



CDOT SWMP Sign off Process

Scope	SWMP Administrator for Design is invited to be project team member. Attends Scoping meeting. Gets information on project from Engineer
	Information is received. SWMP Plan sheets is created using the appropriate CDOT template. Soil information including topsoil sampling is obtained and seed mix is evaluated. SWMP Map Base is created. 1 st cut on initial Site Map is created.
FIR 30-40%	SWMP Administrator for Design attends FIR meeting. Changes to plan configuration are noted/accounted for.
	SWMP Administrator for Design refines SWMP Template, and starts work on Initial/Interim/Permanent Stabilization SWMP site maps and quantities and any project special provisions. Quantities must be provided to the RE/DE no later than FOR in order to be included in engineering costs.
FOR 80-90%	SWMP Administrator for Design attends FOR meeting. Changes to plan configuration are noted/accounted for.
	SWMP Administrator for Design finalizes SWMP Template, Initial/Interim/Permanent Stabilization SWMP Site Maps and quantities. SWMP Reviewer should have been identified by FIR and the SWMP must be reviewed and deemed acceptable by the reviewer prior to going to Advertisement.
Final Plans	SWMP Administrator for Design checks SWMP Template, Initial/Interim/Permanent Stabilization SWMP and quantities for completion. Quantities in SWMP plan sheets should be checked against SAQ. All documents should be final for the AD phase because this is what the contractors are bidding on and if documents are not final it could result in unnecessary change orders and will not provide good information on quantities for bidding.
WQ Sign Off	CDOT SWMP Reviewer notifies the RPEM that the SWMP has been reviewed and meets CDOT requirements. RPEM or designee is given notification that form 0128 can be signed.



Form 128 Sign Off	RPEM or designee signs off Form 128 Part C under permits for stormwater and signs bottom Part E once all environmental clearances and permits are obtained
Ad	Project goes to advertisement
Construction	Project goes to construction. See Transportation Erosion Control Supervisor Class for more information about this process.