



COLORADO
Department of Transportation
Division of Transportation Development

Multimodal Planning Branch
4201 E. Arkansas Ave., Room 262
Denver, CO 80222-3400

DATE: August 15, 2014

TO: STAC

FROM: Debra Perkins-Smith, Director, Division of Transportation Development (DTD)

SUBJECT: Discussions on Role of STAC

In the past, STAC periodically engaged in discussions regarding its role and how STAC performs its responsibilities. Recent changes, including changes to performance-based planning processes in MAP-21, make the current an appropriate time to revisit this discussion.

At the June STAC meeting, STAC was provided with information on the roles and responsibilities of STAC as outlined in state statute, as well as a copy of the STAC Bylaws. We also discussed the need to hold officer elections in a coming month.

At the August STAC meeting we will pose some questions for consideration regarding the role of STAC and potential changes to the STAC bylaws. As follow up, we are suggesting a facilitated workshop with STAC in September to further discuss these questions and consider changes to the bylaws. STAC may wish to hold elections in September, or to delay until after changes to the bylaws are considered. Suggested topics for discussion at August and September STAC meetings could include:

- STAC roles and responsibilities as defined by statute
- Appropriate topics for informational updates or action
- Communication with Transportation Commission
- Use of STAC Subcommittees to address specific topics
- Meeting length and format
- Changes to STAC Bylaws (terms of office, requirements of membership, etc.)

The results of these discussions will be captured, where applicable, in revised STAC Bylaws. It is further recommended that a STAC white paper or principles document be developed to more clearly articulate and record the discussion and decisions regarding the appropriate role of STAC. It is anticipated that revised Bylaws and additional documentation can be prepared for STAC and TC review and comment in November.

Next Steps

Facilitated STAC workshop in September, with elections to follow the workshop or in a later month.

Attachments

Attachment A- Summary Information on roles/responsibilities of STAC as outlined in state statute, Statewide Plan Rules, TC resolutions, and STAC Bylaws.

