will be held at the Emily Howell Warner Field on Saturday, July 2. Lastly, the STEM Bootcamp for Teachers will be held at the Challenger Center of Colorado on July 19 & 20th.

13.2 Remote Tower

Bill Payne briefed the Board that four weeks of testing for the Remote Tower system had been completed. The safety risk management panel will be completed in July, which will determine if Phase II Active testing will begin.

13.3 Weather Camera Program

Todd Green briefed the Board that the Division is in the third phase of the weather camera program, adding an additional twenty weather cameras. The installation will begin at the end of July through the beginning of August.

14. LEGISLATIVE ISSUES

There were no legislative issues at this time.

15. CAB GOVERNANCE DOCUMENTS

David Ulane briefed the Board that the CAB governance documents will need to be updated to reflect two new Board members: Daniel Melia will be representing the Eastern Slope Governments, and Steve Lee will be representing the Association of Airport Operators



Kent Holsinger made the MOTION to approve the updated CAB governance documents, adding Daniel Melia representing the Eastern Slope Governments and Steve Lee representing the Association of Airport Operators. Mark Van Tine seconded.

The MOTION carried unanimously.

16. PROPOSED CALENDAR

16.1 Tuesday, August 30, 2022, General Meeting /Staff Workshop -9:00 a.m. to 5:00 p.m. - Gunnison/Crested Butte Airport

16.2 Wednesday - August 31, 2022, General Meeting - 9:00 a.m. - Gunnison/Crested Butte Airport

17. OTHER MATTERS BY PUBLIC & MEMBERS

No matters from the public.

18. ADJOURNMENT

The meeting adjourned at 3:05 p.m.

Board Meeting Minutes approved by:

Board Member Signature

Date

CAB Seal

Please Print Name and Position

