

	<p style="text-align: center;"><b>MINUTES OF THE INFORMAL DISCUSSION AND REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE HIGH-PERFORMANCE TRANSPORTATION ENTERPRISE (HPTE)</b></p> <p style="text-align: center;">Held: Wednesday, May 8, 2019; 12:00 pm CDOT Headquarters, 2829 West Howard Place, Denver, CO 80204</p> <p>The special meeting of the Board of Directors of the HPTE was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 50%;">Don Marostica, Chair</td> <td style="width: 50%;">Margaret Bowes</td> </tr> <tr> <td>Shannon Gifford, Vice Chair</td> <td>Rocky Scott</td> </tr> <tr> <td>Anastasia Khokhryakova</td> <td></td> </tr> <tr> <td>Kathy Gilliland</td> <td></td> </tr> </table>	Don Marostica, Chair	Margaret Bowes	Shannon Gifford, Vice Chair	Rocky Scott	Anastasia Khokhryakova		Kathy Gilliland	
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<b>Roll Call:</b>	All Board members were present, with the exception of Director Gilliland (joined the meeting at 12:43) and Director Easton. Director Scott joined via telephone. Also present were CDOT Acting Human Resources Director, Herman Stockinger and Andrew Gomez, Assistant Attorney General. The meeting began at 12:02 pm.								
<b>Selection committee formation and recruitment timeline</b>	<p>Chairman Marostica called the meeting to order.</p> <p><b>Recruitment Committee</b> Board members confirmed the make-up of the HPTE Director Recruitment Committee, which includes:</p> <ul style="list-style-type: none"> <li>• Two Transportation Commission (TC) members: Commissioner Scott; Commissioner Hoffmeister;</li> <li>• Two HPTE members: Chairman Marostica; Director Khokhryakova;</li> <li>• CDOT Executive Director Lew</li> </ul> <p><b>Recruitment timeline</b> Post the HPTE Director position on all appropriate websites, including P3 publications, and recruitment channels by June 1<sup>st</sup>, 2019, with the intention of the successful candidate being in place by the October HPTE Board Meeting.</p> <p><b>Job announcement</b> The job announcement will be reviewed by the TC members on the recruitment committee, and the entire HPTE Board with Chairman Marostica consolidating changes and providing feedback to CDOT HR staff. Board members indicated that the job should be posted for two weeks.</p>								
<b>Job description review</b>	<p>Board members discussed the HPTE Director PDQ and made changes to the language that describes HPTE, consistent with its statute, and some edits to the leadership/management of HPTE, representatives and stakeholders, and strategic planning.</p> <p><b>Action:</b> HPTE Board Secretary to send changes to CDOT HR. CDOT HR to share updated PDQ with recruitment committee members.</p>								
<b>Salary</b>	Board members discussed the salary range of the HPTE Director position and agreed on a range between \$155,000 and \$165,000. Board members noted a								

	preference that when candidates have been identified, they should be interviewed in one day.
<b>Adjourn</b>	Board adjourned at 12:55 PM.