

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE
HIGH PERFORMANCE TRANSPORTATION ENTERPRISE (HPTE)**

Held: Wednesday, July 18, 2018; 11:30am
CDOT Headquarters, 2829 W. Howard Place, Denver, CO 80204

The regular meeting of the Board of Directors of the HPTE was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:

Don Marostica, Chair	Thad Noll	Kathy Gilliland
Shannon Gifford, Vice Chair	Rocky Scott	
Anastasia Khokhryakova	Travis Easton	

Informal Discussion

The meeting was called to order at 11:30am. Roll call was taken. All HPTE Board Directors were present, with the exception of Director Spector, who was out of town. Nicholas Farber was acting Director.

Nicholas Farber stated they received the first draft of the Traffic and Revenue Study last month for the I-25 South GAP, and there were substantial amounts of comments. There are a few outstanding items that should be completed within the next one to two weeks. HPTE has begun internal discussions with the project team. There will be an update next month with three or four options.

Executive Director Lewis stated the GAP will have implications on other projects. Do the Toll Lanes stay open all day or are there specific times when charges will be applied?

Chair Marostica stated the fiscal impacts of each option should be reviewed.

Director Scott stated this is the first time a toll lane has been utilized for traffic management. If no one is on the road, will the motorists still be charged to use that lane?

Director Noll discussed revenue should be secondary to traffic management. Using Dynamic Pricing could lower the toll rates if there is no traffic. CDOT is not creating toll lanes to increase revenue, they want to maximize traffic flows. However, we do have to make sure it gets paid for.

Director Gilliland suggested the tolls be the same throughout the State; it will confuse travelers if there are different rates in different areas.

Executive Director Lewis stated the tolls must be based on the section type of highway.

Director Scott discussed if two lanes are congested, the third lane should be charging. If the two lanes are open, why charge for the third lane?

Spreading traffic out is safer. Motorists will utilize the third lane no matter what because travel time is reliable.

Nicholas Farber stated Dynamic Pricing would be discussed at the retreat. It is currently scheduled for October 17th with a 7am start time.

	<p>Other items to be discussed at the retreat include: Toll rate increase policy Review of Statute – revenue generation Recap what has been done Strategic plan Communication outreach Results of benchmarking – International learning, Road X</p> <p>The agenda today will cover project updates, communications update, Fee for Service – report out two times a year; HPTE has the SOW for FY 19.</p> <p>There is an item on the Consent Agenda for Tony Meneghetti to act as interim board secretary.</p> <p>Resolution #269 is requesting a 3-year term extension of the E-470 Tolling Services Agreement. The current agreement expires in 2020. HPTE needs to give a two year notice to opt out of the agreement, this would extend the expiration date to 2023. 2023 was selected to give E-470 time to install toll equipment based on CDOT/HPTE project construction schedules and completion dates. E470 originally requested a five-year extension.</p> <p>Resolution #270 relates to toll rates. There was a small error with the LPT rates for I-25 southbound on July 1st. The problem has been corrected.</p> <p>The I-25 South GAP project is moving forward. The groundbreaking is scheduled for Labor Day. The Infra Grant has been awarded. Southbound climbing lanes are a possibility. The EA FONSI has been signed.</p>
<p>Board Break, Reconvene and Roll Call:</p>	<p>The Board took a 30-minute break. Upon reconvening, all Board members, except Director Spector, were present.</p>
<p>Public Comment – items not on Agenda</p>	<p>There were no public comments.</p>
<p>Director’s Report</p>	<p>Nicholas Farber provided the Director’s Report. It was a busy month. Kyle Lester, Richard Zamora and Amy Ford met with the delegates from Japan. The delegates had questions regarding how HPTE runs tolls and public/private partnership.</p> <p>Nicholas Farber took part in a panel with Virginia, Florida, Ohio and California P3 offices on NCHRP (National Cooperative Highway Research Program) through the TRB putting together a synthesis on leveraging private capital for infrastructure renewal. The paper will discuss how other states and Colorado have used private capital to leverage large and small infrastructure projects. This is the first paper of its kind through NCHRP. It should be very helpful for the Board, CDOT and its stakeholders. The paper will help describe the nuances of using private capital to finance infrastructure projects.</p> <p>Director Spector is working with CDOT on visioning for asset management, and took part in a presentation at the I-70 coalition. Director Spector is currently at the American Road Transportation Builders Association; where he is on their Planning and P3 Board. HPTE is hosting the P3 Owner’s meeting, where they discuss lessons</p>

	<p>learned, best practices, etc. Nicholas Farber is paneling with LA Metro, California P3 office reviewing how far we've come and where we're going.</p> <p>The ground breaking for the Central 70 project is scheduled for August 3rd. Tony DeVito, Central 70 Director, is retiring the end of August. HPTE presented to BATC, National Conference State Legislature on how P3's work. Director Spector was presenting infrastructure P3's and agricultural issues.</p> <p>Director Gilliland inquired if other states are still using P3's. Are they moving forward? Some states have backed off (Texas, Florida, Virginia, California), but HPTE does not have Sunset Laws.</p> <p>Director Noll stated that it is very impressive HPTE is invited to present at so many conferences. It says a lot about CDOT and HPTE. Colorado should be proud.</p>
Legislative Report	No report.
Projects Update	<p>HPTE Major Projects Manager, Tony Meneghetti, provided a projects update.</p> <p>The two Express Lane projects that are in construction are moving forward. If any of the Board members would like details, Tony can share with them.</p> <p>There are three design projects that are transitioning to construction soon: Central 70, I-25 North Segments 7 & 8, and I-25 South Gap.</p> <p>Central 70 – Notice-to-Proceed 2 has been approved. This gives the contractor authorization to begin construction. The ground breaking is scheduled for August 3rd. Notice-to-Proceed 3 should be approved in 30 days. This gives the developer authorization to begin snow and ice removal services, when needed.</p> <p>I-25 North, Segments 7 & 8 (SH 402 to SH 14) – Notice-to-Proceed 2 is expected at the end of August.</p> <p>I-25 South Gap (Monument to Castle Rock) – The Environmental Assessment (FONSI – Finding of No Significant Impact) was finalized at the end of June. Ground breaking is tentatively scheduled for Labor Day.</p> <p>I-70 Mtn Express Lane, WB – The design is moving forward. HPTE met with the team. This project will be designed to mirror the Eastbound project. There will be some minor drainage work to the Hwy 40 interchange in Empire. The footprint of the WB project will be 2 feet wider than EB (41' vs 39'). WB will include a 2-foot inside shoulder, an 11-foot express lane, two 12-foot general purpose lanes and a 4-foot outside shoulder.</p> <p>Director Noll inquired about the timing and funding for the project. CDOT received a \$25 million Infra Grant that completed funding for the project.</p> <p>Director Gilliland inquired as to the timing and when the project would be completed. It should go to bid in March, 2019 with construction starting early summer of 2019. The project should be completed in late 2020.</p> <p>Executive Director Lewis stated the project is a go.</p>

<p>Communications Report</p>	<p>Megan Castle provided the Communications Report. The communications team has been working on outreach regarding the Express Lanes. They worked with focus groups over the winter. They are refining the message and working on new campaigns to provide rules and tools motorists need to understand how to use the Express Lanes. Motorists using the lanes regularly are quicker to respond regarding the benefits; the lanes benefit them. The communications team is working on two campaigns: Did You Know? relating to the rules and Express Lane Benefits, they are a reliable tool when motorists need them.</p> <p>The ground breaking events for The Big 3 (Central 70, I-25 South and I-25 North) are coming this fall. There will be more information to follow.</p>
<p>Fee for Service True Up Report</p>	<p>Piper Frode provided the FY 18 Annual Wrap-up regarding the Fee for Service True-Up Report. CDOT issues a fee for service payment to HPTE based on the SOW. The FY 19 SOW is currently in place. HPTE had many projects laid out for FY 18. The Central 70 Commercial and Financial Close-Outs were completed. The creation of the Traffic Demand Program for I-70 was completed and the stakeholders are happy. The Express Lanes Master Plan kickoff was held and HPTE worked with TSMO and DTD. The Steering Committee partnered with WSP to assist in developing the overall plan.</p> <p>HPTE coordinated staff changes and integrated them early in the design process and Tolling services.</p> <p>Director Gilliland stated HPTE did a job well done. It was a great update and excellent work.</p>
<p>Public Comment – items not on Agenda</p>	<p>There were no public comments.</p>
<p>Consent Agenda Resolution #267 June Minutes</p>	<p>Upon a motion by Vice Chair Gifford, and Second by Director Easton, a voice vote was conducted and the Consent Agenda Resolution #267 was unanimously approved.</p>
<p>Resolution #268 Approving Anthony Meneghetti as interim Board Secretary</p>	<p>Tony Meneghetti agreed to act as the interim Board Secretary.</p> <p>Upon a motion by Director Gilliland and second by Director Khokhryakova, a voice vote was conducted and Resolution #268 was unanimously approved.</p>
<p>Resolution #269 Approving Three-Year Term Extension</p>	<p>Kelly Brown discussed the Tolling Services Agreement (TSA) with E470. HPTE is required to give a two-year notice prior to the June 30, 2020 expiration date of the current TSA to either stay with E-470, the current tolling services provider, or find a new provider. Resolution #269, would extend the Agreement for three years, until June 30, 2023, giving HPTE enough time to complete the procurement process, RFP and selection of a new vendor. The 3-year extension of the Tolling Services Agreement allows HPTE to issue Task Orders to E-470 to install, test and integrate tolling equipment in the WB I-70 MEXL, I-25 South Gap and I-25 North 7 & 8 projects. The new vendor would install the tolling equipment for HPTE Managed Lane projects with constructions schedules that end after 2023. E470 has indicated that they would like to get out of the toll lane equipment installation business.</p>

	Upon a motion by Director Scott and second by Director Gilliland, a roll call vote was conducted and was unanimously approved.
Resolution #270 Approving the Correct Toll-Rate Schedule	Chair Marostica stated that Director Spector called to explain what happened regarding the error on July 2 nd for the LPT Southbound toll rates and the process to correct the error. Traffic was not charged the wrong amount. Resolution #270 ensures the correct table and the increase of 5.886%, which was agreed to by the Board, is being utilized. Upon a motion by Director Gilliland and second by Director Noll, a roll call vote was conducted and was unanimously approved.
August Meeting	Chair Marostica stated the August HPTE Board Meeting will begin at 10am.
Adjourn	There being no further business, the Board adjourned at 12:55pm.