

COLORADO Department of Transportation

Nonattainment Area Air Pollution Mitigation Enterprise

Board Directors Meeting | February 22, 2024 | 3:00 PM - 4:30 PM

	Schedule and Agenda	
I.	Convene Meeting & Roll Call Kristin Stephens, NAAPME Chair	3:00 PM - 3:05 PM
Ш.	Public Comments Kristin Stephens, NAAPME Chair	3:05 PM - 3:10 PM
III.	Decision Item: Approval of Minutes from the January 25, 2024, Board of Directors Meeting Kristin Stephens, NAAPME Chair	3:10 PM - 3:15 PM
IV.	Decision Item: Adoption of FY 2024-25 Budget Darius Pakbaz, NAAPME Program Administrator	3:15 PM - 3:30 PM
V.	Decision Item: Review and adoption of recommendations for Rideshare and Retail Delivery Fee adjustments for FY 2024-25 Darius Pakbaz, NAAPME Program Administrator	3:30 PM - 3:45 PM
VI.	Allocation of NAAPME Program Funds Darius Pakbaz, NAAPME Program Administrator	3:45 PM - 4:15 PM
VII.	Revenue & Budget and Enterprise Program Updates Darius Pakbaz, NAAPME Program Administrator	4:15 PM - 4:30 PM
VIII.	Adjournment Kristin Stephens, NAAPME Chair	4:30 PM

Next Governing Board Meeting: Thursday, March 28, 2024, 3:00 - 4:30 PM



COLORADO

Department of Transportation

Nonattainment Area Air Pollution Mitigation Enterprise

Nonattainment Area Air Pollution Mitigation Enterprise - Meeting Minutes Board of Directors Meeting January 25, 2024, 3:00 PM to 4:30 PM Location: CDOT HQ/Virtual Recording: <u>(Video)</u>

Attendance

Present

Chair Stephens Vice Chair Baca Director Stockinger Director Suniga Director Wheeler Director Ferko Director Holguin

Guests

Kathy Young - Colorado Office of the Attorney General Toni Wines - CDOT Division of Accounting and Finance Kay Hruska - CDOT Division of Accounting and Finance Michael Snow - CDOT DTD Multimodal Planning Branch

NAAPME Staff:

NAAPME Administrator Darius Pakbaz Phil von Hake - NAAPME Staff NAAPME Secretary Suzanna Alvarado

- *I.* Convene Meeting & Roll Call: <u>(Roll Call 0.01)</u> Chair convened the meeting and conducted roll call and a quorum was established.
- II. Public Comments: No public comment submitted.
- III. Decision Item: (Video1:48) Approval of Minutes from the November 30, 2023, Board of Directors Meeting. *Motion made* by Director Suniga, seconded by Director Holguin, 2 abstentions, 4 in favor, motion passed.
- IV. Decision Item: (Video 2:43) Quarterly Budget Amendment, Motion to adopt the budget amendments, as outlined, into the revised fiscal year 2023-24 budget. Mr. Pakbaz explained the main purposes of the amendment and addressed questions from the Board. Director Holguin expressed concerns about the amount dedicated to Attorney General Office Fees and the current litigation between Citizens for Prosperity and the Enterprise. Mr. Pakbaz noted that the Board is able to make line-item adjustment if necessary. Kathy Young, Colorado Attorney General's (AG) Office, responded indicating that the funds for that litigation were most likely coming out of an alternate pool of money in the AG office and the NAAPME was not being billed directly. Ms. Young will confirm this for the board at the future Board meeting. A motion was made to approve the amendment by Director Wheeler and seconded by Director Ferko, all in favor, motion passed with no further comment.
- V. Local Match Requirements for the CDOT Multimodal Transportation Options Fund (MMOF) (Video 9:42)

Mr. Snow provided an overview of the MMOF model where different types of match rates for different communities have been already implemented within the Colorado Department of Transportation and would be helpful for the Board as it continues to make decisions regarding programming and funding. Mr. Pakbaz asked what the match rates were for Non-attainment areas Jefferson County, Weld County, Douglas County, Adams County and Arapahoe Counties according to the Match Formula Result for MMOF. Mr. Snow indicated there was a 50% match rate for Jefferson County and most likely the same for the other counties. Mr. Snow said there were no counties with any reduced rate within the whole Denver planning area, but towns were the exception. Director Suniga asked for a more comprehensive list of the towns' match funding rates. Mr. Snow provided a link to the complete report. Director Wheeler expressed concerns that the Board ensure prioritization for the smaller communities faced with challenging economic situations when it comes to match requirement assistance.

- VI. Decision Item: (Video 32:32) Approval of Proposal for NAAPME Program Evaluation Criteria. Mr. Pakbaz reviewed the Final Draft Text of the Evaluation & Eligibility Criteria for the Board's consideration. Director Suniga asked for more clarification around the term "all" in the criteria when it comes to compliance with Federal state laws. Mr. Pakbaz noted that specific Federal compliance would fall within infrastructure and regulations that would apply specifically to the scope of the project and not necessarily for violations that fall outside of that. Director Holguin asked if there could be more consideration in the evaluation criteria for how the project would improve economic opportunities within the Nonattainment areas. Director Stockinger proposed a motion to adopt the language that was presented for the general eligibility and evaluation criteria with a friendly amendment to include to what degree the project would improve economic opportunities within the disproportionately impacted community. Vice-Chair Baca was comfortable with the backbone of the criteria with the friendly amendment presented by Director Stockinger. Director Wheeler emphasized the need for the flexibility to pivot if something goes wrong with the execution of a plan and not have to wait 12 months to make necessary changes. Mr. Pakbaz stated that the Board can revisit this criteria at any time throughout the year and vote on specific adjustments. Motion was made by Director Stockinger with the friendly amendment to the motion and seconded by Director Suniga. Director Wheeler abstained, and five members approved. Motion passed.
- VII. Decision Item: (Video 1:00:52) Proposal for Allocation of Funds for Accessibility and Translation of NAAPME Materials. Mr. Pakbaz summarized the necessity to allocate \$950 for Accessibility Remediation and \$15,200 for Spanish translation from the "Nonattainment Enterprise Program Support (Line 16 of the Amended Draft Budget)" and the documents identified. Director Wheeler asked if this was a capacity issue to manage the video from a staff perspective. Mr. Pakbaz confirmed the video would require additional resources to make it compliant with remediation requirements. Director Holguin asked if CDOT had staff members to create a new video in Spanish instead of a translation video. Mr. Pakbaz agreed to investigate that further within CDOT. Motion to approve was given by Director Holguin and seconded by Vice Chair Baca. Motion passed unanimously.
- VIII. Revenue & Budget and Enterprise Program Updates (Video 1:10:34) Mr. Pakbaz reviewed the Fiscal Year 2023-2024 Budget to Actual for the NAAPME and the future Board of Directors Meeting Business. No questions from the Board, Chair Stephens adjourned the meeting.
- IX. Adjournment: (Video 1:14:45)

Next Governing Board Meeting: Thursday, February 22, 2024, 3:00 - 4:30 PM



COLORADO

Department of Transportation

Nonattainment Area Air Pollution Mitigation Enterprise

COLORADO NONATTAINMENT AREA AIR POLLUTION MITIGATION ENTERPRISE

REGISTRY OF ACTIONS

DATE OF MEETING: January 25, 2024

Action Number	Action	Decision
2024-1	 Motion to approve minutes from November 30, 2023, Board of Directors Meeting. Motion made by Director Suniga, seconded by Director Holguin. Director Wheeler and Director Holguin abstained from the vote. Director Stockinger, Director Ferko, Chair Stephens in favor, motion passed. 	Approved
2024-2	 Motion to approve Quarterly Budget Amendment Motion made by Director Wheeler. Director Ferko seconded. All in favor, no one opposed, motion passed. 	Approved
2024-3	 Motion to Approve Proposal for NAAPME Program Evaluation Criteria. Director Stockinger moved a motion to adopt the language that was presented regarding both the general eligibility for the projects, programs and evaluation criteria with a friendly amendment to also include in the evaluation criteria an articulation to what degree the project would improve economic opportunities for individuals in disproportionately impacted communities. Director Suniga seconded the motion with the friendly amendment. Director Wheeler abstained from the vote. Chair Stephens, Director Stockinger, Vice Chair Baca and Director Ferko all voted in favor. Motion passed. 	
2024-4	 Motion to approve that the NAAPME Board of Directors allocate \$950.00 for Accessibility Remediation and \$15,200.00 for Spanish Translation from "Nonattainment Enterprise Program Support (Line 16 of the Amended Draft Budget)." Motion made by Director Holguin. Vice Chair Baca seconded. All in favor, no opposed. 	Approved

Nonattainment Area Air Pollution Mitigation Enterprise



COLORADO Department of Transportation

Board of Directors Meeting February 22, 2024



Meeting Agenda

	I.	Convene Meeting & Roll Call Kristin Stephens, NAAPME Chair	3:00 PM - 3:05 PM
	Π.	Public Comments Kristin Stephens, NAAPME Chair	3:05 PM - 3:10 PM
Decision Item	III.	Approval of Minutes from the January 25, 2024, Board of Directors Meeting Kristin Stephens, NAAPME Chair	3:10 PM - 3:15 PM
Decision Item	IV.	Adoption of FY 2024-25 Budget Darius Pakbaz, NAAPME Program Administrator	3:15 PM - 3:30 PM
Decision Item	V.	Review and adoption of recommendations for Rideshare and Retail Delivery Fee adjustments for FY 2024-25 Darius Pakbaz, NAAPME Program Administrator	3:45 PM - 4:00 PM
	VI.	Allocation of NAAPME Program Funds Darius Pakbaz, NAAPME Program Administrator	3:45 PM - 4:15 PM
	VII.	Revenue & Budget and Enterprise Program Updates Darius Pakbaz, NAAPME Program Administrator	4:15 PM - 4:30 PM
	VIII.	Adjournment Kristin Stephens, NAAPME Chair	4:30 PM



Public Comments

Kristin Stephens, NAAPME Chair



Decision Item

Approval of Minutes from the January 25, 2024, Board of Directors Meeting

Darius Pakbaz, NAAPME Program Administrator



Date:	February 22, 2024
From:	Darius Pakbaz, NAAPME Program Administrator
То:	NAAPME Board of Directors
Subject:	Fiscal Year 2024-25 Proposed NAAPME Revenue Allocation Plan (Budget)

Overview:

Annually, the NAAPME Board of Directors adopts the Enterprise's annual revenue allocation plan in February for the following fiscal year. This budget allows the enterprise to allocate funds to programs and projects, pay for administrative expenses, and conduct its business purpose. The Board reviewed the draft revenue allocation in October 2023 for fiscal year 2024-25. Quarterly, the Board has the opportunity to review and amend the plan as needed throughout the fiscal year.

Proposal(s) / Recommendation(s):

The NAAPME Board of Directors adopts the final NAAPME revenue allocation plan for fiscal year 2024-25.

Actions By Others:

N/A

Previous Discussions / Actions:

- October 2023 Review of Draft FY 2024-25 Budget
- February 2023 Approval of FY 2023-24 Budget

Proposed Motion(s):

Motion to adopt the NAAPME Revenue Allocation Plan, as presented, for fiscal year 2024-25.

Attachments:

Presentation - FY 2025 NAAPME Revenue Allocation Plan (Annual Budget) Attachment A - NAAPME Fiscal Year 2024-25 Final Revenue Allocation Plan

Additional Information:

Please contact Darius Pakbaz (720.241.8097) for further information.





Decision Item

Adoption of Fiscal Year 2024-25 NAAPME Revenue Allocation Plan (Annual Budget)

Darius Pakbaz, NAAPME Program Administrator



Overview of Fiscal Year 2025 Draft Budget

Fiscal Year 2025 Budget Overview

Budget Line Item	Total Estimated Revenues	Total Estimated Expenditures
Total Estimated Revenues	\$25,958,185	
Total Programmed & Project Support Services		\$0
Total Administrative & Operating Activities		\$181,000
Total Debt Service		\$0
Total Board Contingency Reserve		\$200,000
TOTAL REVENUES	\$25,958,185	
TOTAL EXPENDITURES		\$381,000
UNBUDGETED REVENUES	\$25,577,185	



Overview of Fiscal Year 2025 Draft Budget Estimated Revenues

Fiscal Year 2025 Budget Overview - Estimated Revenues

Budget Line Item	Total Estimated Revenues	Total Estimated Expenditures
Air Pollution Per Ride (Standard Rate)	\$8,054,572	
Air Pollution Per Ride (Carshare/ZEV Rate)	\$283,494	
Air Pollution Mitigation Retail Delivery Fee	\$2,543,596	
Roll-Forward from Previous Fiscal Year - Administrative & Operating	\$200,000	
Roll-Forward from Previous Fiscal Year - Programming Funds	\$14,876,523	
TOTAL REVENUES	\$25,958,185	



Overview of Fiscal Year 2025 Draft Budget Administration & Operations Expenses

Fiscal Year 2025 Budget Overview - Administration & Operations

Budget Line Item	Total Estimated Revenues	Total Estimated Expenditures
Nonattainment Enterprise Staff Compensation		\$100,000
Nonattainment Enterprise Program Support		\$75,000
Attorney General's Office Legal Services		\$2,500
Annual Audit		\$2,000
Travel Expenses		\$500
Operating Expenses		\$1,000
TOTAL EXPENDITURES		\$181,000



Overview of Fiscal Year 2025 Draft Budget Debt Service & Contingency Reserve

Fiscal Year 2025 Budget Overview - Debt Service & Contingency

Budget Line Item	Total Estimated Revenues	Total Estimated Expenditures
Debt Service		\$0
Board Contingency Reserve		\$200,000
TOTAL EXPENDITURES		\$200,000



Overview of Fiscal Year 2025 Draft Budget Assumptions & Next Steps

Assumptions:

- Revenue Assumptions Based on latest long range projections provided by Office of Financial Management and Budget at CDOT
- Roll-forward of Revenue based on expected expenditure from fiscal year 2024.
- Administrative & Operating Activities based on previous expenses and expected activities for each category.

Next Steps:

- Incorporation into CDOT budget submission packet to the Office of State Planning & Budget - April/May 2024
- Start of Fiscal Year 2024-25 July 1, 2024.
- Amendment Process for budget Quarterly in fiscal year 2024-25

Questions?



Proposed Motion

Motion to adopt the NAAPME Revenue Allocation Plan, as presented, for Fiscal Year 2024-25.

Attachment A



COLORADO

Department of Transportation

Nonattainment Area Air Pollution Mitigation Enterprise

Fiscal Year 2024-25 Final Revenue Allocation Plan

	Nonattainment Area Air Pollution Mitigati Air Pollution Mitigation Enterprise Revenue Fu				
Line Item	Budget Item	I	Estimated Revenues		Proposed Allocations
1	Estimated Fiscal Year 2024-25 Revenue				
2	Air Pollution Per Ride (Standard Rate)	\$	8,054,572		
3	Air Pollution Per Ride (Carshare/ZEV Rate)	\$	283,494		
4	Air Pollution Mitigation Retail Delivery Fee	\$	2,543,596		
5	Roll-Forward from Previous Fiscal Year - Administrative & Operating	\$	200,000		
6	Roll-Forward from Previous Fiscal Year - Programming Funds	\$	14,876,523		
7	Total Estimated Revenue	\$	25,958,185		
8					
9	Estimated Allocations				
10	Programming & Projects				
11	Additional Project and Program Support Services			\$	-
12	Total Project and Program Support Services			\$	-
13					
14	Administrative & Operating Activities (Cost Center APMEO-542)				
15	Nonattainment Enterprise Staff Compensation			\$	(100,000)
16	Nonattainment Enterprise Program Support			\$	(75,000)
17	Attorney General's Office Legal Services			\$	(2,500)
18	Annual Audit			\$	(2,000)
19	Travel Expenses			\$	(500)
20	Operating Expenses			\$	(1,000)
21	Other Consulting Expenses			\$	-
22	Total Administrative & Operating Activities			\$	(181,000)
23	· •				· · · ·
24	Debt Service				
25	Debt Service			\$	-
26	Total Debt Service			Ş	-
27				Ť	
28	Contingency Reserve				
29	Board Contingency Reserve			\$	(200,000)
30	Total Contingency Reserve			Ş	(200,000)
31					((
	Total Fund 542 Revenues			\$	25,958,185
	Total Fund 542 Allocations			\$	(381,000)
	Remaining Unbudgeted Funds			\$	25,577,185



Subject:	Review and Adopt Recommendations for Fee adjustments for FY 2024-25
То:	NAAPME Board of Directors
From:	Darius Pakbaz, NAAPME Program Administrator
Date:	February 22, 2024

Overview:

43-4-1303 (8)(c)(I) \pounds (II) allows for the adjustment of both the retail delivery fee and the prearranged ride fee on an annual basis based on inflation. New fee levels must be approved by the Enterprise Board (no new rulemaking) and inform the Department of Revenue by March 15th.

Proposal(s) / Recommendation(s):

Approval of the recommended fee adjustments for FY 2024-25, based on recommendations from the Department of Revenue (DOR).

Actions By Others:

N/A

Previous Discussions / Actions:

• February 2023 - Determine Enterprise Fee Levels for FY 2023-24

Proposed Motion(s):

Motion to adopt new rideshare and retail delivery fee levels for fiscal year 2024-25, based on the recommendation from the Department of Revenue and NAAPME staff.

Attachments:

Presentation - Review and adopt recommendations for Fee adjustments for FY 2024-25 Attachment B - CDOR - "Transportation Fees FY 2024-25"

Additional Information:

Please contact Darius Pakbaz (720.241.8097) for further information.

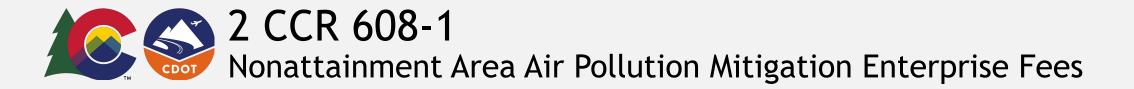




Decision Item

Review and adoption of recommendations for Rideshare and Retail Delivery Fee adjustments for Fiscal Year 2024-25

Darius Pakbaz, NAAPME Program Administrator



Statutory Authority for Fees

43-4-1303 (7)(b)(l) &(ll): Sets the per ride fee:

- Eleven and ¼ cents for each prearranged ride that is a carshare ride or for which the driver transports the rider in a zero emissions motor vehicle;
- Twenty-two and $\frac{1}{2}$ cents for every other prearranged ride.

43-4-1303 (8)(b): Sets the retail delivery fee:

• Seven-tenths of one cent per retail delivery.

43-4-1303 (8)(c)(I) & (II) - Yearly Fee level adjustments:

- Allows for the adjustment of both fees on annual basis based on inflation
- New fee levels must be approved by the Enterprise Board (no new rulemaking) and inform the Department of Revenue by March 15th.

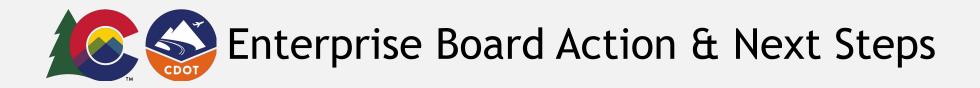


Year	Annual CPI	Inflation Rate	Inflation Rate for Fees	Fee Level for Fiscal Year	Standard Rideshare Fee	Carshare/ZEV Rideshare Fee	Retail Delivery Fee
2021	281.845	3.54%	N/A	2022-23	\$0.2250	\$0.1125	\$0.0070
2022	304.424	8.01%	3.86%	2023-24	\$0.2325	\$0.1200	\$0.0073
2023	320.300	5.22%	4.68%	2024-25	\$0.2400	\$0.1275	\$0.0075

Recommendation for Fee Level Adjustments for Fiscal Year 2024-25:

- 1. Increase Standard Rideshare Fee for Non-Carshare and Gasoline Powered Vehicles from 23 ¹⁄₄ Cents to **24 Cents**.
- 2. Increase Carshare/ZEV Rideshare Fee from 12 Cents to 12 ³/₄ Cents.
- 3. Increase Retail Delivery Fee from 73/100 of one cent to **75/100 of one cent**.

Attachment A in the Board of Directors Meeting Packet outlines the Department of Revenue recommendations for Enterprise fees.



Next Steps:

- 1) Program Administrator will send memorandum to the Department of Revenue outlining the Board's Decision of fiscal year 2024-25 fee levels.
- 2) Updated Enterprise fee levels and fee collection forecasts for review by the Board of Directors.
- 3) Fee levels adjusted by the Department of Revenue starting on July 1, 2024.



Proposed Motion

Motion to adopt new rideshare and retail delivery fee levels for fiscal year 2024-25, based on the recommendation from the Department of Revenue and NAAPME staff.

Attachment B

CPI for All Urban Consumers (CPI-U) Original Data Value

Series Id:	CUURS48BSA0,CUUSS48BSA0
Not Seasonally A	djusted
Series Title:	All items in Denver-Aurora-Lakewood, CO, all urban consumers, not seasonally adjusted
Area:	Denver-Aurora-Lakewood, CO
Item:	All items
Base Period:	1982-84=100
Base Period:	1982-84=100

Calculate Fees	3										_		Administere	ed by Taxation	_							
Calendar Year Used for Inflation Adjustment	Annual CPI Input Values here!	Annual Percentage Change	Inflation Rate for Daily Vehicle Rental Fee	Inflation Rate For Per Ride and Delivery Fees	Fiscal Year of Fee		Clean Fleet Per Ride (Standard Rate)		rounded values and	Total Per Ride (Standard Rate)	Clean Fleet Per Ride (Carshare/ZEV Rate)	Air Pollution Per Ride (Carshare/ZEV Rate)	Diff between sum of rounded values and rounded total	Total Per Ride (Carshare/ZEV Rate)	Community Access Retail Delivery Fee	Retail				Air Pollution Mitigation Retail Delivery Fee	Diff between sum of rounded values and rounded total	Total Retail Delivery Fee
							25.00%	75.00%			25.00%	75.00%			25.56%	19.63%	11.11%	31.11%	10.00%	2.59%		
2017	254.995					\$2.00																
2018	261.958	2.73%				\$2.00																
2019	266.999	1.92%				\$2.00																
2020	272.207	1.95%			FY 2021-22	\$2.00																
2021	281.845	3.54%	2.54%		FY 2022-23	\$2.05	\$0.0750	\$0.2250	\$0.0000	\$0.3000	\$0.0375	\$0.1125	\$0.0000	\$0.1500	\$0.0690	\$0.0530	\$0.0300	\$0.0840	\$0.0270	\$0.0070	\$0.0000	\$0.2700
2022	304.424	8.01%	3.86%	3.86%	FY 2023-24	\$2.13	\$0.0775	\$0.2325	\$0.0000	\$0.3100	\$0.0400	\$0.1200	\$0.0000	\$0.1600	\$0.0716	\$0.0550	\$0.0311	\$0.0870	\$0.0280	\$0.0073	(\$0.0000)	\$0.2800
2023	320.300	5.22%	4.68%	4.68%	FY 2024-25	\$2.23	\$0.0800	\$0.2400	\$0.0000	\$0.3200	\$0.0425	\$0.1275	\$0.0000	\$0.1700	\$0.0741	\$0.0569	\$0.0322	\$0.0903	\$0.0290	\$0.0075	\$0.0000	\$0.2900
2024					FY 2025-26																	
2025					FY 2026-27																	
2026					FY 2027-28																	
2027					FY 2028-29																	
2028					FY 2029-30																	
2029					FY 2030-31																	
2030					FY 2031-32																	
2031					FY 2032-33																	
2032					FY 2033-34																	



Subject:	Allocation of NAAPME Program Funds
То:	NAAPME Board of Directors
From:	Darius Pakbaz, NAAPME Program Administrator
Date:	February 22, 2024

Overview:

In January 2024, the Board approved general eligibility and evaluation criteria for programs and projects funded by the Enterprise. This workshop is to discuss with the Board on how to allocate current and anticipated funds for programs and projects funded by the enterprise, within the business purpose of the Enterprise and the three funding focus areas outlined in the NAAPME ten year plan. This workshop will provide feedback to staff to bring forward proposals at a future Board of Directors meeting.

Proposal(s) / Recommendation(s):

No recommendations at this time.

Actions By Others: N/A

Previous Discussions / Actions:

- <u>January 2024 Approval of Program Eligibility and Evaluation Criteria</u>: The Board of Directors approved a specific set of Eligibility and Evaluation Criteria for NAAPME program funding.
- <u>November 2023 Evaluating Programs & Projects Discussion</u>: The Board of Directors continued discussing potential eligibility and evaluation criteria for programs and projects funded through NAAPME, with additional emphasis on final details before presenting a proposal to the Board.
- October 2023 Evaluating Programs & Projects Discussion: The Board of Directors continued discussing potential eligibility and evaluation criteria for programs and projects funded through NAAPME, with additional emphasis on final details before presenting a proposal to the Board.
- <u>September 2023 Enterprise Program Discussion</u>: The Board of Directors discussed potential eligibility and evaluation criteria for programs and projects funded through NAAPME.
- <u>July 2023: Enterprise Program Discussion:</u> In review of a potential funding proposal, the Board of Directors have requested that a further discussion on evaluation criteria would be helpful and for NAAPME staff to provide examples of similar programs that could help with this discussion.
- <u>May 2023: Enterprise Program Discussion</u>: A proposed funding program proposal was brought forward for review by the Board of Directors. Initial evaluation criteria was presented as possible options for evaluating the specific proposal during the discussion.



• <u>June 2022: NAAPME 10-Year Plan</u>: The NAAPME 10-Year Plan, adopted by the Board of Directors in June 2022, outlined funding focus areas that meet the business purpose of the Enterprise and specifically notes that all funding needs to be allocated to areas within the ozone nonattainment area.

Proposed Motion(s):

Informational Only

Attachments: Presentation - Allocation of Program Funds - February 2024 Attachment C - NAAPME 2050 Long Range Revenue Forecast - January 2024

Additional Information:

Please contact <u>Darius Pakbaz</u> (720.241.8097) for further information.





Decision Item

Allocation of Program Funds Board Discussion Session

Darius Pakbaz, NAAPME Program Administrator



Long Range Revenue Forecasting to 2050

2050 Long Range Forecast - Q2										
	FY24	FY25	5 FY2	26 /	FY27	FY28	FY29	FY30	FY31	FY32
Nonattainment Area Enterprise										
Air Pollution Mitigation Retail Delivery Fe	e 2,355,1	182 2,54	3,596 2,8	309,835	3,099,451	3,418,755	3,772,632	4,164,598	4,597,716	5,074,875
Air Pollution Mitigation Per Ride Fee	6,818,0	011 8,33	8,066 10,1	170,251 12	2,364,329	15,004,277	18,184,687	22,002,155	26,568,490	27,282,263
NAAPME Total	9,173,1	193 10,881	1,662 12,9	80,086 15	5,463,780	18,423,032	21,957,320	26,166,753	31,166,207	32,357,138
						T				
2050 Long Range Forecast - Q2										
	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42
Nonattainment Area Enterprise		· · · · · · · · · · · · · · · · · · ·								
Air Pollution Mitigation Retail Delivery Fee	5,316,966	5,573,412	5,845,364	6,132,35	57 6,434	,622 6,753,	,181 7,088,78	86 7,442,898	7,816,033	8,208,350
Air Pollution Mitigation Per Ride Fee	27,961,841	28,608,332	29,260,913	3 29,911,68	86 30,558	,828 31,202,	,168 31,841,13	35 32,476,467	33,106,965	33,727,311
NAAPME Total	33,278,808	34,181,744	35,106,277	7 36,044,04	42 36,993	,450 37,955,	,350 38,929,92	39,919,366	40,922,998	41,935,661
-										
2050 Long Range Forecast - Q2										
			FY43	FY44	FY45	FY46	FY47	FY48	FY49	FY50
Nonattainment Area Enterprise										
Air Pollution Mitigation Retail Delivery Fee			8,619,058	9,048,17	1 9,498,	353 9,971,8	891 10,469,22	10,991,206	11,538,044	12,110,792
Air Pollution Mitigation Per Ride Fee			34,328,868	34,905,73	5 35,460,	748 35,996,2	245 36,507,79	36,991,543	37,440,592	37,448,603
NAAPME Total			42,947,926	43,953,907	7 44,959,	101 45,968,1	136 46,977,02	47,982,749	48,978,636	49,559,395

- Total Available for Programing at the Start of Fiscal Year 2025 \$25.6 million
- Estimated Revenue Available through fiscal year 2031-32 \$184.1 million
- Estimated Revenue Available through fiscal year 2041-42 \$559.4 million
- Estimated Revenue Available through fiscal year 2049-50 \$930.7 million



Evaluating Proposals and Funding Programs Official Eligibility Criteria

- Projects are eligible if the activities in the submitted application meet the requirements for the funding program outlined by the Board of Directors and meet eligibility requirements set forth in 43-4-1302 C.R.S. and federal statute.
- Projects must be located in or benefit a nonattainment area.
- Eligible project sponsors meet eligibility criteria under 43-4-1302 C.R.S. to apply for funding, or partner with an eligible entity and have the authority to enter into a contract with the State.
- Eligible project sponsors are in good standing with the Colorado Secretary of State, have no projects on the federal inactive list with the Colorado Department of Transportation, and have not had a non-compliance determination on a sub-allocated recipient audit/visit.
- Applications for funding will only be considered through an open project call as approved by the Board of Directors for specific programs established by the Enterprise.
- Projects must demonstrate emissions reduction benefits and report those benefits to the Enterprise, as a condition for approval.
- Applications for infrastructure projects (professional services) must complete an engineering assessment with an professional engineering entity identified by the Board.
- A completed infrastructure project is open to the general public and meets the accessibility standards of the Americans with Disabilities Act (ADA) of 1990.
- All projects and project sponsors must follow and be in compliance with all applicable federal, state and local laws and regulations that would apply to the project.
- Applicants must be able to supply cash local matching funds for the projects as required by the specific Enterprise program, or apply for a reduction waiver, approved by the Board of Directors.



Evaluating Proposals and Funding Programs Official Evaluation Criteria

- Project Sponsors provide a reported amount of emissions benefit reduction expected with the completion of the proposed project, measured in kilograms per day (kg/day).
- Project Sponsors have provided documented outreach to engage with disproportionately impacted communities and how the project would help address identified needs and/or issues.
- An articulation to what degree the project would improve economic opportunities for individuals in disproportionately impacted communities.
- If the project is located within or supports a transportation need within a disproportionately impacted community as outlined in state statute.
- How the project meets the business purpose of the enterprise and its three funding focus areas and/or the objectives outlined with the specific Enterprise funding program.
- Does the project improve the safety of the traveling public or has elements of safety improvement, especially vulnerable users?
- Documented commitment for long-term maintenance of infrastructure projects.
- Demonstrated likelihood of successful project delivery, including completion of the engineering evaluation by a licensed engineer.
- If the project is a part of, or is a portion of a project that was prioritized in an MPO Regional Transportation Plan (in MPO areas) and/or the CDOT 10-Year Plan (rural areas) or local government strategic transportation plan.
- Demonstrates improvement in, or expands transportation choice in the region/community as opposed to increasing single occupancy vehicle travel in the community.
- Quality of the Application, dependent on the specific program.
- Evaluation Criteria may be added to specific funding programs, as approved by the Board of Directors.



Allocation of Program Funds



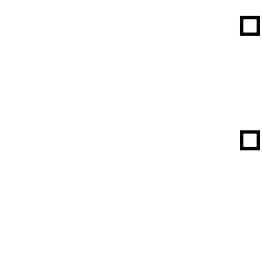
Sustainably reduce traffic congestion

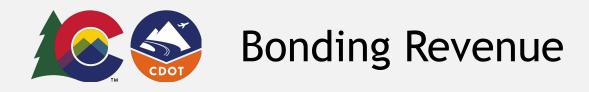


Reduce the environmental and health impacts of transportation

Improve neighborhood connectivity for communities adjacent to highways

- Bus Rapid Transit Assistance Program
- Transit Facilities and Connectivity between Modes (First/Last Mile)
- Pedestrian & Bicycle Facilities
- Construction Equipment and Vehicle Retrofitting Assistance





- "43-4-1303 (3)(c) Issue revenue bonds payable from the revenue and other available money of the enterprise."
- Bonding is available tool to use to make an impact today.
- Specific costs, interest rates, and other matters will be assisted by a financial advisor firm, if chosen.
- Used by similar entities such as the Colorado Transportation Investment Office (CTIO) and the Colorado Bridge and Tunnel Enterprise.
- Timelines can vary from 10-Years, 20-Years, or longer, depending on the advice of council and financial advisor.
- Amounts between \$100 million and \$300 million could be available through bonding based on the current forecast to fund large priorities (depending on timescale, interest rates, and other factors).
- Will have to navigate any current legal matters ahead of issuance.



- Previously, Board members discussed the idea of two separate programs. One would fund larger priorities in the nonattainment area, such as BRT, and another program would fund smaller projects and community needs.
 Does the Board continue to believe this is an appropriate avenue to pursue?
- Based on the identified needs (previous slide), does the Board continue to believe that these are appropriate needs for the Denver Metro and North Front Range Areas?
- Due to project construction and delivery timelines the Board may need to consider bonding in order to deliver the funds when the projects need them.
- The Board should consider the maximum amount of revenue to utilize for larger Bus Rapid Transit Projects to ensure a smaller program has funding available for annual or "pay as you go" programs.

Attachment C

2050 Long Range Forecast - Q2																											
	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	FY46	FY47	FY48	FY49	FY50
Nonattainment Area Enterprise																											
Air Pollution Mitigation Retail Delivery Fee																											12,110,792
Air Pollution Mitigation Per Ride Fee	6,818,011	8,338,066	10,170,251	12,364,329	15,004,277	18,184,687	22,002,155	26,568,490	27,282,263	27,961,841	28,608,332	29,260,913	29,911,686	30,558,828	31,202,168	31,841,135	32,476,467	33,106,965	33,727,311	34,328,868	34,905,735	35,460,748	35,996,245	36,507,791	36,991,543	37,440,592	37,448,603
NAAPME Total	9,173,193	10,881,662	12,980,086	15,463,780	18,423,032	21,957,320	26,166,753	31,166,207	32,357,138	33,278,808	34,181,744	35,106,277	36,044,042	36,993,450	37,955,350	38,929,922	39,919,366	40,922,998	41,935,661	42,947,926	43,953,907	44,959,101	45,968,136	46,977,021	47,982,749	48,978,636	49,559,395



Date: February 22, 2024

From: Darius Pakbaz, NAAPME Program Administrator

To: NAAPME Board of Directors

Subject: Program Administrator Update

Overview:

This workshop provides an update on legislation under consideration by the Colorado General Assembly which could affect NAAPME. Additionally, the Program Administrator will provide the Board an update on future discussion items and other notable items related to the Enterprise.

Proposal(s) / Recommendation(s):
No recommendations at this time.

Actions By Others: N/A

Previous Discussions / Actions: N/A

Proposed Motion(s): Informational Only

Attachments: Presentation - Program Administrator Update - 02/22/2024 Attachment D - NAAPME Budget to Actual Report - January 2024

Additional Information: Please contact <u>Darius Pakbaz</u> (720.241.8097) for further information.





Revenue and Budget Update

Darius Pakbaz, NAAPME Program Administrator

		-24 Budget to t Area Air Pol					ĺ						
Line Item		Approved Budget		Total Quarter 1		Total Quarter 2	Ja	inuary 2024	1.000	Total	3	Remaining Funds	
- (t -)	Fiscal Year Revenues												
2	NAAPME Retail Delivery Fee	\$ 14,898,163	\$	519,887	\$	631,739	\$	241,426	\$	1,393,052			
3	NAAPME Rideshare Fee			1,640,939		1,940,652		1,906,360		5,487,951			
4	Interest Income	-		47,032.00		87,838		40,235		175,105.00		6	
5	Total FY 2023-24 Revenue	\$ 14,898,163	\$	2,207,858	\$	2,660,229	\$	2,188,020	\$	7,056,108	\$	7,842,055	ΝΑΑΡΜΕ
8	Fiscal Year Allocations		12		-	2			-			<u>6</u>	
7	Administration & Agency Operations												Budget to
8	Staff Salaries	\$ 75,068	s	3,789	\$	11,070	\$	1,487	5	16,346	5	58,722	Actual Report
9	State Agency Support	\$ 75,068	\$	3,789	\$	22,125	\$		\$	16,346	\$	58,722	
10	Attorney General Fees	\$ 1,000		1,186.37		386.57			\$	1,573	\$	(573)	January 2024
11	Office of the State Audit-Annual Financial Audit	\$ 2,000		2				32				2,000	
12	Total State Agency Support	\$ 3,000	\$	1,186	\$	387	\$		\$	1,573	\$	1,427	
13	Enterprise Support Initiatives												
14	Language Translation Services	\$ 75,000	s	+	s		\$		\$		\$	75,000	
15	Consultant Services	150,000										150,000	
16	Total Enterprise Support Initiatives	\$ 225,000	\$		\$	-	\$		\$		\$	225,000	
17	Board Meeting Expenses		ŝ			4						8	
18	Board Travel	\$ 5,000	\$	•	s		\$	(m.	\$	+:	\$	5,000	
19	Board Meeting Expenses	\$ 500							1			500	
20	Presentation Support	\$ 350		-		100						350	
21	Total Board Meeting Expenses	\$ 5,850	5		5		5		\$		5	5,850	
22	Total Administration and Agency Operations	\$ 308,918	\$	4,976	\$	11,456	\$	1,487	\$	17,919	\$	290,999	
26	Contingency Reserve			3					2	1		1	
27	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$		\$		\$		\$	-	\$	200,000	
28	Total Contingency Reserve	\$ 200,000	\$		\$		\$		\$	•	\$	200,000	25
29	Total FY 2023-24 Allocations	\$ 508,918											

	Fiscal Year 2	023·	-24 Budget to	A	ctual for Fur	nd 5	42-Ongoing	J				
	Nonattainn	nen	t Area Air Pol	luti	ion Mitigatio	on E	Interprise					
Line Item			Approved Budget		Total Quarter 1		Total Quarter 2	Ja	anuary 2024	Total	ļ	Remaining Funds
1	Fiscal Year Revenues											
2	NAAPME Retail Delivery Fee	\$	14,898,163	\$	519,887	\$	631,739	\$	241,426	\$ 1,393,052		
3	NAAPME Rideshare Fee		-		1,640,939		1,940,652		1,906,360	5,487,951		
4	Interest Income		-		47,032.00		87,838		40,235	175,105.00		
5	Total FY 2023-24 Revenue	\$	14,898,163	\$	2,207,858	\$	2,660,229	\$	2,188,020	\$ 7,056,108	\$	7,842,055
6	Fiscal Year Allocations											
7	Administration & Agency Operations											
8	Staff Salaries	\$	75,068	\$	3,789	\$	11,070	\$	1,487	\$ 16,346	\$	58,722
9	State Agency Support	\$	75,068	\$	3,789	\$	22,125	\$	-	\$ 16,346	\$	58,722
10	Attorney General Fees		1,000		1,186.37		386.57		-	\$ 1,573	\$	(573)
11	Office of the State Audit-Annual Financial Audit	\$	2,000		-		-		-	-		2,000
12	Total State Agency Support	\$	3,000	\$	1,186	\$	387	\$	-	\$ 1,573	\$	1,427
13	Enterprise Support Initiatives											
14	Language Translation Services	\$	75,000	\$	-	\$	-	\$	-	\$ -	\$	75,000
15	Consultant Services		150,000		-		-		-	-		150,000
16	Total Enterprise Support Initiatives	\$	225,000	\$	-	\$	-	\$	-	\$ -	\$	225,000
17	Board Meeting Expenses											
18	Board Travel	•	5,000	\$	-	\$	-	\$	-	\$ -	\$	5,000
19	Board Meeting Expenses	\$	500		-		-		-	-		500
20	Presentation Support	\$	350		-		-		-	-		350
21		\$	5,850	\$	-	\$	-	\$	-	\$ -	\$	5,850
22	Total Administration and Agency Operations	\$	308,918	\$	4,976	\$	11,456	\$	1,487	\$ 17,919	\$	290,999
26	Contingency Reserve											
27	Enterprise Reserve Fund (>\$200,000.01)		200,000	\$	-	\$	-	\$	-	\$ -	\$	200,000
28	Total Contingency Reserve	\$	200,000	\$	-	\$	-	\$	-	\$ -	\$	200,000
29	Total FY 2023-24 Allocations	\$	508,918									



Enterprise Program Update

Darius Pakbaz, NAAPME Program Administrator



SB24-095 (Air Quality Ozone Levels)

- Sponsored by Senator Kirkmeyer (SD23, Larimer & Weld Counties)
- Sections 1 and 2 create a high-emitter vehicle program for owners of motor vehicles that are not in compliance with emission standards and that have been issued a certification of emissions waiver.
- This program **"is administered by the nonattainment area air pollution mitigation enterprise**," in coordination with the department of revenue, contractors that provide inspection services, and the clean screen authority. The high-emitter vehicle program repeals when Colorado meets federal ozone national ambient air quality standards (attainment).
- Assigned to <u>Senate Transportation & Energy Committee</u> (hearing date TBD)



Future Board of Directors Meeting Business

- March 28, 2024, Board of Directors Meeting
 - Board Chair and Vice-Chair Elections
 - Continue discussion of Allocating Program Funds
 - Determine cadence and schedule meetings for FY 2024-25
- April 25, 2024, Board of Directors Meeting
 - Proposal to not meet in April 2024.
- May 23, 2024, Board of Directors Meeting
 - Rules for Financial Management
 - Potential "Notice of Funding Opportunity (NOFO)" for one or more projects



Upcoming Board of Directors Meeting Dates (held virtually and at 3:00 - 4:30 PM, unless otherwise noted):

- March 28, 2024
- May 23, 2024
- June 27, 2024



Adjournment

Kristin Stephens, NAAPME Chair