



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

GOVERNING BOARD MEETING | OCTOBER 27, 2022 | 3:00 PM - 4:30 PM

SCHEDULE AND AGENDA

- | | | |
|-------|---|-------------------|
| I. | Convene Meeting & Roll Call
<i>Kristen Stephens, NAAPME Chair</i> | 3:00 PM - 3:05 PM |
| II. | <i>Decision Item:</i>
Approval of Minutes from the 29 September 2022 Board of Directors Meeting
<i>Kristen Stephens, NAAPME Chair</i> | 3:05 PM - 3:10 PM |
| III. | <i>Decision Item:</i>
Board Approval to seat Dir. Ferko and Dir. Stockinger
<i>Kristen Stephens, NAAPME Chair</i> | 3:10 PM - 3:15 PM |
| IV. | Program Administrator Update
<i>Darius Pakbaz, NAAPME Program Administrator</i> | 3:15 PM - 3:20 PM |
| V. | Enterprise Financial Update
<i>Darius Pakbaz, NAAPME Program Administrator</i> | 3:20 PM - 3:30 PM |
| VI. | <i>Decision Item:</i>
FY2023-24 Draft Budget Review and Approval
<i>Darius Pakbaz, NAAPME Program Administrator</i> | 3:30 PM - 3:45 PM |
| VII. | <i>Decision Item:</i>
Approval for Repayment of CDOT Loan
<i>Darius Pakbaz, NAAPME Program Administrator</i> | 3:45 PM - 4:00 PM |
| VIII. | Discussion of Future Meeting Cadence
<i>Darius Pakbaz, NAAPME Program Administrator</i> | 4:00 PM - 4:15 PM |
| IX. | Conclude Meeting/Next Steps
<i>Kristen Stephens, NAAPME Chair</i> | 4:15 PM - 4:20 PM |

Next Governing Board Meeting: TBD



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Nonattainment Area Air Pollution Mitigation Enterprise - Meeting Minutes

Board of Directors Meeting

September 29, 2022

Location: Virtual

Recording: Please note, due to technical issues, the recording starts 13 min late
[9-29-22 YouTube Recording](#)

Attendance

Present

Chair Kristin Stephens
Vice Chair Lynn Baca
Jessica Ferko
Herman Stockinger
Stacy Suniga
Leanne Wheeler

Excused

Yessica Holguin

NAAPME Staff

Jenni Fogel
Darius Pakbaz
Rebecca White

Guests: Amber Blake, CDOT, Division of Transit & Rail
Ron Papsdorf and Jacob Rigor, Denver Regional Council of Governments
Kathy Young, Colorado Attorney General's Office
Ryan Long and Celeste Kopperl, CDOT Finance & Accounting Office

- I. **Convene Meeting & Roll Call**
- II. **ACTION ITEM:** Approve June 23, 2022, Minutes; motion made by Vice Chair Baca, seconded by Herman Stockinger. Motion passes, no opposition.
- III. **Introduction of new board members:** Jessica Ferko, CDPHE and Herman Stockinger, CDOT.

IV. **Presentation by Rebecca White, Director, Division of Transportation Development: Gap Analysis-- An Overview of existing programs that support emission reductions from transportation** ([Video 00.00](#))

- HUTF is a shared pool of funds: collected from Motor fuel taxes and fees, vehicle registration fees, penalty assessments, Retail Delivery Fee, FASTER fees, etc.
- New SB260 Fees: Road Usage Charge - additional \$0.02 cent charge per gallon of gas / diesel in FY23; Electric Vehicle Registration Fees - Annual EV fees on personal/ commercial vehicles; Retail Delivery Fee - Fee on retail deliveries, paid by purchaser
- Revitalizing Main Streets (Grant Program) : This program is intended to help communities across the state implement transportation-related projects that improve safety and yield long-term benefits to community main streets
- Transportation Demand Management: To support activities and programming that result in trip reductions, greater mobility options, and air quality and emissions benefits.
- Multimodal Transportation & Mitigation Options Fund (Grant Program): created by state legislature

Discussion: Does CDOT monitor how the funding is used once it's distributed to the locals? Yes, to an extent, we also rely on the larger MPOs to help in that process. Director Wheeler specifically asked about the Swansea/Globeville area. Rebecca asked to bring that specific topic back to the board at a future meeting but did mention that the project, Central 70, has a toll lane and a portion of those tolls would be for ongoing investments in those neighborhoods.

- Safe Routes to School: a comprehensive approach to make school routes safe for children when walking and bicycling to school SRTS programs can improve safety, not just for children, but for the entire community.

Discussion: Re Safe Routes to School, Chair Stephens would like to see if it can be extended to high schools also. Director Wheeler asked how the funds were distributed, factors, Rebecca said she'd look more closely at that and bring back a response at a future meeting.

- TMA/MPO Administered Funds: Congestion Mitigation Air Quality (CMAQ); Surface Transportation Block Grant - Urban (STBG-Urban); Transportation Alternatives Program (TAP); Carbon Reduction Program (CRP)

- IIJA (Infrastructure Investment and Jobs Act) Transit Formula Funding (FTA): FTA grants funding for capital activities, operating expenses, and state administration.
- State/Enterprise Administered Funding: Clean Transit Enterprise; Clean Fleet Enterprise; Community Access Enterprise
- Funding administered by other agencies: CDPHE Supplemental Environmental Projects; CDPHE Electric School Bus Program; Regional Air Quality Council Funding: Mow Down Pollution; Colorado Energy Office: Ozone Season Free Transit Grant Program, Can Do Colorado eBike Spring 2021 Pilot Program; EPA: Enhanced Air Quality Monitoring for Communities, Clean School Bus Program

Discussion: Re RTD's free transit month in August, Director Ferko requests that that info be shared with this group when it's available.

Director Wheeler asked about working with the other enterprises; Rebecca mentioned that there is still some litigation going on regarding the enterprises and AG Kathy Young recommended that that portion of the conversation be tabled until it could be held in an attorney/client setting.

Re RTD's free transit month in August, Director Ferko requests that that info be shared with this group when it's available.

Chair Stephens: it's important to kind of think about what kind of things aren't getting funded or need more funding and concentrating on those gaps

V. **Presentation by Ron Papsdorf & Jacob Riger, DRCOG: Bus Rapid Transit (BRT)** ([Video 34.40](#))

- Bus Rapid Transit (BRT) is a high-quality bus-based transit system that delivers fast and efficient service that may include dedicated lanes, busways, traffic signal priority, off-board fare collection, elevated platforms and enhanced stations.
- BRT has advanced throughout the U.S. in the last decade as congestion has increased and community leaders have sought affordable transit alternatives.
- Because BRT contains features similar to a light rail or subway system, it is often considered more reliable, convenient and faster than regular bus services.
- With the right features, BRT is able to avoid the delays that can slow regular bus services, like being stuck in traffic and queuing to pay on board.

DRCOG, RTD and CDOT have been working for several years to look for opportunities for corridors throughout the RTD district to invest in BRT. The timing is good now due to the increased funding that comes from the IIJA.

Thirty-year plan includes 11 corridors:

2020 - 2030 (5 Corridors, \$679m)

Colorado Blvd

East Colfax

East Colfax Ext.

Federal Blvd

SH 119

2030 - 2040 (5 Corridors, \$414m)

Alameda Ave

Broadway/Lincoln

I-25 North

Speer/Leetsdale/Parker

SH 119 Ext.

2040 - 2050 (1 Corridor, \$40m)

38th Ave/Park Ave

Bus Maintenance Facility, \$50m

Discussion: Will there be any “reworking” of the projects in the 2020 - 2030 group? No, instead “building on” what’s been in the plan for several years and including new GHG standards. What does “readiness” mean in relation to the projects? There has been planning, project development, and studies on that corridor for almost ten years—readiness is being utilized in the prioritization of the corridors. Is the hope that the BRT will connect with other transportation services in the future? Yes, for example, Fort Collins has a BRT system that may be a candidate for connection. The group is very interested in this opportunity and looks forward to further, deeper discussions in the future.

VI. **Presentation: Darius Pakbaz, Ryan Long & Celeste Kopperl, CDOT Accounting & Finance Office** ([Video 1:01:11](#))

- Department of Revenue continues implementation of SB21-260 fees.
 - Dedicated web pages for each fee:
 - Retail Delivery Fee
 - Prearranged Ride Fee
 - Retail Delivery Fee following state sales tax schedule - collection monthly.
 - First returns on August 22nd (due to 20th falling on a Saturday).
 - Prearranged Ride Fee will be collected quarterly.
 - Starting in October 2022.
 - Permanent rulemaking (through DOR) will occur before the end of the year.

- o Reports being created and will be publicly available on DOR's website.
 - Anticipate a lag of 6-8 weeks after month close for the report to update.
- At this time, NAAPME has only received revenue from the retail delivery fee. Rideshare fee revenue is expected to come in on a quarterly basis.
- Per CRS 43-4-1303 (10)(a)(IV), the Enterprise is required to produce an Annual Report. This report will include activities in FY 2022 and will be ready for review at the December NAAPME Board meeting and will be presented to the Transportation Commission, House Transportation & Local Government Committee & Senate Transportation & Energy Committee.

VII: Conclusion ([Video 1:10:29](#))

Meeting adjourned @ 4:30 pm

Next Meeting: October 27, 2022



COLORADO NONATTAINMENT AREA AIR POLLUTION MITIGATION ENTERPRISE

REGISTRY OF ACTIONS

DATE OF MEETING **Sep 29, 2022**

Action Number	Action	Decision
2022-16	Motion to approve minutes from June 23, 2022 meeting <ul style="list-style-type: none">• Motion made by Director• Director seconded the motion; it passed with no further discussion	Approved

Jennifer Fogel, Secretary
Nonattainment Area Air Pollution Mitigation Enterprise

Sept 29, 2022

Date



Nonattainment Area Air Pollution Mitigation Enterprise

*Board of Directors Meeting
October 27, 2022*



Meeting Agenda

	I. Convene Meeting & Roll Call <i>Kristin Stephens, NAAPME Chair</i>	3:00PM - 3:05PM
DECISION ITEM	II. Approval of Minutes from the September 29, 2022 Board of Directors Meeting <i>Kristin Stephens, NAAPME Chair</i>	3:05PM - 3:10PM
DECISION ITEM	III. Board Approval to seat Dir. Ferko and Dir. Stockinger <i>Kristin Stephens, NAAPME Chair</i>	3:10PM - 3:15PM
	IV. Program Administrator Update <i>Darius Pakbaz, NAAPME Program Administrator</i>	3:15PM - 3:20PM
	v. Enterprise Financial Update <i>Darius Pakbaz, NAAPME Program Administrator</i>	3:20PM - 3:30PM
DECISION ITEM	vi. FY 2023-24 Draft Budget Review and Approval <i>Darius Pakbaz, NAAPME Program Administrator</i>	3:30PM - 3:45PM
DECISION ITEM	vii. Approval for Repayment of CDOT Loan <i>Darius Pakbaz, NAAPME Program Administrator</i>	3:45PM - 3:55PM
	VIII. Discussion on Future Meeting Cadence <i>Darius Pakbaz, NAAPME Program Administrator</i>	4:15PM - 4:25PM
	IX. Adjournment <i>Kristin Stephens, NAAPME Chair</i>	4:25PM - 4:30PM



DECISION ITEM

Approval of Minutes from the September 29, 2022 Board of Directors Meeting

Kristin Stephens, NAAPME Chair



DECISION ITEM

Board Approval to seat Dir. Ferko and Dir. Stockinger

Kristin Stephens, NAAPME Chair



Program Administrator Update

Darius Pakbaz, NAAPME Program Administrator



Program Administrator Update

Future Discussion Topics

- **Enterprise Program and Project Establishment**
 - Presentation on Environmental Justice Efforts in CDOT - Marsha Nelson
 - Presentation on Tolling in EJ Communities along Central 70 - Simon Logan
 - Presentation on CDOT's role in proposed BRT corridors in Denver Metro Area - Angie Drumm
 - Presentation on how local communities manage grant funds - TBD
 - Presentation on BRT programs in the North Front Range region - TBD
 - Continued discussion on coordination with other Enterprises - TBD
 - Update on Safe Routes to School Program and allocation for High School students - TBD
- **Enterprise Administration**
 - Discussion on Enterprise fiscal rules - Jeff Sudmeier and Kay Hruska
 - Continued updates on revenue collection and enterprise expenses - Darius Pakbaz
 - Review NAAPME 2022 Annual Report - Darius Pakbaz
 - Enterprise Public Accountability Dashboard - Darius Pakbaz
 - Updates to the Enterprise 10-Year Plan - Darius Pakbaz



Enterprise Financial Update

Darius Pakbaz, NAAPME Program Administrator

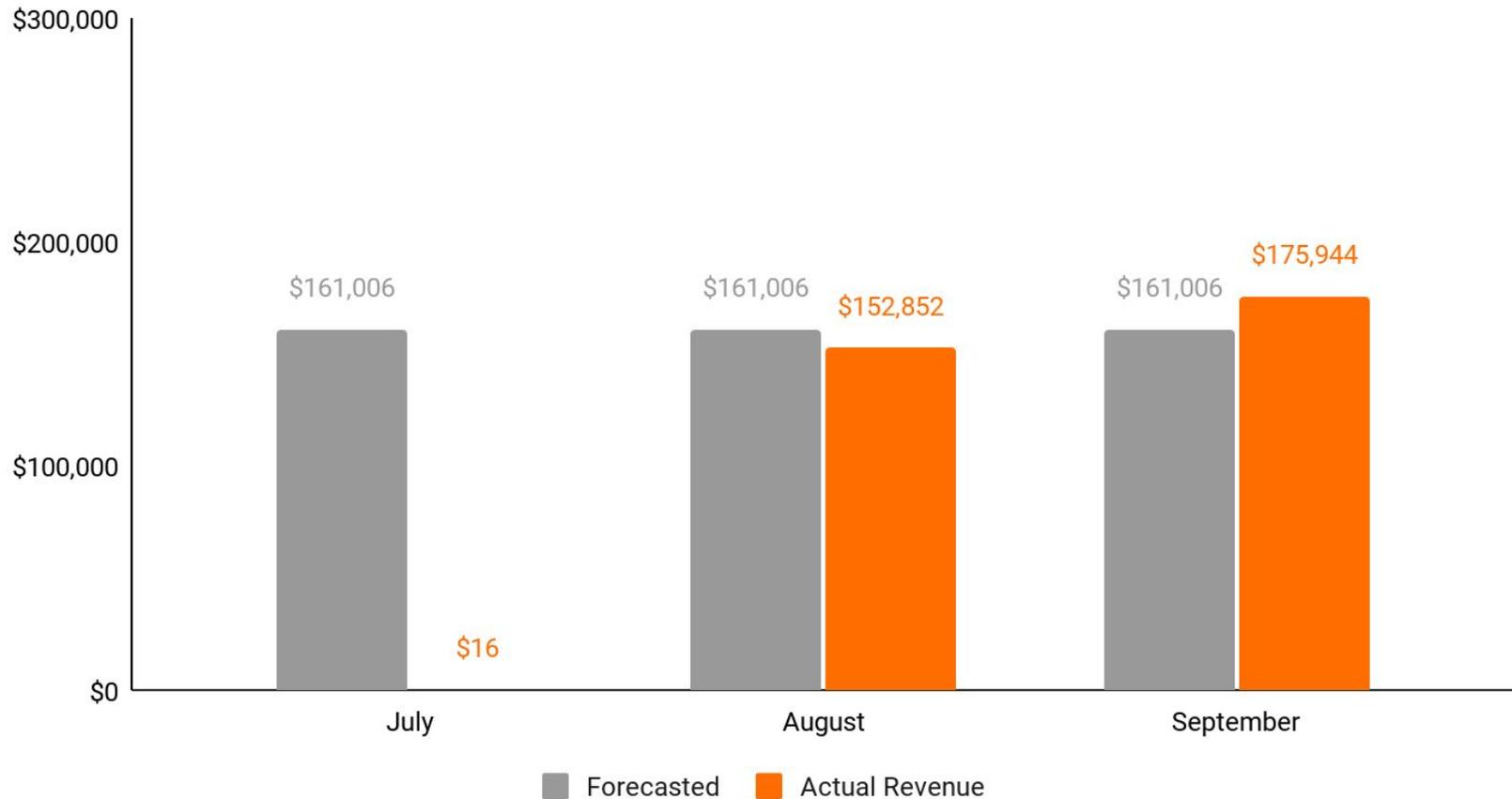


NAAPME - Revenue Collection Update

Revenue Update for October 2022:

- Retail Delivery Fee ($\frac{7}{10}$ of one cent)
 - Total forecasted: \$483,018
 - Total collected: \$328,812
 - Difference: -\$154,206
 - Revenue collected monthly
- Rideshare Fee (22 ½ cents/11 ¼ cents)
 - Total collected: \$0.00
 - Expecting revenue collecting figures in December 2022
 - Revenue collected quarterly

NAAPME Retail Delivery Fee Forecasted to Actual





Enterprise Budget to Actuals

Fiscal Year 2022-23 Budget to Actual for Fund 542 - Nonattainment Area Air Pollution Mitigation Enterprise

LI#		Approved Budget	July 2022	August 2022	September 2022	Total	Remaining Funds
1	Fiscal Year Revenues						
2	NAAPME Retail Delivery Fee	\$ 6,669,090	\$ 16	\$ 152,852	\$ 175,944	\$ 328,812	\$ 6,340,277
	Interest Income	\$ -	-	-	74	74	
3	Total FY 2022-23- Revenue	\$ 6,669,090	\$ 16	\$ 152,852	\$ 176,018	\$ 328,812	\$ 6,340,277
4	Fiscal Year Allocations						
5	Administration & Agency Operations						
6	Staff Salaries	\$ 64,800					
7	State Agency Support	\$ 64,800					
8	Attorney General Fees	\$ 5,000					\$ 5,000
9	Office of the State Audit-Annual Financial Audit	2,000					2,000
10	Total State Agency Support	\$ 7,000					
11	Enterprise Support Initiatives						
12	Language Translation Services	\$ 50,000					\$ 50,000
13	Consultant Services	100,000					100,000
14	Total Enterprise Support Initiatives	\$ 150,000					
15	Board Meeting Expenses						
16	Board Travel	\$ 5,000					\$ 5,000
17	Board Meeting Expenses	500					500
18	Presentation Support	350					350
19	Total Board Meeting Expenses	\$ 5,850					
20	Total Administration and Agency Operations	\$ 227,650	\$ -	\$ -			\$ 162,850
21	Debt Service						
22	Debt Service on CDOT Loan	\$ 76,486	\$ -	\$ -			\$ 76,486
23	Total Debt Service	\$ 76,486	\$ -	\$ -			\$ 76,486
24	Contingency Reserve						
25	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ -	\$ -			\$ 200,000
26	Total Contingency Reserve	\$ 200,000	\$ -	\$ -			\$ 200,000
27	Total FY 2022-23 Budget						
28	Total FY 2022-23 Allocations	\$ 504,136					



Enterprise Budget to Actuals

Loan Proceeds

Fiscal Year 2022-23 Budget to Actual for Fund 543 - Nonattainment Area Air Pollution Mitigation Enterprise

Line Item		Approved Loan Proceeds	FY21-22 Expenses	July 2022	August 2022	September 2022	Total Spending	Remaining Funds
1	Fiscal Year Revenues							
2		FY22 TC Loan Proceeds	\$ 74,700					
3		Total FY 2021-22- TC Loan Proceeds	\$ 74,700					
4	Fiscal Year Allocations							
5	TC Loan Spending: FY 21-22 Expenses							
6		Staff Salaries	\$ 18,589					
7		Attorney General Fees	1,729					
8		Mentimeter	144					
9		Interest on Loan Proceeds	233					
10		Total TC Loan Spending: FY21-22 Expenses	\$ -	\$ 20,695			\$ 20,695	
11	TC Loan Spending: FY22-23 Expenses							
12		Staff Salaries		\$ -	\$ 1,164	\$ 917	\$ 2,081	
13		Attorney General Fees		-	-	263	263	
14		Note Interest Expense		(233)	-	-	(233)	
15		Total TC Loan Spending: FY22-23 Expenses		\$ (233)	\$ 1,164	\$ 1,180	\$ 930	
16		Remaining TC Loan Funds					\$ 21,626	\$ 53,074



DECISION ITEM

FY 2023-24 Draft Budget Review and Approval

Darius Pakbaz, NAAPME Program Administrator



FY 2023-24 Proposed Revenue Allocation

#	LINE ITEM	A - Estimated Rollforward from FY 2022-23	B - FY 2022-23 Final Allocation Plan	C - FY 2023-24 Final Allocation Plan	FY 2023-24 Final Total Available Budget (A+C)	Directed By	Funding Source
1	NONATTAINMENT AREA AIR POLLUTION MITIGATION ENTERPRISE						
2	PROGRAMED FUNDS	\$ 6,621,089.75	\$ 6,621,089.75	\$ 8,285,073.00	\$ 14,906,442.75		
3	Programed Funds	\$ 6,621,089.75	\$ 6,621,089.75	\$ 8,285,073.00	\$ 14,906,162.75	NAAPMEB	SB21-260
4	ADMINISTRATION & AGENCY OPERATIONS	\$ 104,640.00	\$ 227,650.00	\$ 196,278.00	\$ 300,918.00		
5	Staff Salaries	\$ 25,390.00	\$ 64,800.00	\$ 41,398.00	\$ 67,068.00		
6	Program Administrator	\$ 5,740.00	\$ 20,000.00	\$ 14,960.00	\$ 20,700.00	NAAPMEB	SB21-260
7	Board Secretary	\$ 1,150.00	\$ 4,000.00	\$ 2,990.00	\$ 4,140.00	NAAPMEB	SB21-260
8	Enterprise Controller	\$ 2,300.00	\$ 8,000.00	\$ 5,280.00	\$ 8,280.00	NAAPMEB	SB21-260
9	DTD Division Director	\$ 3,450.00	\$ 12,000.00	\$ 8,970.00	\$ 12,420.00	NAAPMEB	SB21-260
10	DTD Planning Specialist 1	\$ 4,000.00	\$ 8,000.00	\$ 4,280.00	\$ 8,280.00	NAAPMEB	SB21-260
11	DTD Planning Specialist 2	\$ 4,000.00	\$ 4,000.00	\$ 140.00	\$ 4,140.00	NAAPMEB	SB21-260
12	DAF Accountant	\$ 1,150.00	\$ 4,000.00	\$ 2,990.00	\$ 4,140.00	NAAPMEB	SB21-260
13	OPGR Rules Coordinator	\$ 2,400.00	\$ 2,400.00	\$ 84.00	\$ 2,484.00	NAAPMEB	SB21-260
14	DAF Contract Administrator	\$ 1,200.00	\$ 2,400.00	\$ 1,284.00	\$ 2,484.00	NAAPMEB	SB21-260
15	State Agency Support	\$ -	\$ 7,000.00	\$ 3,000.00	\$ 3,000.00		
16	Department of Law - Legal Support	\$ -	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	NAAPMEB	SB21-260
17	Office of the State Auditor - Annual Financial Audit	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	NAAPMEB	SB21-260
18	Enterprise Support Initiatives	\$ 75,000.00	\$ 150,000.00	\$ 150,000.00	\$ 225,000.00		
19	Language Translation Services	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 75,000.00	NAAPMEB	SB21-260
20	Consultant Services	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00	NAAPMEB	SB21-260
21	Board Meeting Expenses	\$ 4,250.00	\$ 5,850.00	\$ 1,600.00	\$ 5,850.00		
22	Board Travel	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	\$ 5,000.00	NAAPMEB	SB21-260
23	Meeting Expenses	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	NAAPMEB	SB21-260
24	Presentation Support	\$ -	\$ 350.00	\$ 350.00	\$ 350.00	NAAPMEB	SB21-260
25	DEBT SERVICE	\$ -	\$ 76,486.25	\$ -	\$ -		
26	Loan Payments	\$ -	\$ 76,486.25	\$ -	\$ -	NAAPMEB	SB21-260
27	CONTINGENCY RESERVE	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00		
29	Enterprise Reserve Fund (<\$200,000.01)	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00	NAAPMEB	SB21-260
30	TOTAL - NAAPME	\$ 6,925,729.75	\$ 7,125,226.00	\$ 8,481,351.00	\$ 15,407,080.75		



Highlights of **Proposed** FY 2023-24 Enterprise Budget

- **Aligning enterprise budget cycle to CDOT budget cycle**
 - Enterprise budgets included in CDOT overall budget allocation plan for the fiscal year.
 - Proposed Budget approved in November 2022 for FY 2022-23 to submit to the joint Budget Committee by December 15, 2022.
 - Final budget allocation plan to be presented to the Board in March, for submission to the Governor on April 15, 2022.
- **Total Revenue Allocation for FY 2023-24: \$8,481,351**
 - Allocation for Enterprise Programs and Projects: \$8,285,353.
 - Allocation for Enterprise Administration and Operations: \$196,278.
 - No Allocation for Debt Service and Contingency Reserve for FY 2023-24.
- **Total Roll-Forward of allocations from FY2023-24: \$6,925,729.75**
 - Anticipating all of program funds to roll-forward as revenue collection continues - \$6,621,089.75.
 - Roll-forwards of unspent Administration and Operations funds: \$104,640.
 - Roll-forwards of contingency reserve allocated in FY 2022-23: \$200,000.



Adjustments from 10-Year Plan Spending Forecast

1. **Programmed Funds Allocation Increased by \$29,640**
 - a. Increase in program funds due to reductions in Enterprise administration and operations line items.

2. **Staff Salary Allocations Reduced**
 - a. Staff salaries line items reduced by \$25,390, due to anticipated roll-forwards of unspent revenue from fiscal year 2022-23.
 - b. Reduction of 40 percent from initial spending forecast.
 - c. Reduction request due to use of the remainder of enterprise initiation loan from CDOT, and workload for positions during initial revenue collection and enterprise program initiation.
 - d. Anticipate increased use of staff as revenue collection increases, program initiation decisions finalized, and for other projects required by statute.

3. **Board Support Allocations Reduced**
 - a. Board meeting expenses line items reduced by \$4,250, due to anticipated roll-forwards of unspent allocations from fiscal year 2022-23.
 - b. Reduction of 72 percent from initial spending forecast.
 - c. Reduction request due to no in-person meetings scheduled for calendar year 2022, anticipating continuing virtual meetings for most of the rest of fiscal year 2022-23.



DECISION ITEM

Approval for Repayment of CDOT Loan

Darius Pakbaz, NAAPME Program Administrator



Loan Details

- **Interagency Loan Agreement 22-HAA-ZH-00054**
 - Purpose: to defray expenses incurred by NAAPME before it receives fee revenue
 - Total Loan Amount: \$74,700.00
 - Interest Rate: 2.00%
 - Payment required on or before June 30, 2023: \$76,486.25
- **Enterprise has collected \$328,812 in total fee revenue as October 20, 2022 reporting, enough to repay the loan and satisfy terms of the agreement.**
 - Enterprise has enough revenue to operate on its own, as fee revenue continues.
- **Staff is asking the Board to approve the following motion:**

“Motion to instruct and authorize the Nonattainment Area Air Pollution Mitigation Enterprise staff to repay the Colorado Department of Transportation \$76,486.25 to fulfill the terms of Interagency Loan Agreement. Additionally, instructs enterprise staff to transfer any remaining loan proceeds to the enterprise program fund balance.”



Board of Directors Meeting Cadence for December 2022 through June 2023

Darius Pakbaz, NAAPME Program Administrator



Future Meeting Cadence

- **December Meeting Options**
 - Tuesday, November 29, 2022 at 3:00PM
 - Thursday, December 1, 2022 at 3:00PM
 - Wednesday, December 7, 2022 at 3:00PM
 - Thursday, December 8, 2022 at 3:00PM
- **Future Meetings Going into Calendar Year 2023**
 - Thursday, January 26, 2022 at 3:00PM
 - Thursday, February 23, 2022 at 3:00PM
 - Thursday, March 30, 2022 at 3:00PM
 - Thursday May 25, 2022 at 3:00PM
 - Thursday June 29, 2022 at 3:00PM
- **In Person Meeting - Suggested for May 25, 2022**



Next Steps and Adjoinment

Darius Pakbaz, NAAPME Program Administrator



Next Steps

Upcoming Dates:

- December TBD - *NAAPME Board of Directors Meeting*
- January 26, 2023, 3:00 PM - 4:30 PM - *NAAPME Board of Directors Meeting*

Upcoming Meeting Topics:

- 2022 Enterprise Annual Report Review

Fiscal Year 2022-23 Budget to Actual for Fund 542
Nonattainment Area Air Pollution Mitigation Enterprise

Line Item		Approved Budget	July 2022	August 2022	September 2022	Total	Remaining Funds
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	Interest Income	\$ -	-	-	74	74	
3	Total FY 2022-23- Revenue	\$ 6,669,090	\$ 16	\$ 152,852	\$ 176,018	\$ 328,812	\$ 6,340,277
4	Fiscal Year Allocations						
5	Administration & Agency Operations						
6	Staff Salaries	\$ 64,800					
7	State Agency Support	\$ 64,800					
8	Attorney General Fees	\$ 5,000					\$ 5,000
9	Office of the State Audit-Annual Financial Audit	2,000					2,000
10	Total State Agency Support	\$ 7,000					
11	Enterprise Support Initiatives						
12	Language Translation Services	\$ 50,000					\$ 50,000
13	Consultant Services	100,000					100,000
14	Total Enterprise Support Initiatives	\$ 150,000					
15	Board Meeting Expenses						
16	Board Travel	\$ 5,000					\$ 5,000
17	Board Meeting Expenses	500					500
18	Presentation Support	350					350
19	Total Board Meeting Expenses	\$ 5,850					
20	Total Administration and Agency Operations	\$ 227,650	\$ -	\$ -			\$ 162,850
21	Debt Service						
22	Debt Service on CDOT Loan	\$ 76,486	\$ -	\$ -			\$ 76,486
23	Total Debt Service	\$ 76,486	\$ -	\$ -			\$ 76,486
24	Contingency Reserve						
25	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ -	\$ -			\$ 200,000
26	Total Contingency Reserve	\$ 200,000	\$ -	\$ -			\$ 200,000
27	Total FY 2022-23 Budget	.					
28	Total FY 2022-23 Allocations	\$ 504,136					

**Fiscal Year 2022-23 Budget to Actual for Fund 543
Nonattainment Area Air Pollution Mitigation Enterprise**

Line Item		Approved Loan Proceeds	FY21-22 Expenses	July 2022	August 2022	September 2022	Total Spending	Remaining Funds
1	Fiscal Year Revenues							
2	FY22 TC Loan Proceeds	\$ 74,700						
3	Total FY 2021-22- TC Loan Proceeds	\$ 74,700						
4	Fiscal Year Allocations							
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11	TC Loan Spending: FY22-23 Expenses							
12	Staff Salaries			\$ -	\$ 1,164	\$ 917	\$ 2,081	
13	Attorney General Fees			-	-	263	263	
14	Note Interest Expense			(233)	-	-	(233)	
15	Total TC Loan Spending: FY22-23 Expenses			\$ (233)	\$ 1,164	\$ 1,180	\$ 930	
16	Remaining TC Loan Funds						\$ 21,626	\$ 53,074



Draft Revenue Allocation Plan FY 2023-24

#	LINE ITEM	A - Estimated Rollforward from FY 2022-23	B - FY 2022-23 Final Allocation Plan	C - FY 2023-24 Final Allocation Plan	FY 2023-24 Final Total Available Budget (A+C)	Directed By	Funding Source
1	NONATTAINMENT AREA AIR POLLUTION MITIGATION ENTERPRISE						
2	PROGRAMED FUNDS	\$ 6,621,089.75	\$ 6,621,089.75	\$ 8,285,073.00	\$ 14,906,162.75		
3	Programed Funds	\$ 6,621,089.75	\$ 6,621,089.75	\$ 8,285,073.00	\$ 14,906,162.75	NAAPMEB	SB21-260
4	ADMINISTRATION & AGENCY OPERATIONS	\$ 104,640.00	\$ 227,650.00	\$ 196,278.00	\$ 300,918.00		
5	Staff Salaries	\$ 25,390.00	\$ 64,800.00	\$ 41,678.00	\$ 67,068.00		
6	Program Administrator	\$ 5,740.00	\$ 20,000.00	\$ 14,960.00	\$ 20,700.00	NAAPMEB	SB21-260
7	Board Secretary	\$ 1,150.00	\$ 4,000.00	\$ 2,990.00	\$ 4,140.00	NAAPMEB	SB21-260
8	Enterprise Contoller	\$ 2,300.00	\$ 8,000.00	\$ 5,980.00	\$ 8,280.00	NAAPMEB	SB21-260
9	DTD Division Director	\$ 3,450.00	\$ 12,000.00	\$ 8,970.00	\$ 12,420.00	NAAPMEB	SB21-260
10	DTD Planning Specialist 1	\$ 4,000.00	\$ 8,000.00	\$ 4,280.00	\$ 8,280.00	NAAPMEB	SB21-260
11	DTD Planning Specialist 2	\$ 4,000.00	\$ 4,000.00	\$ 140.00	\$ 4,140.00	NAAPMEB	SB21-260
12	DAF Accountant	\$ 1,150.00	\$ 4,000.00	\$ 2,990.00	\$ 4,140.00	NAAPMEB	SB21-260
13	OPGR Rules Coordinator	\$ 2,400.00	\$ 2,400.00	\$ 84.00	\$ 2,484.00	NAAPMEB	SB21-260
14	DAF Contract Administrator	\$ 1,200.00	\$ 2,400.00	\$ 1,284.00	\$ 2,484.00	NAAPMEB	SB21-260
15	State Agency Support	\$ -	\$ 7,000.00	\$ 3,000.00	\$ 3,000.00		
16	Department of Law - Legal Support	\$ -	\$ 5,000.00	\$ 1,000.00	\$ 1,000.00	NAAPMEB	SB21-260
17	Office of the State Auditor - Annual Financial Audit	\$ -	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00	NAAPMEB	SB21-260
18	Enterprise Support Initiatives	\$ 75,000.00	\$ 150,000.00	\$ 150,000.00	\$ 225,000.00		
19	Language Translation Services	\$ 25,000.00	\$ 50,000.00	\$ 50,000.00	\$ 75,000.00	NAAPMEB	SB21-260
20	Consultant Services	\$ 50,000.00	\$ 100,000.00	\$ 100,000.00	\$ 150,000.00	NAAPMEB	SB21-260
21	Board Meeting Expenses	\$ 4,250.00	\$ 5,850.00	\$ 1,600.00	\$ 5,850.00		
22	Board Travel	\$ 4,000.00	\$ 5,000.00	\$ 1,000.00	\$ 5,000.00	NAAPMEB	SB21-260
23	Meeting Expenses	\$ 250.00	\$ 500.00	\$ 250.00	\$ 500.00	NAAPMEB	SB21-260
24	Presentation Support	\$ -	\$ 350.00	\$ 350.00	\$ 350.00	NAAPMEB	SB21-260
25	DEBT SERVICE	\$ -	\$ 76,486.25	\$ -	\$ -		
26	Loan Payments	\$ -	\$ 76,486.25	\$ -	\$ -	NAAPMEB	SB21-260
27	CONTINGENCY RESERVE	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00		
29	Enterprise Reserve Fund (<\$200,000.01)	\$ 200,000.00	\$ 200,000.00	\$ -	\$ 200,000.00	NAAPMEB	SB21-260
30	TOTAL - NAAPME	\$ 6,925,729.75	\$ 7,125,226.00	\$ 8,481,351.00	\$ 15,407,080.75		