



COLORADO

Transportation Investment Office

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**RESPONSES TO PROSPECTIVE PROPOSERS' QUESTIONS AND REQUESTS FOR CLARIFICATION BURNHAM
YARD TRANSPORTATION PLANNING STUDY**

May 13, 2022

In accordance with Section 1.5 of the RFP for the Project, the CTIO has received the following questions from Prospective Proposers’ and hereby issue the following response to each question.

QUESTION #	QUESTION / COMMENT FROM PROPOSER	CTIO RESPONSE
1	Is spiral binding considered flat binding?	Yes.
2	Rates: Can we provide CDOT-approved MPA multipliers for each firm?	Yes.
3	Will we need to submit cost sheets for subconsultants/partners?	Yes.
4	The RFP indicates that the Cover Letter <u>and</u> Executive Summary do not count toward the page limit, but does each have their own page limit: Example a Cover Letter not to exceed 1 pages and Executive Summary not to exceed 2 pages? Setting these might ensure a more apples-to-apples comparison of bidders.	The Cover Letter should not exceed one (1) page and the Executive Summary should not exceed two (2) pages (one column only please).
5	Please confirm how bidders proposal should be organized as detailed on page 14 (as a similar but slightly different organization was listed on page 15). For ease of reference included both below and highlighted where correlations were identified. Please confirm where items on page 15 should fit within the page 14 preferred organization/sequence if other than as highlighted below for ease of bid reviews and a more apples-to-apples comparison.	<p>Section 2.1 on page 14 is amended to the following:</p> <p><i>Proposers should organize their material in the following sequence.</i></p> <ul style="list-style-type: none"> ● <i>Cover letter and executive summary (won’t count against page limit);</i> ● <i>Individuals assigned to the engagement and an organization chart;</i> ● <i>Hourly rates;</i> ● <i>Identification of any existing contract or relationship with CTIO, CDOT, or other stakeholder entity or group</i>
6	Does “team member” refer to member firm(s) or specific staff?	Team members refer to the member firms that make up the team as a whole.
7	The proposal requirements ask for hourly rates, yet Section 2.5 Cost, and section 1.17 Proposal Prices request a price based on rates and estimate of staff time and estimated costs. Is the request to submit hourly rates <u>and</u> a full	Yes, please submit this information in a table, which should include all the information asked for in sections 1.17 and 2.5.

cost proposal, inclusive of all anticipated costs? And do these items count toward the page limit or should they be included in the appendix?

2.5 COST

Describe the method and amount of compensation you require for this assignment keeping in mind the CTIO's budget for this work. Proposers must include the proposed hourly billing rate for any of the core team members identified in a proposal, provided that rates for support categories may be listed without identification of specific personnel. This information must be presented in tabular form, i.e. table. Adding work and team members can require contract amendments (which can take a great deal of time); therefore, a comprehensive list is preferred as an element of this submission.

1.17 PROPOSAL PRICES:

Proposed cost information must include, at a minimum, rates associated with each staff position anticipated to work on this Project

	<p><i>and any/all overhead multipliers. Although proposers are not asked to provide binding, specific costs at this time, they are urged to submit prices reflective of as accurate and reasonable a prediction of estimated costs as possible based upon the scope of work described in this RFP and the estimate of staff time required to complete. Proposers are alerted that any revisions, including costs, will be closely evaluated by the committee and /or licensed professional, to insure the elimination of any inequities and unacceptable conditions. In addition, proposers are advised that if, in the course of performance of a contract resulting from this RFP solicitation, any travel or per diem is required, those costs will be reimbursed at the rates outlined in the State of Colorado Fiscal Rules.</i></p>	
8	Is CTIO providing the Google Drive location?	This requirement is removed because of privacy and confidentiality reasons. Please submit the electronic copy of your proposal to pamela.hutchins@state.co.us .
9	Can you clarify the project schedule as it relates to the scope of work, namely when is the 8-12 months within the 4-5 year contracting period, and what is anticipated to occur before and/or after the 8-12 month period?	CTIO and CDOT anticipate that the scope of work outlined in the RFP will take between eight months and a year; nevertheless, there might be additional tasks identified during the work that could require additional scope. CTIO and CDOT also want the work to start as soon as possible.
10	Does the “Identification of Existing Contracts/Relationships (with CTIO, CDOT, or other stakeholder entity or group)” requested on page 14 count toward the page limit and can it be included in the Appendix?	Yes, it counts towards the page limit and should not be addressed in an appendix.
11	With the PEL showing track realignment beginning south of Alameda and extending	No specific start/end mileposts are identified at this time and should be considered part of the work product in track design

	north to at least Colfax, what will be the limits of the track realignment?	concepts. However, the beginning and endpoints identified in the PEL are intended to reflect the approximate limits for the realignment, subject to more detailed study as part of this scope.
12	Will the limits of the study area match the track realignment limits?	Yes. Study area should include realigned track and other areas as influenced or impacted by the proposed actions as defined in the conceptual engineering process.
13	What is the “pre-NEPA” analysis referred to in the RFP? What level of detail is anticipated for such an analysis?	<p>Conceptual design will be adequate to develop a range of alternatives as well as to screen out and set aside ones that are found to be unreasonable. Analysis will be commensurate with the level of design. The study can also identify what analysis will be appropriate during NEPA. Conceptual track design should meet BNSF Railway’s 10 percent design standards and presentation format.</p> <p>Pre-NEPA analysis broadly should include an assessment of existing conditions, identification of potentially sensitive or impacted resources, and documentation of this information to effectively streamline the NEPA process. This pre-NEPA analysis may be broadly modeled on the FHWA/CDOT’s Planning and Environmental Linkages (PEL) process, although the PEL process specifically will not be followed.</p>
14	Is CTIO anticipating an FTA/FRA “screening-level assessment” (i.e., identification of Category 1, 2, and 3 land uses within each conceptual alignment) leading to a decision on the type of assessment that would be required for each conceptual alignment (i.e., a General Noise and Vibration Assessment as detailed in the 2018 FTA Transit Noise and Vibration Impact Assessment Manual). If General Assessments are required, what operational parameters will be available for such evaluations (e.g., locomotive/transit	<p>Yes. The specific operational parameters are to be coordinated with BNSF and UPRR. Consultant should work with BNSF and UPRR to obtain data and complete RTC modeling. Consultant should additionally plan on working with Front Range Rail SDP team on RTC modeling efforts.</p> <p>Conceptual design will be adequate to develop a range of alternatives as well as to screen out and set aside ones that are found to be unreasonable. Analysis will be commensurate with the level of design. The study can also identify what analysis will be appropriate during NEPA.</p>

	hp, speeds, headways, hours of operation, etc.)?	
15	Is CTIO anticipating that onsite noise measurements will be required as a part of the “pre-NEPA” process or would estimates of existing noise exposure (Leq and/or Ldn as appropriate for the land use category) as specified in Table 4-17 (Estimating Existing Noise Exposure for General Noise Assessment) of the FTA Manual be appropriate for these evaluations.	Consultant should anticipate collecting onsite noise measurements to complete the noise evaluations.
16	For estimates of fugitive dust, are estimates derived from EPA’s “Compilation of Pollutant Emission Factors” (AP-42) satisfactory for this purpose?	Yes, estimates derived from 13.2.3 of EPA’s “Compilation of Pollutant Emission Factors” (AP-42) is acceptable for this study.
17	For RTC, will BNSF/UPRR be providing operating data and infrastructure files (traffic, movements, and track) that can be used to develop the model, as well as planned future freight volumes?	Consultant should anticipate working in cooperation and coordination with BNSF and UPRR to obtain data and complete RTC modeling. Consultant should additionally plan on working with Front Range Rail SDP team on RTC modeling efforts.
18	Item 4 of the Responsibilities (page 11) describes Noise and Vibration analysis required. The Goals section and Services to be Performed by Consultant section include dust analysis. Is it expected the dust analysis will be performed for the alignment options for which Noise and Vibration analysis is performed?	Yes, the fugitive dust analysis should be performed for the alignment options that are undergoing noise and vibration analysis as well.