



Landscape Architecture Section Stormwater Management Plan (SWMP) Request Form

1. SAP – ProjectWise 5-digit subaccount number:
 - SAP Timesheet A/A Type:
 - Project Name:
 - Any Other Special Instructions For Tracking Time In SAP:
 - Which template will be utilized: CDOT or Local Agency
 - Region Environmental Manager:
 - Purchase Card Manager (contact to pay topsoil testing lab invoice):

2. SWMP deliverable dates to Design Engineer/PM (due dates to include PDFs in the sets distributed to the team).
 - FIR date:
 - FOR date:
 - AD date:
 - Other:

3. Any special instructions or clearance required to perform a field inspection of the entire site?

4. How will the plan sheets be formatted:
 - Standard 11 x 17"
 - 8 ½" x 11'

5. Project site description (narrative):

6. Proposed sequencing of activities:

7. Anticipated acres of:
 - Total area of construction site:
 - Total area of ground disturbance:
 - Total area of new impervious surface:

8. Outfall locations (provide list of outfall locations within the project limit):

	Location (Station or Mile Post)	Size	Type	MS4 Designation (if discharge is to a municipal separate storm sewer system provide name)	Notes (new or existing)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

9. Dewatering anticipated?

10. Have the Microstation files been loaded into Projectwise?

- Has SWMP designer been given full permissions?
- ROW including temporary easements, stationing/MP, existing and proposed contours, cut and fill lines, all drainage and hydraulic features (existing and proposed pipes, inlets, proposed pipe extensions and water quality features) and wetlands:
- Typical sections (if applicable):
- Has a survey been completed?
- Site Location Map?

11. Roadway Engineer:

12. Hydraulic Engineer:

13. Other sensitive issues:

- Anticipated existing wetlands impacts?
- Anticipated stream impacts?
- Anticipated threatened and endangered species concerns?
- Are there other consultants working on environmental clearances?

14. Copy of Scoping Meeting notes included?

15. Estimated number of working days to complete construction?

16. Anticipated Project Engineer to oversee construction: