



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

NAAPME Board of Directors Meeting

March 27, 2025 | 3:00 p.m. - 4:30 p.m.

Agenda

- | | | |
|-------|--|-----------------------|
| I. | Convene Meeting & Roll Call
Kristin Stephens, NAAPME Chair | 3:00 p.m. - 3:05 p.m. |
| II. | Public Comments
Kristin Stephens, NAAPME Chair | 3:05 p.m. - 3:10 p.m. |
| III. | Decision Item:
Approval of Minutes from the
February 27, Board of Directors Meeting
Kristin Stephens, NAAPME Chair | 3:10 p.m. - 3:15 p.m. |
| IV. | Large Grant Program Discussion
Darius Pakbaz, NAAPME Program Administrator | 3:15 p.m. - 3:45 p.m. |
| V. | "Community Clean Transportation Assistance"
Small Grant Funding Program Update
Darius Pakbaz, NAAPME Program Administrator | 3:45 p.m. - 3:50 p.m. |
| VI. | Legislative Update
Emily Haddaway, CDOT Office of Government and Public Relations | 3:50 p.m. - 4:05 p.m. |
| VII. | Decision Item:
Approve FY2025-26 Board Meeting Schedule
Darius Pakbaz, NAAPME Program Administrator | 4:05 p.m. - 4:20 p.m. |
| VIII. | Enterprise Budget and Program Updates
Darius Pakbaz, NAAPME Program Administrator | 4:20 p.m. - 4:30 p.m. |
| IX. | Adjournment
Kristin Stephens, NAAPME Chair | 4:30 p.m. |

Next Governing Board Meeting: Thursday, April 24, 2025, 3:00 p.m. - 4:30 p.m.

Nonattainment Area Air Pollution Mitigation Enterprise



COLORADO

Department of Transportation

Board of Directors Meeting
March 27, 2025



Meeting Agenda

- | | |
|---|-----------------------|
| I. Convene Meeting & Roll Call
Kristin Stephens, NAAPME Chair | 3:00 p.m. - 3:05 p.m. |
| II. Public Comments
Kristin Stephens, NAAPME Chair | 3:05 p.m. - 3:10 p.m. |
| III. Approval of Minutes from the
February 27, 2025, Board of Directors Meeting
Kristin Stephens, NAAPME Chair | 3:10 p.m. - 3:15 p.m. |
| IV. Large Grant Program Discussion
Darius Pakbaz, NAAPME Program Administrator | 3:15 p.m. - 3:45 p.m. |
| V. "Community Clean Transportation Assistance Program (CCTAP)"
Small Grant Funding Update
Darius Pakbaz, NAAPME Program Administrator | 3:45 p.m. - 3:50 p.m. |

(continued)



Meeting Agenda (cont'd.)

VI. Legislative Update **3:50 p.m. - 4:05 p.m.**
Emily Haddaway, CDOT Office of Government and Public Relations

**Decision
Item**

VII. Approve FY2025-26 Board Meeting Schedule **4:05 p.m. - 4:20 p.m.**
Darius Pakbaz, NAAPME Program Administrator

VIII. Enterprise Budget and Program Updates **4:20 p.m. - 4:30 p.m.**
Darius Pakbaz, NAAPME Program Administrator

IX. Adjournment **4:30 p.m.**
Kristin Stephens, NAAPME Chair



Public Comments

Kristin Stephens, NAAPME Chair



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

NAAPME Board of Directors Meeting - Minutes

February 27, 2025, 3:00 p.m. to 4:30 p.m.

Location: CDOT HQ/Virtual

Attendance

Present:

Chair Stephens
Vice Chair Baca
Director Holguin
Director Suniga
Director Stockinger
Director Wheeler
Vice Chair Baca

Excused Absences:

Director Ferko

Guests:

Garrett Seddon - CDOT - DTD Administrative Branch
Sam Foster - CDOT Office of Accounting and Finance
Kay Hruska - CDOT Office of Accounting and Finance
Toni Wines - CDOT Office of Accounting and Finance
Kathy Young - Office of the CO Attorney General
Emily Haddaway - CDOT Office Government and Public Relations

NAAPME Staff:

Darius Pakbaz - NAAPME Administrator
Suzanna Alvarado - NAAPME Board Secretary
Phil von Hake - CDOT - Multimodal Planning Branch

- I. **Convene Meeting & Roll Call:** ([Video 8:44](#))
Chair Stephens convened the meeting and Roll Call was conducted.
- II. **Public Comment:** ([Video 9:27](#))
Administrator Pakbaz indicated there was no public comment.
- III.

Decision Item: Approve Minutes from the December 5, 2024, Board of Directors Meeting ([Video 9:52](#))

Motion made to approve by Director Holguin, the motion was seconded by Director Suniga, all in favor, motion passed unanimously.

IV. Decision Item: Approval Fiscal Year 2026 Budget ([Video 10:46](#))

Motion made to approve by Director Holguin, seconded by Director Suniga, all in favor motion passed unanimously.

V. Decision Item: Approve Fiscal Year 2026 Fee Levels ([Video 20:47](#))

Motion made to approve by Director Holguin and seconded by Director Wheeler, all in favor motion passed unanimously.

VI. Decision Item: Update NAAPME Grant Eligibility Criteria ([Video 29:08](#))

Amended Motion made to approve the Grant Eligibility Criteria with the following amended wording:

Eligible project sponsors are in good standing with the Colorado Secretary of State and comply with all other pertinent state and local statutes Note: The NAAPME Board removed the following from this item on February 27, 2025: ", have no projects on the federal inactive list with the Colorado Department of Transportation or any local government within the nonattainment area, and have not had a non-compliance determination on a sub-allocated recipient audit/visit."

Motion to approve made by Director Stockinger and seconded by Director Holguin; all in favor, motion passed unanimously.

VII. "Community Clean Transportation Assistance" Small Grant Funding Program Update ([Video 48:53](#))

Administrator Pakbaz provided an update on the community clean transportation assistance grant program. Eleven draft applications were received by the deadline, totaling a request of 19.9 million dollars. NAAPME staff have been working on getting the word out about the grant program, including meetings with local agencies, an FAQ document, and a live webinar. Administrator Pakbaz also stated NAAPME will that they will send a letter to all applicants by March 28th to provide a draft review and engineering feasibility assistance. The deadline for submitting applications will be April 30th. The board of directors will review and award projects based on staff recommendations in the May and June Board meetings.

VIII. Decision Item: CCTAP Match Hardship Reduction Request ([Video 55:10](#))

Administrator Pakbaz also discussed a match hardship reduction request from Weld County. After some deliberation there was a motion made to table this request for further consideration at a later Board meeting before June 2025. Motion was made by Director Suniga and seconded by Vice Chair Baca, all in favor, motion passed.

IX.

Legislative Update ([Video 1:16:15](#))

Emily Haddaway provided an update on the following bills currently in legislation:

- HB25-1144: Repeal Retail Delivery Fees - Postponed Indefinitely.
- SB25-030 Increase Transportation Mode Choice Reduce Emissions.
- SB25-139 Grocery & Utility Bill Reduction Measures.
- SB25-117 Reduce Transportation Costs Imposed by Government.

X. Enterprise Budget and Program Updates ([Video 1:28:09](#))

Administrator Pakbaz provided an update on the enterprise budget and program updates, highlighting the following:

- Development of FY2026 Budget.
- Hardship Waiver requests in CCTAP applications.
- Outreach and assistance to grantees.
- Developing Larger Grant Program for BRT
- Continued accessibility assurance on website

Overview of potential agenda items for the upcoming March, April and May Board meetings with a potential in-person Board meeting in June were discussed.

XI. Adjournment ([Video 1:30:29](#))

Next Governing Board Meeting: Thursday, March 27, 2025, 3:00 p.m. - 4:30 p.m.



Registry of Actions

Date of Meeting: February 27, 2025

Action Number	Action	Decision
2025-1	Motion to approve minutes from the December 5, 2024 Board of Directors Meeting <ul style="list-style-type: none">● Motion made by Director Holguin and seconded by Director Suniga,● All in favor, motion passed unanimously.	Approved
2025-2	Motion to adopt the NAAPME Revenue Allocation Plan, as presented, for Fiscal Year 2025-26 <ul style="list-style-type: none">● Motion made by Director Wheeler and seconded by Director Stockinger● All in favor, motion passed unanimously.	Approved
2025-3	Motion to adopt new rideshare and retail delivery fee levels for fiscal year 2025-26, based on the recommendation from the Department of Revenue and NAAPME staff <ul style="list-style-type: none">● Motion made by Director Holguin and seconded by Director Wheeler● All in favor, motion passed unanimously.	Approved
2025-4	Amended Motion to update NAAPME Grant Eligibility Criteria with the following revised language: <ul style="list-style-type: none">● Eligible project sponsors are in good standing with the Colorado Secretary of State and comply with all other related state and local statutes Note: The NAAPME Board removed the following from this item on February 27, 2025:	Approved

	<p>", have no projects on the federal inactive list with the Colorado Department of Transportation or any local government within the nonattainment area, and have not had a non-compliance determination on a sub-allocated recipient audit/visit."</p> <ul style="list-style-type: none"> ● Motion to approve made by Director Stockinger and seconded by Director Holguin ● All in favor, motion passed unanimously. 	
2025-5	<p>Motion to table the CCTAP Match Hardship Reduction Request until further consideration at a later meeting before June.</p> <ul style="list-style-type: none"> ● Motion made by Director Suniga and seconded by Vice Chair Baca ● All in favor, motion passed unanimously. 	Approved

Suzanna Alvarado
Nonattainment Area Air Pollution Mitigation Enterprise Board Secretary



Decision Item

Approval of Minutes from the February 27, 2025, Board of Directors Meeting

Kristin Stephens, NAAPME Board of Directors Chair



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Memorandum

To: Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) Board of Directors

From: Darius Pakbaz, NAAPME Program Administrator

Date: March 27, 2025

Subject: Discussion on the Development of the Large Grant/BRT Grant Funding Program

Overview:

This workshop will focus on the development of the proposed Large Grant Program, which will focus primarily on projects related to larger Bus Rapid Transit (BRT) projects throughout the Nonattainment Area. Staff has compiled an initial draft of a proposal for consideration by the Board of Directors to ask questions, provide input, and make recommendations. The proposal will use criteria developed and imputed into the enterprise's 10-Year Plan with additional requirements for providing grants to Bus Rapid Transit Projects.

Proposal(s) / Recommendation(s):

None / Information only.

Actions By Others:

N/A

Previous Discussions / Actions:

- **July 2024:** The Board of Directors had discussed the development of the NAAPME Large Grant Program to focus on larger BRT projects.

Proposed Motion(s):

N/A.

Attachments:

Presentation - Large Grant Funding Program - March 2025

Additional Information:

Please contact [Darius Pakbaz](#) (720.241.8097) for further information.



Large Grant Program Discussion

Darius Pakbaz, NAAPME Program Administrator



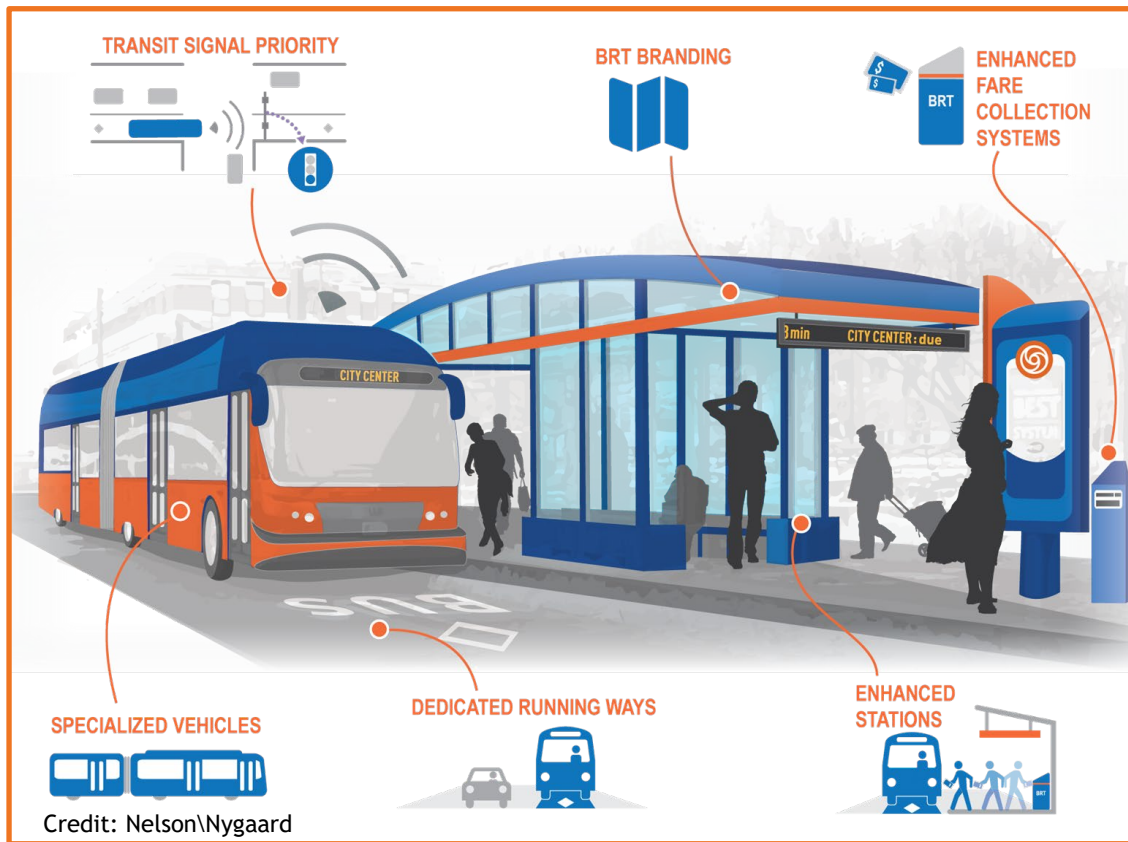
Allocation of Program Funds

Open Program Discussion

- Previously, Board members discussed & agreed with the idea of two separate programs. One would fund larger priorities in the nonattainment area, such as BRT, and another program would fund smaller projects and community needs.
- Based on the identified needs, the Board continues to believe that these are appropriate needs for the Denver Metro and North Front Range Areas.
- BRT projects, approved by local and regional partners have been prioritized, have been presented to the Board over the past year, in both Denver Metro and North Front Range Regions.
- The Board has planned allocations of \$123 million over the ten-year plan for large project grants.

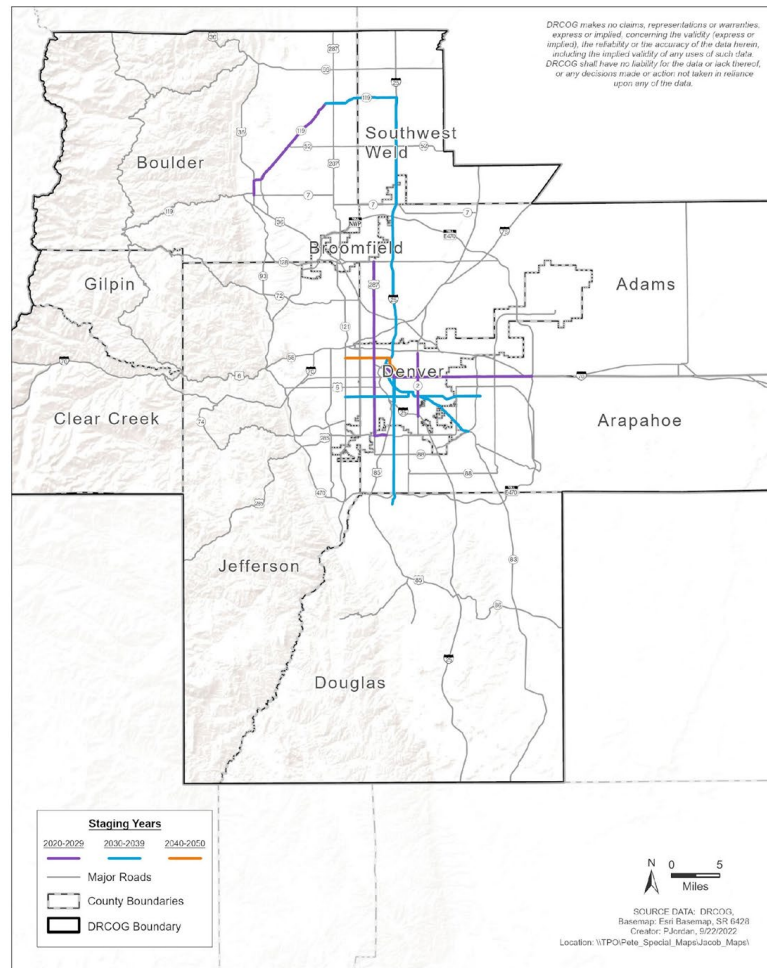
BRT Typical Elements

- Rapid service with higher frequency (5 - 15 min)
- Rail-like operation
 - Dedicated lanes and/or signal priority
- Stations instead of stops
 - Sidewalk improvements
 - Station amenities
- Community improvement
 - Better experience than local bus service

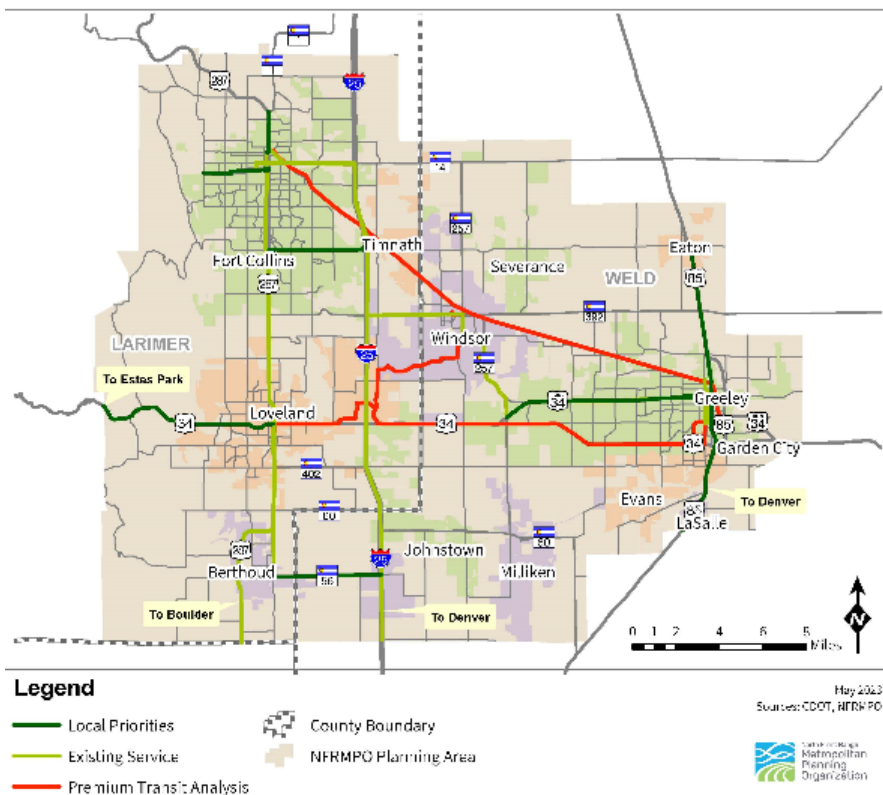


Implementation timeframe

- **2020-2030 (5 corridors)**
 - Colorado Blvd.
 - East Colfax
 - East Colfax Extension
 - Federal Blvd.
 - CO-119
- **2030-2040 (5 corridors)**
 - Alameda Ave.
 - Broadway/Lincoln
 - I-25 North
 - Speer/Leetsdale/Parker
 - CO-119 Ext.
- **2040-2050**
 - 38th Ave./Park Ave.
- **Bus Maintenance Facility**



Recommended transit in the 2050 NFRMPO RTP.



- Expansion of Existing Service
- Implementation of Local Priorities
- Development of Premium Transit Analysis Corridors



Items carried over from CCTAP (Small Grant) NOFO

- **Eligibility Criteria**

- Must be within Nonattainment Areas within Colorado
- Eligible entity to receive a grant under 43-4-1302 C.R.S.
- Demonstrate Ozone Reduction Benefits
- Follow all applicable state, federal, and local laws and rules

- **Evaluation Criteria**

- Ozone Reduction Benefits and/or GHG Reduction Benefits
- Engagement with, located in, and helping improving economic conditions with disproportionately impacted communities
- Prioritized with a transportation improvement program at the state or local level.
- Demonstrated likelihood of success and on-going maintenance.
- Quality of the application



New Items for the Large Grant (BRT) NOFO

- **Eligibility Criteria**

- Grants in this program would be specifically for projects that directly relate towards the implementation of Bus Rapid Transit Systems in the Nonattainment Area.

- **Evaluation Criteria**

- Evaluated on how the proposed application would support Bus-Rapid Transit projects/services in communities in the Nonattainment Area.

- **Funding**

- Awarding only what has been collected and allocated to the Large Grant Program, or
- Awarding future anticipated funding to potential grantees.



Large Grant Program - Available Funding

The NAAPME Board of Directors approved the draft funding totals and minimum/maximum grant amounts:

- **Total Amount of Funding Available for this Call:** \$100,000,000 from FY26-FY32
- **Minimum Grant Amount:** \$10,000,000
- **Maximum award amount up to total available**
- **Grantee Match Amount:** 20% of match from of the total requested for each application.

Proposed Planning Allocations for BRT Grant Program per NAAPME 10-Year Plan

FY2026 Budget - Funds Available	FY2027 - Planned	FY2028 - Planned	FY2029 - Planned	FY2030 - Planned	FY2031 - Planned	FY2032 - Planned	Amount
\$21.15M	\$10.82M	\$12.89M	\$15.37M	\$18.32M	\$21.82M	\$22.65M	\$123.02M



Large Grant Program - Proposed Timeline

- **September 1, 2025:** Notice of Funding Opportunity Opens
- **November 2024 through February 2025:** Open period for questions, technical assistance, and other question of proposed project. Responses to specific questions to clarify requirements will be posted on the final business day of the month throughout the open period, with final posting of responses to occur by 5:00 PM Friday, February 21, 2025.
- **5:00 p.m., January 2, 2026:** Deadline to Submit Draft Applications for Review
- **January through February 2026:** Technical review of applications and engineering review for infrastructure project feasibility.
- **5:00 p.m., February 27, 2026:** Deadline to Submit Final Applications with Engineering Review certification.
- **March 2026:** Applications evaluated by Enterprise staff
- **4:30 p.m. Thursday, March 26, 2026:** Board of Directors review and award projects for the notice of funding opportunity.
- **No Later than May 29, 2026:** Award Notices Sent to Applicable Parties



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

NAAPME Large Grant Funding Program for Bus Rapid Transit (BRT)

Background

The Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) seeks applications for a Notice of Funding Opportunity (NOFO) that will support Bus Rapid Transit (BRT) projects in the Denver and North Front Range Ozone Nonattainment Area.

Projects funded through this program should aim to meet the business purpose of NAAPME and look to address the funding focus areas identified in the [NAAPME 10-Year Plan](#). Additional consideration will be given to projects that support [disproportionately impacted communities, as defined in Colorado Revised Statutes](#).

Program Goals

- Support projects in the nonattainment area, either entirely or partially, that will provide demonstrable reduction in air pollution and encourage alternatives to single-occupancy motor vehicle travel.
- Fund projects that support disproportionately impacted communities and that support the business purpose of the Enterprise.
- Fund projects that support Bus Rapid Transit (BRT) projects being developed within the Nonattainment Area.

Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME)

NAAPME's business purpose is to mitigate the environmental and health impacts of increased air pollution from motor vehicle emissions in nonattainment areas. Notable factors in this increased air pollution include rapid and continuing growth in both retail deliveries made by motor vehicles and prearranged rides provided by transportation network companies.

Funding will support eligible projects that help reduce motor vehicle traffic, or that directly reduce air pollution. (C.R.S. 43-4-1303).

NAAPME has identified the following funding focus areas:

Sustainably Reduce Traffic Congestion

Reducing traffic congestion is one of the key provisions within the Enterprise's purpose. However, to fulfill the objectives of other funding focus areas, this must be done in a sustainable manner. Within this funding category, the Enterprise will focus on projects that provide alternatives to single occupancy travel including transit services, active transportation alternatives, and carpool alternatives, as well as roadway operations improvements that sustainably reduce congestion, such as traffic incident management. Examples include:

- Expanding interregional transit services, like Bustang;
- Development and expansion of bus rapid transit services;
- Construction of Mobility Hubs, destinations for transit services that connect interregional and local services, including first-&-last miles services, electric vehicle charging, and bike parking;
- New and expanded sidewalks and bike paths; and
- New and expanded vanpool, carpool, and other services for commuter travel.

Reduce Environmental & Health Impacts of Transportation

Transportation is a primary contributor to ozone pollution, and the largest contributor of GHG emissions in both Colorado and nationwide. This funding focus area is for reducing impacts from the construction and ongoing operation of transportation projects. Examples include:

- Measures that would reduce the impact of large highway construction projects;
- Retrofitting construction equipment for highway projects;
- Air quality monitoring for larger highway construction projects; and
- Roadside vegetation barriers.

Improve Neighborhood Connectivity of Communities Adjacent to Highways

This focus area is for funding mitigation measures that help reconnect communities and provide multimodal options to move along and across large urban corridors. Examples include:

- More sidewalks and bike paths along major corridors and local roads;
- Safer bike and pedestrian connectivity along busy urban streets; and
- Projects that reduce traffic speeds along busy urban streets.

Available Funding and Timeline

The NAAPME Board of Directors has allocated **\$100 million** in state fiscal year 2025-26 for projects that will develop, support, and/or construct Bus Rapid Transit routes in Colorado's Ozone Nonattainment Area, supporting the focus areas and business purpose of the Enterprise.

Minimum grant award per project: \$10,000,000.

Maximum grant award per project: \$100,000,000

All applications must be able to provide no less than a twenty percent (20%) match to the award amount.

Application Process Timeline

- **September 1, 2025:** Notice of Funding Opportunity Opens.
- **September through December 2025:** Open period for questions, technical assistance, and other assistance in regards to the proposed project. Responses to specific questions to clarify requirements will be posted on the final business day of the month throughout the open period, with final posting of responses to occur by 5:00 p.m. Friday, December 19, 2025.
- **5:00 p.m., January 2, 2026:** Deadline to Submit Draft Applications for Review.
- **January through February 2026:** Technical review of applications and engineering review for infrastructure project feasibility.
- **5:00 p.m. Friday, February 27, 2026:** Deadline to Submit Final Applications with Engineering Review certification.
- **March 2026:** Applications evaluated by Enterprise staff
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Eligibility

Eligibility for all projects and programs funded by the Enterprise are governed by Colorado Revised Statutes [43-4-1301](#), [43-4-1302](#), and [43-4-1303](#). Entities are eligible to apply for funding for their project if they meet the following criteria:

- Projects must be located in or benefit the [Colorado ozone nonattainment area](#).
- Projects must support one or more of the Bus Rapid Transit (BRT) projects planned within either the [Denver Regional Council of Government's Metro Vision Regional Transportation Plan](#), [North Front Range Metropolitan Planning Organization's Regional Transportation Plan](#) and/or the [Colorado Department of Transportation's 10-Year Plan](#).
- Eligible project sponsors meet criteria under 43-4-1302 C.R.S. to apply for funding or partner with an eligible entity and have the authority to enter into a contract with the State.
- [Eligible project sponsors are in good standing with the Colorado Secretary of State](#) and comply with all other pertinent state and local statutes.
- Projects must demonstrate emissions reduction benefits in ozone precursors and report those benefits to the Enterprise, as a condition for approval.
Please see the technical appendix of the notice of funding opportunity for additional information regarding methodology, tools, and other assistance regarding this requirement.
- A completed infrastructure project is open to the general public and meets the [accessibility standards of the Americans with Disabilities Act](#).
- A project must be in compliance with any other applicable local, state, or federal rules and regulations.

Application Evaluation Criteria

Evaluation Criteria	Total Points
Demonstrates a total amount of emissions reduction benefits in ozone precursors from the project (as measured in kg/day).	25
The project is located within or supports a disproportionately impacted community as outlined in state statute, demonstrated outreach to engage with disproportionately impacted communities, and how the project would help address identified needs and/or issues. This should include an articulation to what degree the project would improve economic opportunities for individuals in disproportionately impacted communities.	25
Demonstrates how the project meets the business purpose of the Enterprise and its three funding focus areas and/or the objectives outlined within the specific Enterprise funding program.	15
Project has been prioritized in an approved transportation improvement plan identified in state and or local statute, including the State 10-Year Plan or the Statewide Transportation Improvement Plan (TIP), Metropolitan Planning Organization Regional Transportation Plan or Transportation Improvement Plan (TIP), City and/or County Local Transportation Plan or other applicable mid-term to long-term transportation plans.	10
Project supports at least one or more Bus Rapid Transit Projects, as identified within the Denver Regional Council of Government's Metro Vision Regional Transportation Plan , North Front Range Metropolitan Planning Organization's Regional Transportation Plan and/or the Colorado Department of Transportation's 10-Year Plan . The Project provides support for one or more of the following elements: Project Design; Route Construction, Capital Acquisition, Station Development, First and Last Mile Connections, Signal and Signage Infrastructure, and...	10
Demonstrates that the project or elements of the project improves the safety of the traveling public, especially vulnerable road users .	5
Quality of the Application, as defined in the evaluation criteria explanation section of the notice of funding opportunity.	5
Total possible evaluation points	100

Criteria Explanation:

NAAPME will use the following criteria to evaluate these applications:

- **Project Sponsors provide reported amounts of emissions benefit reductions expected with completion of the proposed project, measured in kilograms per day (kg/day).**
The primary business purpose of the Nonattainment Enterprise is to support mitigation of the environmental and health impacts of increased air pollution from motor vehicle emissions in nonattainment areas.
- **If the project is located within or supports a transportation need within a disproportionately impacted community as outlined in state statute.**
The NAAPME Board is particularly interested in having Enterprise projects benefit disproportionately impacted communities in nonattainment areas, especially since these impacts usually include increased pollution exposure.
- **An articulation to what degree the project would improve economic opportunities for individuals in disproportionately impacted communities.**
In addition to mitigating pollution in these communities, the NAAPME Board wants to ensure that these projects promote economic development in them.
- **Project Sponsors provide documented outreach to disproportionately impacted communities and how the project would help address identified needs and/or issues.**
The NAAPME Board wants to make sure those living within a community are aware of, can contribute to, and can directly benefit from a project in that community.
- **Documented commitment for long-term maintenance of infrastructure projects.**
Projects must not only be completed, but also maintained for long-term use.
- **If the project is a part of, or is a portion of a project that was prioritized in an MPO Regional Transportation Plan (in MPO areas) and/or the CDOT 10-Year Plan (rural areas) or local government strategic transportation plan.**
Projects have more local/regional support when they already appear in these plans.
- **Projects must directly support the development of Bus Rapid Transit Routes identified in a Long Range Transportation Plan within the Colorado Nonattainment Area.** Examples of specific elements include: Project Design; Route Construction, Capital Acquisition, Station Development, First and Last Mile Connections, Signal and Signage Infrastructure, and...
- **Quality of the Application, dependent on the specific program.**
Applicant follows all directions and submits as complete an application as possible.

- **Evaluation Criteria** may be added to specific funding programs, as approved by the Board of Directors.

New programs may have additional evaluation criteria.

Responsibilities of Project Sponsors

Quarterly Reporting

The Enterprise is required by state statute to provide a public accountability dashboard, reporting on the progress of funding and projects funded by the Enterprise. A requirement for receiving funds is for the project sponsor to provide reports to the Enterprise on a quarterly basis with the following information at a minimum:

- Expenditures to Date on Project, especially for NAAPME funds, whenever possible.
- Submit invoices that comply with the State of Colorado fiscal rules and and other applicable regulations.
- Provide a narrative update on the progress of the project, which at a minimum should indicate which stage the project is currently working on, as defined by the Enterprise.

Compliance with Provisions of the State's Local Agency Manual & Process

The primary aim of the CDOT Local Agency Manual is to aid Local Agency personnel. This includes public agencies, local public agencies, established public-owned organizations, or private interests that can legally partner with CDOT on a transportation project. These personnel are involved in the design, construction, and management of State and Federally funded projects. The Manual is also suggested for CDOT personnel overseeing Local Agency projects. Please refer to the [Local Agency Desk Reference web page](#) for more information.

How to Apply

Responses must be submitted as specified in this announcement. Applications that fail to follow all of the requirements may not be considered.

General Information

This Notice of Funding Opportunity (NOFO) is issued by the Colorado Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME, or the "Enterprise"). The NAAPME contact listed in these instructions is the only point of contact regarding this NOFO. Throughout the solicitation process, the Enterprise will communicate with applicants via phone, email, and notices on the NAAPME public website. Notices may include modifications to requirements or the announcement of the winning applicant(s). Applicants must monitor for such notices regularly and carefully.

- Download this application PDF from the NAAPME website, and rename the file to include applicant and project information (e.g., "NAAPME Large Grant Application - Town of Colorado - Main Street BRT"). Open the file in Adobe Acrobat, fill out the form as thoroughly as possible (several fields are required, and add attachments for longer narratives as needed), save this information, and return the renamed PDF to [NAAPME](#).
- Applications must be received by the due date and time specified in the Schedule of Activities. Late applications may not be considered. Applicants are responsible for timely submission of their application.
- The Request for Application Cover Sheet & Signature Page must be physically or digitally signed by a person legally authorized to commit the applicant to the application. Failure to comply with this requirement may result in the application being deemed non-responsive.
- All submitted materials become the Enterprise's property and will not be returned unless the NOFO solicitation is canceled before the submission due date. In that case, applications will be permanently deleted from electronic records.

Submission of Application

Applications can be emailed to cdot_nonattainmententerprise@state.co.us no later than the due date and time indicated in the Schedule of Activities. While an email submission is preferred, physical applications can be submitted through mail to the address listed in the contact information section. Applicants will not be reimbursed for postage. Faxed applications will not be accepted.

Applicants may make inquiries via email or phone call to clarify requirements concerning this NOFO. No inquiries will be accepted after the date and time indicated in the Schedule of Activities. Send all inquiries, with the exception of assistance to emissions reduction benefit reporting, to the contacts listed below.

Program Contact Information

Contact Name: Phil von Hake, NAAPME Grant Specialist
Contact Email: phil.vonhake@state.co.us
Contact Phone: 303-762-8547
Physical Address: % Phil von Hake - Grant Specialist
Nonattainment Area Air Pollution Mitigation Enterprise
2829 W. Howard Place
Denver, CO 80204

Clearly identify your inquiries with the specific part of the application and/or guidance the inquiry applies to. If your question relates to emission reduction forecasting, please contact the following:

Emissions Reduction Benefit Assistance

Contact Name: David Messmer, CDOT Air Quality Specialist
Contact Email: david.messmer@state.co.us
Contact Phone: 303-757-9934

Responses to applicant inquiries will be published as outlined in the Schedule of Activities by close of business on the date indicated. Applicants are not to rely on any other statements that alter any specification or other term or condition of the NOFO.

Appendix A: CMAQ Emissions Calculator Toolkit

The primary purpose of NAAPME-funded projects is to mitigate the environmental and health impacts of increased air pollution from motor vehicle emissions in nonattainment areas. Verifiable emissions reductions are also the single most important evaluation criterion for these projects.

The U.S. Department of Transportation's Congestion Mitigation and Air Quality Improvement (CMAQ) program. [CMAQ provides an Emissions Calculator Toolkit](#) to assist DOTs, MPOs and project sponsors in the project justification process.

Tools are available to calculate emissions reductions for the following project types:

- Adaptive Traffic Control Systems (ATCS)
- Alternative Fuel Vehicles and Infrastructure
- Bicycle, Pedestrian, and Shared Micromobility
- Carpooling and Vanpooling
- Congestion Reduction and Traffic Flow Improvements
- Construction and Intermodal Equipment
- Diesel Idle Reduction Strategies
- Diesel Truck and Engine Retrofit & Replacement
- Dust Mitigation
- Electronic Open-Road Tolling (EORT)
- Electric Vehicles and Charging Infrastructure
- Freight Modal Shift
- Locomotive & Marine Engine Retrofit and Replacement Tool
- Managed Lanes
- Telework Tool
- Transit Bus Upgrades & System Improvements
- Transit Bus Service and Fleet Expansion
- Travel Advisories

[These tools and additional information are available on the CMAQ website.](#)

Appendix B: Colorado EnviroScreen

The NAAPME Board has placed additional emphasis on funding projects that will mitigate transportation pollution in disproportionately impacted (DI) communities. There are different ways to determine these communities, but the currently-preferred method is [Colorado EnviroScreen](#).

Colorado EnviroScreen is an interactive environmental justice mapping tool and health screening tool for Colorado. It was developed for the Colorado Department of Public Health and Environment (CDPHE) by a team from Colorado State University (CSU).

Colorado EnviroScreen includes the following capabilities:

- Identifies areas with current and past environmental inequities.
- Pinpoints areas where disproportionately impacted communities have a greater health burden and/or face more environmental risks.
- Identify geographic areas that meet the definition of “disproportionately impacted communities” under Colorado law (introduced as [House Bill 23-1233](#), and enacted as [C.R.S. § 24-4-109\(2\)\(b\)\(II\)](#)).

Colorado EnviroScreen is intended for the following uses:

- Help users advocate for funding, interventions, and policy changes to avoid, lessen, and mitigate environmental health risks.
- Advance a healthy and sustainable Colorado where everyone has the same degree of protection from environmental and health hazards.

Learn more about Colorado EnviroScreen on CDPHE’s Colorado EnviroScreen webpage:
<https://cdphe.colorado.gov/enviroscreen>

Send feedback about Colorado EnviroScreen to CDPHE by emailing cdphe_ej@state.co.us.

Appendix C: Invoicing

Subrecipient Request for Reimbursement Checklist

This checklist is to assist NAAPME grant subrecipients with the preparation of their reimbursement request for reimbursement documentation. NAAPME's goal is to reimburse subrecipients as quickly and accurately as possible, and a well-organized and complete billing packet is crucial to making this possible.

A NAAPME employee (project/program manager) knowledgeable about the work being invoiced must review and approve subrecipient requests for reimbursement in order for NAAPME to complete payments.

Subrecipient's requests to NAAPME must include the following:

- ☐ NAAPME General Billing Invoice.
- ☐ SAP WBS/Subaccount number (ex. xxxxx.xx.xx or xxxxx) or Grant number.
- ☐ Project Name.
- ☐ Purchase Order Number.
- ☐ Subrecipient's unique invoice number (must not exceed 15 characters).
- ☐ Invoice date (when submitted to NAAPME).
- ☐ Service Dates included in request.
- ☐ Previous total billed amount.
- ☐ Total amount billed to date.
- ☐ **Detailed summary of subrecipient's direct expenses (i.e., personnel, purchases, etc.) broken down line by line with itemized amounts and invoice numbers.**
- ☐ List of eligible consultant, subcontractor, and/or sub-awardee payments.
- ☐ Indirect Expenses, including rate and amount.
- ☐ Amount requested for reimbursement, local match amount **and** percentage, and total grant amount billed.
- ☐ Signature of local entity representative. One wet signature or authenticated digital signature is required.

- ☐ Copies of invoices from subrecipient's contractors, consultants, and/or sub-awardees:
- ☐ The specific document the contractor used to invoice the subrecipient. The subrecipient is responsible for ensuring that this backup documentation matches amounts on the cover sheet/summary, identifies which portions are eligible for reimbursement, and includes any pertinent calculations or comments underlying the amount requested. Attach additional relevant documentation/communication to invoices as needed.
 - ☐ Contractor invoice must provide details of all billed costs, summarized, broken down by the individual tasks identified in the grant scope of work where applicable, including:
 - ☐ hours and rates of labor cost for consultants;
 - ☐ direct expenses, including travel-related costs, if applicable; and
 - ☐ detailed subcontractor/sub-awardee expenses and/or invoices.
 - ☐ Only expenses actually paid by the grantee are eligible for reimbursement.
 - ☐ Statements are not acceptable in lieu of a detailed contractor invoice.
 - ☐ Proof of payment.

Proof of Subrecipient payments/expenditures (all of the following are acceptable):

- Copies of canceled checks
- Accounting system-generated check register
- Accounting system-generated general ledger (see below) showing check number or Electronic Funds Transfer (EFT) and date paid.
- Excel spreadsheets are not approved expenditure reports except as generated in a few accounting systems.
- General Ledger - General ledger report from the subrecipient's accounting system should be submitted displaying the accounting coding of all paid expenditures that are eligible for reimbursement. If all individual invoice(s) and payments (checks, EFTs, etc.) are submitted, a general ledger is not necessary.
(2 CFR Part 200.302: The state's... financial management systems, including records documenting compliance with Federal statutes, regulations, and the terms and conditions of the Federal award, must be sufficient to permit the preparation of reports required by general and program-specific terms and conditions; and the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes, regulations, and the terms and conditions of the Federal award.)

All expenditures must be paid by the subrecipient, including payments to contractors, subcontractors, and/or sub-awardees, before they are submitted to NAAPME for reimbursement.

Time sheets

Employee compensation being submitted for reimbursement must include the following:

- Time sheets with a breakdown of hours worked by day, displaying all projects worked on during the day, week, month or period billed or other method of accounting for time that the employee spends on each job-related activity. The time sheet must also be approved by the employee, either in ink or electronically.
- Pay stubs or general ledger reports with total amount paid to each staff person for the period(s) in question, to include fringe expenses.
- Please block/redact any personally identifiable information ([PII](#)) in any documentation, (e.g., social security numbers, addresses, etc.).
- Staff expenses from temporary staffing agencies are subject to the same backup requirements as regular staff expenses.
- If the subrecipient employs a quarterly or semester-based system of timekeeping, the subrecipient cannot bill monthly for payroll expenses (this is especially true for colleges and universities).

Fringe Benefits

If fringe benefits are being requested on federally funded projects, please submit a Federal/CDOT approved fringe benefit approval letter.

Period of Performance

- All expenses must be incurred within the contracted period of performance.
- Requests for reimbursement must be submitted within 60 days of the contract or funding end date unless contracts specify a shorter timeframe. Otherwise, a contract amendment or funding change is required prior to the contract expiration to extend any existing end dates.

In-kind Match Expenditures

If a subrecipient wishes to use third-party, in-kind match expenditures, it must be pre-approved by NAAPME **prior to execution of the grant**. Match amounts and percentages must match that which is contracted for in the application and/or scope of work (SOW).

If in-kind match expenditures are submitted, please attach the following:

- A copy of the CDOT and (if applicable) Federal in-kind approval, showing the approved type and amount of in-kind;
- In-kind source and calculation documentation; and
- In-kind tracking: total approved in-kind budget and how much of the in-kind match has been used.

Indirect costs (if applicable)

- If indirect costs are requested for reimbursement, please submit a CDOT approved indirect rate letter. The letter must also state what indirect costs are allowed and at what percentage. The indirect letter only needs to be submitted when approved and will be retained on file for future invoices.
- If indirect costs are requested for reimbursement, a copy of the general ledger showing all direct costs and backup documentation for those costs is required. Example - payroll charges and benefits - need a general ledger showing the payroll costs and benefit costs instead of just timesheets for the employees or a copy of the payroll journal.
- De minimis rate: As described in 23 U.S.C. § 200.403, costs must be consistently charged as either indirect or direct costs, but may not be double charged or inconsistently charged as both. If chosen, this methodology once elected must be used consistently for all Federal awards until such time as a subrecipient chooses to negotiate for an individual rate, which a subrecipient may apply to do at any time.



Application

(best results through Acrobat fillable PDF)

Draft



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Memorandum

To: Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) Board of Directors

From: Darius Pakbaz, NAAPME Program Administrator

Date: March 27, 2025

Subject: “Community Clean Transportation Assistance Program (CCTAP)”
Small Grant Funding Update

Overview:

This workshop will provide an update on the “Community Clean Transportation Assistance” Small Grant Program through March 2025.

Proposal(s) / Recommendation(s):

N/A

Actions By Others:

N/A

Previous Discussions / Actions:

- [February 2025](#): Staff provided an update to the Board of Directors on CCTAP activities through February 2025.
- December 2024: Staff provided an update to the Board of Directors on CCTAO Notice of Funding Opportunity (NOFO, Nov. 4, 2024) and initial correspondence with stakeholders.

Proposed Motion(s):

N/A.

Attachments:

Presentation - CCTAP Small Grant Funding update - March 2025

Additional Information:

Please contact [Darius Pakbaz](#) (720.241.8097) for further information.



“Community Clean Transportation Assistance Program (CCTAP)” Small Grant Funding Update

Darius Pakbaz, NAAPME Program Administrator



CCTAP Update

Updates since February 27, 2025:

- Email correspondence and 1-on-1 meetings
- [NoFO & Application updated March 17](#)
- Updates to the [FAQs document](#) (updated regularly)
- [Website](#) still getting hundreds of hits per week
- NAAPME Staff will provide technical reviews of draft applications by Friday, March 28



CCTAP - Updated Timeline

The NAAPME Board of Directors approved the following timeline for this program:

- **March through April 2025:** Technical review of draft applications and engineering review for infrastructure project feasibility.
- **5:00 p.m. Wednesday, April 30, 2025:** Deadline to Submit Final Applications with Engineering Review certification.
- **May through June 2025:** Applications evaluated by Enterprise staff
- **4:30 p.m. Thursday, June 26, 2025:** Board of Directors review and award projects for the Fiscal Year 2025 notice of funding opportunity.
- **No Later than Thursday, July 31, 2024:** Award Notices Sent to Applicable Parties



COLORADO
Department of Transportation
Nonattainment Area Air Pollution
Mitigation Enterprise

Memorandum

To: Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) Board of Directors

From: Darius Pakbaz, NAAPME Program Administrator;
Emily Haddaway, CDOT Legislative Liaison

Date: March 27, 2025

Subject: March 2025 State Legislative Update

Overview:

Staff, with the assistance of the Colorado Department of Transportation, have been tracking pieces of legislation that might affect the funding and business purpose of the Nonattainment Area Air Pollution Mitigation Enterprise. For the 2025 Session of the Colorado General Assembly the following bills have been introduced that may have effects on the enterprise.

- [SB25-030](#): Increase Transportation Mode Choice Reduce Emissions
 - This bill previously had the provision that “allows the nonattainment area air pollution mitigation enterprise to award grants for the development of mode choice implementation plans, as required by the provisions of the bill for the state, metropolitan planning organizations, and municipalities.”
 - This provision was removed from the latest version of the bill, as approved by committee.
 - The Senate Transportation & Energy Committee approved an amended version of this bill on March 12.
 - Next hearing before the Senate Appropriations Committee (TBA).
- The following bills which potentially could have affected the enterprise have been postponed indefinitely:
 - [HB25-1144](#): Repeal Retail Delivery Fees
 - [SB25-139](#): Grocery & Utility Bill Reduction Measures
 - [SB25-117](#): Reduce Transportation Costs Imposed by Government



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Proposal(s) / Recommendation(s):

No recommendations at this time. The items presented are for discussion only by the Board of Directors.

Actions By Others:

N/A

Previous Discussions / Actions:

N/A

Proposed Motion(s):

N/A

Attachments:

- Presentation - Legislative Update - March 2025

Additional Information:

- Please contact [Darius Pakbaz](#) (720.241.8097) for further information.



Legislative Update

Emily Haddaway, CDOT Office of Government and Public Relations



Legislative Update

- **SB25-030: Increase Transportation Mode Choice Reduce Emissions**

The bill previously “allows the nonattainment area air pollution mitigation enterprise to award grants for the development of mode choice implementation plans.”

- This provision was removed in committee

Approved with Amendments by Senate Transportation & Energy Cmte. (March 12)

Referred to Senate Appropriations Cmte. (Hearing TBA)

- **Previous NAAPME-related bills that were postponed indefinitely:**

- HB25-1144: Repeal Retail Delivery Fees
- SB25-139: Grocery & Utility Bill Reduction Measures
- SB25-117: Reduce Transportation Costs Imposed by Government



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Memorandum

To: Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) Board of Directors

From: Darius Pakbaz, NAAPME Program Administrator

Date: March 27, 2025

Subject: Approve FY2025-26 Board Meeting Schedule

Overview:

Per Article II of its Bylaws, the Nonattainment Area Air Pollution Mitigation Enterprise shall hold regular meetings at such dates, times, and locations, including virtual meetings, as the Enterprise Board shall determine, but no less than four (4) times per calendar year. Members of the Enterprise Board are expected to attend all regular Enterprise Board meetings unless excused in advance. As fiscal year 2024 ends, staff requests direction for a draft schedule of meeting dates for the upcoming fiscal year.

Proposal(s) / Recommendation(s):

Approve Board Meeting schedule for FY2025-26.

Actions By Others:

N/A

Previous Discussions / Actions:

- **March 2024:** The Board of Directors approved a schedule and cadence for Board Meetings throughout FY 2025.

Proposed Motion(s):

Select [dates to be determined by the Board] as the proposed meeting dates for the NAAPME Board of Directors for fiscal year 2025-26.

Attachments:

Presentation - Approve FY2025-26 Board Meeting Schedule - March 2025

Additional Information:

Please contact [Darius Pakbaz](#) (720.241.8097) for further information.



Decision Item

Approve FY 2025-26 Board Meeting Schedule

Darius Pakbaz, NAAPME Program Administrator



Approve FY2025-26 Board Meeting Schedule

If we keep fourth-Thursday-of-each-month **or quarterly** cadence:

July 24, 2025	January 22, 2026
August 28, 2025	February 26, 2026
September 25, 2025	March 26, 2026
October 23, 2025	April 23, 2026
No meeting in November	May 28, 2026 *
December 4, 2025 *	June 25, 2026
* Adjusting for holidays	



Determine Cadence and Schedule Meetings for FY25

Additional Considerations:

- Which meeting(s) to hold in-person?
 - Suggestion to hold in-person meeting in May 2025 to review CCTAP applications.
- Switch to quarterly or less-than-monthly cadence after grant awards? (Bylaws require “no less than four (4) meetings per calendar year”)
- Other suggestions?



Proposed Motion

Motion to select the dates as presented as the proposed meeting dates for the NAAPME Board of Directors for fiscal year 2026.



COLORADO

Department of Transportation

Nonattainment Area Air Pollution
Mitigation Enterprise

Memorandum

To: Nonattainment Area Air Pollution Mitigation Enterprise (NAAPME) Board of Directors

From: Darius Pakbaz, NAAPME Program Administrator

Date: March 27, 2025

Subject: Program Administrator Update

Overview:

This workshop will provide the Board an update of the current financial status of the Enterprise as well as potential future discussion items and other notable items related to the Enterprise.

Proposal(s) / Recommendation(s):

No recommendations at this time.

Actions By Others:

N/A

Previous Discussions / Actions:

N/A

Proposed Motion(s):

N/A

Attachments:

Presentation - Program Administrator Update - March 2025

Attachment - NAAPME Budget to Actuals Report - February 2025

Additional Information:

Please contact [Darius Pakbaz](#) (720.241.8097) for further information.



Enterprise Budget and Program Updates

Darius Pakbaz, NAAPME Program Administrator

Fiscal Year 2024-25 Budget to Actual for Fund 542-Ongoing
Nonattainment Area Air Pollution Mitigation Enterprise

Line Item		Approved Budget-FY24	Total Approved Budget	Total Quarter 1	Total Quarter 2	February 2025	Total Quarter 3	Total Quarter 4	Total	Remaining Funds
1	Fiscal Year Revenues									
2	NAAPME Retail Delivery Fee	\$ 2,543,596	\$ 2,543,596	\$ 554,590	\$ 655,742	\$ 210,122	\$ 489,034	\$ -	\$ 1,699,366	
3	NAAPME Rideshare Fee	8,338,066	8,338,066	1,755,683	\$ 2,096,875	73	2,075,612	-	5,928,171	
4	Interest Income	-	-	115,125	\$ 187,418	66,605	131,072	-	433,615	
5	Roll-Forward Previous Fiscal Year - Programming & Projects Reconciliation	-	17,140,832	-	-	-	-	-	-	
6	Roll-Forward from Previous Fiscal Year - Administrative & Operating	-	130,682	-	-	-	-		-	
7	Roll-Forward from Previous Fiscal Year - Contingency Reserve	-	200,000	-	-	-	-		-	
8	Total FY 2024-25 Revenue	\$ 10,881,662	\$ 28,353,176	\$ 2,425,399	\$ 2,940,035	\$ 276,800	\$ 2,695,718	\$ -	\$ 8,061,151	
9	Fiscal Year Allocations									
11	Small Project Grant Program	\$ 18,250,000	\$ 18,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,250,000	
12	Large Project Grant Program	7,620,000	\$ 7,620,000	-	-	-	-	-	7,620,000	
13	Total Programming & Projects Expenses	\$ 25,870,000	\$ 25,870,000	\$ -	\$ -	\$ -				
14	Administration & Agency Operations									
15	Staff Salaries									
16	Staff Salaries	\$ 100,000	\$ 100,000	\$ 4,976	\$ 6,454	\$ 2,467	\$ 8,460	\$ -	\$ 19,890	\$ 80,110
17	Total Staff Salaries	\$ 100,000	\$ 100,000	\$ 4,976	\$ 6,454	\$ 2,467	\$ 8,460	\$ -	\$ 19,890	\$ 80,110
18	State Agency Support									
19	Department of Law-Legal Support	\$ 2,500	\$ 2,500	\$ 739	\$ -	\$ 270	\$ 270		\$ 1,009	\$ 1,491
20	Office of the State Audit-Annual Financial Audit	2,000	2,000	-	-	-	\$ -		-	2,000
21	Total State Agency Support	\$ 4,500	\$ 4,500	\$ 739	\$ -	\$ 270	\$ 270	\$ -	\$ 1,009	\$ 3,491
22	Enterprise Support Initiatives									
23	Language Translation Services	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 13,125	\$ -	\$ 13,125	\$ 61,875
24	Consultant Services		-	-	-	-	-	-	-	-
25	Total Enterprise Support Initiatives	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 13,125	\$ -	\$ 13,125	\$ 61,875
26	Board Meeting Expenses									
27	Board Travel	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
28	Board Meeting Expenses	1,000	1,000	-	-	-	-	-	-	1,000
29	Presentation Support		-	-	-	-	-	-	-	-
30	Total Board Meeting Expenses	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
31	Total Administration and Agency Operations	\$ 181,000	\$ 181,000	\$ 5,715	\$ 6,454	\$ 2,737	\$ 21,855	\$ -	\$ 34,024	\$ 146,976
34	Contingency Reserve									
35	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
36	Total Contingency Reserve	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
37	Total FY 2024-25 Allocations	\$ 381,000								

NAAPME
Budget to
Actual
February
2025

Attachment D



Enterprise Program Update

- Staff will send feedback on CCTAP draft applications by March 28.
- Outreach and assistance to CCTAP applicants.
- Preparing for final submission of grant applications by April 30.
- Developing Larger Grant Program for BRT.
- Continually working on website content to ensure Accessibility.



Future Board of Directors Meeting Business

- **April 24, 2025**
 - CCTAP Update
 - Discussion on Larger “BRT Focused” Grant Program
 - Legislative Update
 - Quarterly Fiscal Year 2025 Budget Amendment (if needed)
- **May 22, 2025 (potentially in-person)**
 - CCTAP Applications Review and Discussion
 - Final Legislative Update

Fiscal Year 2024-25 Budget to Actual for Fund 542-Ongoing
Nonattainment Area Air Pollution Mitigation Enterprise

Line Item		Approved Budget-FY24	Total Approved Budget	Total Quarter 1	Total Quarter 2	February 2025	Total Quarter 3	Total Quarter 4	Total	Remaining Funds
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5	Roll-Forward Previous Fiscal Year - Programming & Projects Reconciliation	-	17,140,832	-	-	-	-	-	-	
6	Roll-Forward from Previous Fiscal Year - Administrative & Operating	-	130,682	-	-	-	-	-	-	
7	Roll-Forward from Previous Fiscal Year - Contingency Reserve	-	200,000	-	-	-	-	-	-	
8	Total FY 2024-25 Revenue	\$ 10,881,662	\$ 28,353,176	\$ 2,425,399	\$ 2,940,035	\$ 276,800	\$ 2,695,718	\$ -	\$ 8,061,151	
9	Fiscal Year Allocations									
11	Small Project Grant Program	\$ 18,250,000	\$ 18,250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,250,000	
12	Large Project Grant Program	7,620,000	\$ 7,620,000	-	-	-	-	-	7,620,000	
13	Total Programming & Projects Expenses	\$ 25,870,000	\$ 25,870,000	\$ -	\$ -	\$ -				
14	Administration & Agency Operations									
15	Staff Salaries									
16	Staff Salaries	\$ 100,000	\$ 100,000	\$ 4,976	\$ 6,454	\$ 2,467	\$ 8,460	\$ -	\$ 19,890	\$ 80,110
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19	Department of Law-Legal Support	\$ 2,500	\$ 2,500	\$ 739	\$ -	\$ 270	\$ 270		\$ 1,009	\$ 1,491
20	Office of the State Audit-Annual Financial Audit	2,000	2,000	-	-	-	\$ -		-	2,000
21	Total State Agency Support	\$ 4,500	\$ 4,500	\$ 739	\$ -	\$ 270	\$ 270	\$ -	\$ 1,009	\$ 3,491
22	Enterprise Support Initiatives									
23	Language Translation Services	\$ 75,000	\$ 75,000	\$ -	\$ -	\$ -	\$ 13,125	\$ -	\$ 13,125	\$ 61,875
24	Consultant Services		-	-	-	-	-	-	-	-
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26	Board Meeting Expenses									
27	Board Travel	\$ 500	\$ 500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 500
28	Board Meeting Expenses	1,000	1,000	-	-	-	-	-	-	1,000
29	Presentation Support		-	-	-	-	-	-	-	-
30	Total Board Meeting Expenses	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,500
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34	Contingency Reserve									
35	Enterprise Reserve Fund (>\$200,000.01)	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
36	Total Contingency Reserve	\$ 200,000	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000
37	Total FY 2024-25 Allocations	\$ 381,000								



Adjournment

Kristin Stephens, NAAPME Board of Directors Chair