



## Colorado Transportation Investment Office Memorandum

**To:** CTIO Board of Directors

**From:** Carla Martin, Assistant Attorney General II

**Date:** October 16, 2024

**Subject:** Annual best practices training on CTIO powers, ethics, Colorado Open Records Act, and Colorado Open Meetings Law.

**Purpose:**

The presentation attached to this memorandum contains the mandatory annual training materials for the CTIO Board of Directors.

**Requested Action:**

No formal action is requested. However, Board members must review the training materials attached to the memorandum. Board members may pose any questions regarding the training materials during this item on the agenda.

**Attachments:**

- Attachment A: Annual Best Practices Training