



## Statewide MPO Meeting Notes - DRAFT

Thursday, March 11, 2021

8:30 AM – 10:00 AM

### VIRTUAL MEETING

#### Present:

- Metropolitan Planning Organizations (MPOs): Denver Regional Council of Governments (DRCOG)- Alvan-Bidal Sanchez, and Ron Papsdorf, Jacob Riger, Steve Cook; Grand Valley Metropolitan Planning Region (GVMPO): Dana Brosig and Dean Bressler; North Front Range MPO (NFRMPO) - Becky Karasko, AnnaRose Cunningham; Pikes Peak Area Council of Governments (PPACG): John Liosatos, Kathryn Wenger, Laura Crews, William Mast, and Mark Northrop; and Pueblo Area Council of Governments (PACOG): Eva Cosyleon
- CDOT Regions: Region 1 -Jan Rowe; Region 2 - Wendy Pettit; Region 3 - Mark Rogers, and Region 4 - Josie Hadley
- CDOT Division of Transportation Development (DTD): Marissa Gaughan, William Johnson, Michelle Scheurman, Aaron Willis, Theresa Takushi, Jamie Collins, Keara McLean, Darius Pakbaz, Nate Vander Broek, Kathleen Collins, Michael Snow, Carrie Tremblatt
- CDOT Division of Transit & Rail (DTR): Julia Wcislo
- CDOT Chief Engineer's Office: Marci Gray
- CDOT Office of Innovative Mobility: Lisa Streisfeld, Mike King
- CDOT Center for Procurement Contracts Services (CPCS): Pat O'Neal, Matt Bailis
- CDOT Division of Accounting and Finance: Eric Ehrbar and Paige Castaneda
- Colorado Division FHWA: Aaron Bustow
- Region 8 FTA: Kristin Kenyon, Ranae Tunison, Emma Belmont

#### Performance Management/Target Update – Darius Pakbaz, CDOT Performance Management

- Darius reminded MPO representatives that pavement condition target resolutions are due by March 30 for the adjusted targets.
- No other major performance measure topics are anticipated to be discussed until fall 2021.
- CDOT is still working on shape files to get to MPOs as agreed to deliver at last month's SWMPO meeting.
- Several MPO representatives asked if Darius had received their resolutions. Darius confirmed that all the MPO submitted resolutions had been received - from NFRMPO, DRCOG, and GVMPO.

#### STIP Update - Jamie Collins, CDOT STIP Manager

- The FY 22 - FY 25 STIP is under development, a number of reports are included with the STIP - the added/deleted report is one of the reports included.
- The added/deleted report was sent out to Region Planners.



- CDOT will need MPO assistance with status of TIPs for transit projects, as DTR does not obtain that information directly.
- If MPOs have any questions, please reach out to Region Planners or Jamie.
- STIP draft will be available by the end of March/early April.
- The Public Hearing is anticipated to occur in April, with Transportation Commission adoption in May.

**Division of Transit & Rail (DTR) Update** -Julia Wcislo, CDOT DTR

- The 2022 Super Call was described and Notice of Funding Availability (NOFA) is expected to be released on April 6, 2021.
- Over \$32 million in FTA and state transit funds will be announced for Planning, Administration/Operations, Mobility Management (A/O/MM) applications and Capital transit projects. Application due dates are by project type and range between May 24, 2021 to August 2, 2021.
- Connected Colorado Updates from last month included:
  - Successful completion of public outreach and interviews with transit agencies for the I-70 Mountain Corridor project.
  - Three prototype transit partners approved by CDOT Executive Management are: Clear Creek Transit, ECO Transit, and Winter Park Transit.
  - Next steps are to finalize the Request for Proposal (RFP) packet, and release the RFP in summer.
- An orientation for Transit Programming for Bustang is scheduled for April. Contact Julia or Tom Mauser with any questions related to this topic.
- Dana Brosig asked when the last round of capital funding for buses is expected to be announced - Julia will confirm with Qing and get back to Dana on this question.



SWMPO March Meeting DTR Slides

**Greenhouse Gas Rulemaking Update** -Theresa Takushi, CDOT Division of Transportation Development

- Theresa asked if MPOs are hearing anything on the GHG Rulemaking effort.
- Theresa explained that the purpose today is to take a bit of time to answer any questions or concerns on this topic.
- CDOT is updating the GHG Rulemaking website - the site contains information on where next set of regional group meetings are occurring. Go to: <https://www.codot.gov/programs/environmental/greenhouse-gas/ghg-transportation-policy-rulemaking-process>
- Listening Sessions are also occurring presently. Feel free to listen in and/or reach out.
- Dean Bressler noted the importance of bringing in economic development stakeholders and business. The main concern, as expressed to us by those stakeholders, is the potential impact to businesses and employers. Overall, the Colorado Department of Public Health and Environment (CDPHE), CDOT and the Governor’s Office are doing a good thing, but there are concerns to address. There is a need to understand what aspect of the rulemaking will impact people and how it will affect businesses as a whole. As employers with more than 100 employees are anticipated to have requirements. Megan McCarthy of CDPHE hosted a rulemaking session pertaining to air quality and manufacturing that was attended by numerous industry stakeholders from the Grand Valley/Mesa County area. Concerns are broad, and the Governor is perceived by some business and industry representatives as being heavy handed with the proposed rulemaking.



- Theresa recognized the need for CDOT, and CDPHE to be clearer about the process and have heard about these types of concerns.
- John Liosatos commented that a vehicle miles traveled (VMT) reduction goal to strive for is very different from being allotted an emissions budget. Many factors that produce GHG emissions are beyond our control. The concern is that businesses will have an unfunded mandate with which to comply and contend. Ultimately, jurisdictions want autonomy over their project selection. The rulemaking timeline also appears rushed and stakeholders still have nothing tangible to look out yet.
- Theresa noted that the timeline is tight, but believes it is doable. The rulemaking team is close to a draft regulation document for people to review and react to, and understand how it fits together with data. Theresa understood that the concept is rather abstract right now.
- John agreed that the concept is abstract and concerns are related to fear of the unknown
- Ron Papsdorf commented that it is understood draft language coming soon, and asked if any other models from others will serve as a guide to draft the rules.
- Theresa responded the idea is to draft something unique to Colorado for the most part. Some states doing something similar, but we want to be unique in terms of drafting policy. Colorado is in a waiting period right now, and wants to be sure any rules drafted are informed by stakeholders.

#### CDOT Center for Procurement & Contract Services (CPCS) Update - Pat O'Neal and Matt Bailis, CDOT CPCS

- Pat O'Neal explained that CPCS handles solicitations and contracting for goods and Personal Services in compliance with the Colorado Procurement Code and Fiscal Rule in an open, fair and competitive bidding and contracting practices observed.
- Some services are procured through both CPCS and Professional Services (Engineering Contracts)
- The distinction between Personal and Professional Services was explained. **Professional** Services are defined under the Brooks Act in five categories as engineering, architectural, landscape architectural, professional surveying and industrial hygiene.
- Personal services are those that are NOT Professional, for example - information technology, legal, financial, equipment, janitorial, etc.
- Overlap between CPCS and Engineering Contracts were identified as follows:
  - Highway Maintenance
  - Project Materials
  - Site prep and clean up
  - Public information
  - Traffic studies
  - Environmental mitigation
  - Non Engineer consultant services
  - Geotechnical Services
- CPCS solicitation methods were overviewed:
  - Documented Quotes and Invitation to Bid (IFB) for \$25,000 - \$150,000, with award types of purchase order or cooperative agreement - mostly for goods.
  - IFB or Request for Proposal (RFP) - over \$150,000 with award types of purchase order, cooperative agreement (repetitive purchases), or contract.
- CPCS Contract Types include:
  - Matt Bailis explained the CPCS contract types - Standard Contracts (used when clearly and finite work understood) and Master Task Order Contracts for Personal Services (more broadly understood types of tasks where funds are not encumbered through the contract (instead funds are encumbered through Task Orders that specifically outline work items, deliverables, timelines, and budgets for work items).
  - Interagency Agreements - Personal Services between CDOT and other state agencies and institutions of higher learning.



- Some IGAs are administered by CPCS for Personal Services - CDOT and a discrete governmental entity.
- Grant Agreements - Personal Services funded by (federal or state) grant awards.
- Types of Grants (State and Federal) for Grant Agreements were overviewed, examples included:
  - Congestion Mitigation Air Quality (CMAQ)
  - Surface Transportation Block Grant (STBG)
  - Consolidated Planning Grant (CPG)
  - Scenic Byways
  - Safe Routes to Schools
  - Transit Grants
  - Revitalizing Main Streets
  - Fixing America’s Surface Transportation Economic Recovery (FASTER) Act, SB 267, SB 1, Multimodal Options Fund (MMOF), etc. (non-construction)
  - Etc.
  - Safer Main Streets (is Professional Services under Marci Gray).
- Filling open positions - a new contract administrator started at CPCS on Monday.
- CDOT is in the process of hiring a two-year term contracts administrator for grants contracting (due to more grant funding coming through at this time), and the duties were explained - see slides in pdf file attached for more details.
- The contact list for CDOT CPCS staff and their phone numbers, along with a link to their website was included in the slides, see slide 9 for more details in the attached pdf.



SWMPO 03.10.2021  
- PCO - Final (1).pdf

**Unified Planning Work Program (UPWP)/Consolidated Planning Grant (CPG) Timeline and Mid-Year Reviews**

- Marissa Gaughan, MPB Manager, provided an overview of the memo distributed prior to the meeting.
  - The purpose of the discussion was to provide the MPOs with information for developing or updating their FY 2022-23 UPWPs and preparing for their FY 2022 CPG contracts.
  - CPG is a combination of Federal Highway Administration (FHWA) metropolitan planning funds (PL) and Federal Transit Administration (FTA) metropolitan planning funds (\$5303). The CPG contracts authorize the MPOs to spend their metropolitan planning funds as described in their federally approved UPWP. Furthermore, the UPWP describes the planning activities the MPOs will accomplish with the CPG and other funding sources.
  - The amounts, shown in the table below, are based on the latest FY2022 & FY2023 revenue estimates. MPOs are to use these amounts when developing their FY2022-23 UPWPs and FY2022

	<b>Metropolitan Planning: FY 2022 &amp; FY 2023</b>					
	<b>FY 2022</b>			<b>FY 2023</b>		
	<b>TOTAL</b>	<b>FEDERAL</b>	<b>LOCAL</b>	<b>TOTAL</b>	<b>FEDERAL</b>	<b>LOCAL</b>
<b>DRCOG</b>	\$5,961,956	\$4,935,903	\$1,026,053	\$5,996,010	\$4,964,097	\$1,031,913
<b>GVMPO</b>	\$339,900	\$281,403	\$58,497	\$339,900	\$281,403	\$58,497
<b>NFR</b>	\$871,450	\$721,473	\$149,977	\$876,427	\$725,594	\$150,833
<b>PPACG</b>	\$1,193,920	\$988,446	\$205,474	\$1,200,739	\$994,092	\$206,647
<b>PACOG</b>	\$360,500	\$298,458	\$62,042	\$360,500	\$298,458	\$62,042
<b>TOTAL</b>	<b>\$8,727,726</b>	<b>\$7,225,684</b>	<b>\$1,502,042</b>	<b>\$8,773,576</b>	<b>\$7,263,644</b>	<b>\$1,509,932</b>



CPG Contract Scope of Work (SOW). CDOT Division of Accounting and Finance anticipates noticing actual budget amounts for FY 2022 in May of 2021. CDOT will notify the MPOs at that time of the actual budget amounts for FY2022 Metropolitan Planning.

- A timeline for the approvals of MPO UPWPs was outlined, along with next steps.
- A key next step is for CDOT is to schedule with MPOs, FHWA, FTA, and MPO Transit Agencies the Mid-Year Review meeting in either April or May.
- The UPWP will be revised and adopted by MPOs, and a CPG Scope of Work to support their MPO's CPG contract will be developed and finalized in a collaborative effort among involved parties.
- Final execution of the CPG contracts for MPOs is anticipated to occur by October 1, 2021.

See the pdf file provided below for more details.



FY2022 CPG Memo  
3-11-2022.pdf

### **Other Business**

- Program Distribution Update - the data and figures have been compiled, and was shared with CDOT Region staff to confirm the content prior to sharing with MPOs. Next steps include scheduling meetings for one-on-one meetings between MPOs and CDOT to discuss the Program Distribution figures for their areas.
- Dean Bressler commented that GVMPO has a Transportation Planning and Programming Memorandum of Agreement (MOA) due for an update this coming November, and would like to discuss an approach to streamlining the process to update these documents. The GVMPO Regional Planning Commission reps reviewed the existing MOA and did not see the need for much revision at this point. Dean will coordinate with Carrie Tremblatt, the GVMPO CDOT Liaison on this. CDOT MPB will also review the overall MOA process and form recommendations for streamlining this process for all MPOs over the next few months.

