|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| COLORADO DEPARTMENT OF TRANSPORTATIONMONTHLY PROMPT PAY & GFE SUMMARY  | Prime Contractor/Consultant:  | Project Number: | SA: | Received By CDOT:  / /  | PE Initials: |
|  | Payment Period:**/    /    -** **/** **/**  | Date Prime Paid:**/    /** | Total Paid to Date: |  Estimated Current DBE Participation:\*Design **%** Const. **%** |
| **Following the receipt of a payment from the Department, this form must be completed to show all payments due to subcontractors and subconsultants in accordance with CDOT Standard Specifications for Road and Bridge Construction 109.06. Please follow the instructions below:*** List all subcontractors and subconsultants whose work you reported in the pay estimate or invoice to CDOT and mark whether the firm is a DBE. Attach additional pages if necessary.
* Accurately describe the work performed by the subcontractor or subconsultant.
* Mark whether you have requested approval of a good cause exception. A good cause exception is required if you did not pay your subconsultant or subcontractor within seven days of receipt of payment from the Department. If you have requested a good cause exception, attach the documentation that you submitted to the Department regarding delay.
* List the amount of the current payment to the subcontractor or subconsultant (if any) and list the cumulative total to date amount of payments to the subcontractor or subconsultant (if any).
* Mark whether subcontractor or subconsultant has completed the subcontract and whether you have released retainage to such subcontract or subconsultant.
* Submit a signed copy of this form to the Project Engineer. Failure to timely complete this form will result in delay of your next payment from the Department. Failure to accurately complete this form could result in the delay of future payments from the Department.
 |
| **Subcontractor/Subconsultant/ Supplier** | **DBE** | **Work Description** | **Good Cause Exception?** | **Payment Date** | **Payment Amount** | **Total to Date Payments** | **Subcontract****Work/PO Completed?** | **Retainage Released?** |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
|  |  |  | [ ]  Y [ ]  N | **/    /** | **$** | **$** | [ ] Y [ ]  N | [ ] Y [ ] N [ ] N/A |
| **Monthly Report of Post-Award Good Faith Efforts, Requests for DBE Performance Plan Modifications, and/or Report of Potential Issues** (Attach additional pages if necessary)**:**  |
| I declare under penalty of perjury in the second degree and any other applicable state or federal laws that the statements made in this document are complete, true and accurate and that my company has complied with CDOT Standard Specifications for Road and Bridge Construction, the DBE Project Special Provision and all other relevant contract provisions. I acknowledge that if payment has not been made consistent with the representations herein, my company may be liable for interest pursuant to CRS 24-91-103(2) and the Department may withhold payments to my company until all required payments have been made to subcontractors and subconsultants. |
| **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Representative Signature** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Representative Printed Name** | **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Date** |
| **\* Calculation of DBE Eligible Payments** | Supplier - Manufacturer | Supplier - Regular Dealer | Broker or Agent  | Lower Tier Subcontract | Trucking |
|  | 100% of Contract Amount | Contract Amount x 60% | Only actual compensation retained by the DBE broker or agent | Eligible contract amount less subcontracts to non-DBEs | Contract amount less any non-DBE performance |

\* This is the prime’s estimate of the current DBE participation percentage. CDOT may use this estimate to evaluate the progress of DBE performance but it does not ensure the accuracy of this information. Final validation by CDOT of all amounts stated in this form shall not occur until the end of the contract**.**