

Resolution – HPTE #211

Approving HPTE September 21, 2016 special meeting minutes

BE IT RESOLVED, that the September 21, 2016, meeting minutes attached hereto, are hereby approved by the High Performance Transportation Enterprise Board of Directors.

Signed as of October 19, 2016

A handwritten signature in black ink, appearing to read "Kari Grant", is written over a horizontal line.

Kari Grant
Secretary, HPTE Board

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS OF THE
HIGH PERFORMANCE TRANSPORTATION ENTERPRISE (HPTE)**

Held: Wednesday, September 21, 2016; 11:30 am
E-470 Public Highway Authority Headquarters, Aurora CO

The special meeting of the Board of Directors of the HPTE was convened in accordance with applicable statutes of the State of Colorado, with the following Directors present:

Attendance:	Kathy Gilliland, Chair	Jan Martin	Trey Rogers
	Don Marostica, Vice Chair	Thad Noll	Shannon Gifford

Chair Gilliland called the meeting to order @11:30 am: Board Director Reiff was excused; all other Board Directors were present.

Executive Session pursuant to C.R.S. Sections 24-6-402(3)(a)(II)-(III) and 24-72-204(3)(a)(IV) for the purpose of discussing confidential commercial and financial information and receiving legal advice concerning an evaluation by HPTE under C.R.S. Section 43-4-806(7)(a):

Chair Gilliland requested a motion for the Board enter into Executive Session pursuant to C.R.S. Sections 24-6-402(3)(a)(II)-(III) and 24-72-204(3)(a)(IV) for the purpose of discussing confidential commercial and financial information and receiving legal advice concerning an evaluation by HPTE under C.R.S. Section 43-4-806(7)(a). Upon a motion by Vice Chair Marostica and second by Board Director Martin, and following an affirmative vote by all Board Directors present, constituting at least two-thirds of the entire membership of the Board, the Board entered into Executive Session at 11:40 a.m. The members of the public were excused.

The Board exited Executive Session at 12:05 p.m.

Executive Session pursuant to C.R.S. Section 24-6-402(3)(a)(II) for the purpose of receiving legal advice pertaining to the US 36 Phase 2 Project:

This item was withdrawn from the Agenda by the Chair.

HPTE Board Informal Discussion: The Board invited the public back in to the meeting. This meeting was held at the E-470 Public Highway Authority Headquarters. The E-470 staff invited the Board and staff to tour the newly-renovated Headquarters facility and its backoffice operations following completion of the meeting.

HPTE Director David Spector expressed thanks to E-470 for hosting the meeting and offering the tour for the Board. He briefly explained the meeting format for the audience's benefit, encouraging informal exchange among Board and staff. He noted this month's action agenda includes amending the Memorandum of Understanding (MOU) between CDOT, HPTE and FHWA for the I-70 eastbound Mountain Express Lane in order to increase the numbers permitted annual operational hours for the lane. Board Director Noll said the requirements of the Programmatic Environmental Impact Statement (PEIS) must be kept in mind for any operational adjustments to the lane. HPTE Director Spector also

noted the proposed Amendment to the Fiscal Year 2016-17 Fee-for-Service Agreement with CDOT, explaining that the Transportation Commission has already given their approval to the Amendment and Board action on this item is following their lead. An intra-agency agreement (IAA) with CDOT for C-470 is also on the agenda, with provisions regarding how the project flow of funds works.

Chair Kathy Gilliland reported on her experience at the International Bridge, Tunnel and Turnpike Association (IBTTA) conference in Denver. Interoperability, emerging technology and seamless backoffice services for customers were key topics. She said the experience was worthwhile, and that E-470 did a great job as the conference host.

Andy Karsian of the CDOT Office of Policy and Government Relations f briefed the Board on preparations for the upcoming 2017 legislative session. Staff will make a presentation on October 5 to the Transportation Legislative Review Committee (TLRC) about upcoming programs and projects, and the transition to HOV3+ is at the top of the list.

HPTE Communications Manager Megan Castle described ongoing HOV3+ transition efforts, including refunds of transponder costs for established HOV-only customers and removal of transponder requirements for motorcycle customers. She spoke about communications outreach using multiple media channels, and emphasized that CDOT and HPTE continue to work with DRCOG, RTD, Lyft and Uber to help make options to ease the transition to HOV3+ for commuters.

HPTE Director Spector said HPTE has received approval to hire a tolling manager, and the new position will be posted soon. He hopes for a strong pool of in-state candidates, and asked the Board for their help in getting the word out. He thanked the Transportation Commission and the HPTE Board for their support of the new position.

He also noted new administrative and finance processes at work inside CDOT to better support all divisions. Next month the Board will see a consolidation of budget and projected budget roll forward, with revisions that are now aligned with the approved HPTE scope of work includes in the Fee for Service Agreement with CDOT. In November, the Board will review and act on a draft HPTE Budget, in step with the Transportation Commission's consideration of the CDOT-wide budget.

Consent Agenda:
Resolution #207
Approving August
17, 2016 Minutes
Resolution #208
Approving Amended
PPSL MOU

Upon a motion by Vice Chair Marostica and second by Board Director Rogers, the Consent Agenda was approved by all present.

Public Comment: Chair Kathy Gilliland invited comments from the public, and there were none.

Director's Report: HPTE Director David Spector referred to his previous comments on HPTE activity, and emphasized that the transition to HOV3+ continues to be a high priority for the foreseeable future. He said the recent IBTTA Conference was important, and that HPTE will continue to reach out to national and global peers. Next month, HPTE will be at a P3 forum in Utah as a peer exchange participant.

OPMD Report: OMPD Director Brett Johnson described a "sea change" of perceptions and attitudes toward improvements for the I-70 Mountain Corridor based on the performance of the new Mountain Express Lane in both winter and summer seasons. Westbound improvements are now being considered, and local stakeholder participation is robust and productive. Board Director Noll stated his support for this activity, and cautioned that the requirements of the environmental process must be kept in mind.

OMPD Director Johnson discussed progress on the North I-25 Project in the Loveland and Fort Collins area, and said the traffic and revenue work is progressing.

HPTE Director Spector said that North I-25 Segment 2 is now collecting tolls on the Express Lanes, and that preliminary performance data will be presented to the Board in October. Chair Gilliland described early-opening traffic incidents that seemed related to driver confusion over signage. HPTE Director Spector said traffic incidents immediately increased when tolling began, saying drivers are becoming more familiar and comfortable with the lanes, and incidents and violations are decreasing with time now. Roadway design and signage lessons learned will be applied to other Express Lane segments to open on North I-25.

Communications Report: HPTE Communications Manager Megan Castle asked for any questions regarding the transition to HOV3+. She said the 2017 summer season for the I-70 Mountain Express Lane is now being planned. The initial winter and summer seasons traffic showed consistent speeds in all lanes and fewer crashes.

Resolution #209
Approving First Amendment to FY16-17 Fee-for-Service Intra-agency Agreement: HPTE Director Spector noted the IAA Amendment had already been approved by the Transportation Commission. The Amendment adds additional services to HPTE's scope of work for fiscal year 2016-17, mostly to implement changes agreed upon with the legislature following the defeat of SB 16-123. Upon a motion by Board Director Noll and second by Vice Chair Marostica, Resolution #209 was approved by all present.

Resolution #210
Approving the C-470 Express Lanes (Phase 1) Project Intra-agency Agreement: HPTE Operations Manager Nick Farber presented the differences between the proposed intra-agency agreement with CDOT for the C-470 Express Lanes Project and other intra-agency agreement the board has considered previously. He noted that this IAA specifies the HPTE contribution to the project and provides for CDOT to cover project cost overruns. It also describes the flow of funds tailored to the unique needs of the project. Upon a motion by Vice Chair Marostica and second by Board Director Rogers, Resolution #210 was approved by all present.

Other Business: There was no other business before the Board.

Board Break: The Board took a five-minute break.

Joint HPTE/E-470 Workshop: E-470 Public Highway Authority Executive Director Tim Stewart welcomed the HPTE Board and other participants, and said he is grateful for the partnership by HPTE and E-470. He hinted that the guided technical tour is eye-opening, and introduced staff members Marsha Williams, Jessica Carson, Jason Myers, Stan Koniz and Dave Kristick, and noted that E-470 Board member Arapahoe County Commissioner Bill Holen was present earlier. He presented a brief background of the E-470 PHA and its current robust business. He summarized by noting the importance of reinvesting in the asset with its operations, maintenance and enforcement. Executive Director Stewart and his staff team then took the HPTE Board and staff on a tour of the building with a focus on the call center and customer service, image processing and toll collection.

Adjourn: The Board returned from the tour and adjourned at 3:05 p.m.