



## CDOT Projectwise File Naming Guidance

### SWMP (Stormwater Management Plan)

- *Comments*
  - Scope
    - 12345WQ\_Scope\_SWMPcomments.xxx
  - FIR
    - 12345WQ\_FIR\_SWMPcomments.xxx
  - FOR
    - 12345WQ\_FOR\_SWMPcomments.xxx
  - Final
    - 12345WQ\_Final\_SWMPcomments.xxx
- *Final Plans/Specs*
  - 12345WQ\_Final\_SWMPPlans.xxx
  - 12345WQ\_Final\_SWMPSpecs.xxx
- *Water Quality Construction Stormwater Permits*
  - CDPS-SCP
    - 12345WQ\_CDPS-SCP\_app&map.xxx
    - 12345WQ\_CDPS-SCP\_permit.xxx
    - 12345WQ\_CDPS-SCP\_transfertotxxxxxxxx.xxx
    - 12345WQ\_CDPS-SCP\_closure.xxx
    - 12345WQ\_CDPS-SCP\_finalclosure.xxx
  - Other Stormwater permit
    - 12345WQ\_CityNamePermit.xxx
- *Clearance*
  - SWMP clearance
    - 12345WQ\_SWMP\_FinalClearance.xxx
    - 12345WQ\_SWMP\_CityClearanceLetter.xxx
- *Templates*
  - OverAcreSWMP
    - SWMPConsultantScopeWork...WQ\_SWMP\_ConsultantScope.xxx
    - SWMPGeneralNotes...WQ\_SWMP\_GeneralNotes.xxx
    - SWMPForceAccountNotes...WQ\_SWMP\_ForceAccountNotes.xxx
    - SWMPProjectSpecialProvisions...WQ\_SWMP\_PSPzzz.xxx
  - UnderAcreSWMP
    - SWMP>1ConsultantScopeWork...WQ\_SWMP>1\_ConsultantScope.xxx
    - SWMP>1GeneralNotes...WQ\_SWMP>1\_GeneralNotes.xxx
    - SWMP>1ForceAccountNotes...WQ\_SWMP>1\_ForceAccountNotes.xxx
    - SWMP>1ProjectSpecialProvisionsWQ\_SWMP>1\_PSPzzz.xxx

## **New Development ReDevelopment/Permanent Water Quality (PWQ)**

- *Comments*
  - Scope
    - 12345WQ\_Scope\_PWQcomments.xxx
  - FIR
    - 12345WQ\_FIR\_PWQcomments.xxx
  - FOR
    - 12345WQ\_FOR\_PWQcomments.xxx
  - Final
    - 12345WQ\_Final\_PWQcomments.xxx
- *Final Plans/Specs*
  - 12345WQ\_Final\_PWQ\_PLans.xxx
  - 12345WQ\_Final\_PWQ\_Specs.xxx
- *Clearance*
  - PWQ clearance
    - 12345WQ\_PWQ\_FinalClearance.xxx
    - 12345WQ\_PWQ\_CityClearanceLetter.xxx
- *Templates*
  - PWQConsultantScopeWork...WQ\_PWQ\_ConsultantScope.xxx
  - PWQReport Helper...WQ\_PWQ\_PWQReportHelper.xxx
  - PWQProjectSpecialProvisions...WQ\_PWQ\_PSPzzz.xxx