

**Meals & Incidental Expense (M&IE) Rates and Eligibility for Travel on COLORADO State Business  
Effective for Travel between October 1, 2018 & September 30, 2019**

<b>Rates apply to the location where each meal was taken, regardless of travel/work destination.</b>						
<b>M&amp;IE Total</b>	<b>\$55</b>	<b>\$56</b>	<b>\$61</b>	<b>\$66</b>	<b>\$71</b>	<b>\$76</b>
<b>Breakfast</b>	13	13	14	16	17	18
<b>Lunch</b>	14	15	16	17	18	19
<b>Dinner</b>	23	23	26	28	31	34
<b>Incidentals</b>	5	5	5	5	5	5
<b>COUNTIES</b>	<b>All Counties and Cities not listed specifically</b>	Montrose	Douglas Montezuma Larimer	Boulder Broomfield El Paso	La Plata	Adams Arapahoe Denver Eagle Grand Gunnison Jefferson Pitkin Routt San Miguel Summit
<b>CITIES</b>	<b>All Counties and Cities not listed specifically</b>	Montrose	Cortez Ft. Collins Loveland	Boulder Broomfield Colorado Spgs	Durango	Aspen Aurora Breckenridge Crested Butte Denver Grand Lake Gunnison Silverthorne Steamboat Spgs Telluride Vail

Meals & Incidental Expense Reimbursement Requests must include:

1. Time and Date departed for your trip
2. Time and Date returned to your original departure location
3. Location where **each meal** was taken
4. Per Diem rate includes tip and is based on the location **where the meal was taken**, regardless of final trip destination or lodging location.
5. Incidental Per Diem is allowed only for each overnight stay

Meal Eligibility:

- Breakfast – only if Departure Time is prior to **5:00 am**
- Lunch – only if Departure is before **11:00am** or Return is after **1:00pm**; not eligible if trip departure and return is within a single calendar day
- Dinner – only if Return Time is after **8:00pm**