CO 119 Safety and Mobility Project
Stakeholder and Public Engagement Plan

COLORADO
Department of Transportation

February 2022
# Table of Contents

CORRIDOR OVERVIEW ........................................................................................................... 1  
  Corridor Background ........................................................................................................... 1  
  CO 119 Diagonal Corridor Projects .................................................................................. 1  
  Coordinated Corridor Approach ....................................................................................... 2  

PROJECT OVERVIEW ......................................................................................................... 2  
  Project Description ............................................................................................................ 2  
  Project Area ....................................................................................................................... 2  
  Project Goals ..................................................................................................................... 2  
  Project Management Team ................................................................................................. 3  

STAKEHOLDER AND PUBLIC ENGAGEMENT PLAN ............................................................ 4  
  Stakeholder and Public Engagement Goals ......................................................................... 4  

COMMUNITY ASSESSMENT ................................................................................................. 4  
  Key Stakeholders ................................................................................................................. 4  
  Other Audiences .................................................................................................................. 6  

CORRIDOR STAKEHOLDER COORDINATION ACTIVITIES .................................................. 7  
  Executive Oversight Committee (EOC) ............................................................................. 7  
  Project Leadership Team (PLT) ....................................................................................... 7  
  Project Management Team (PMT) .................................................................................... 7  
  Communications & Messaging Working Group (CMWG) and Engagement Subgroup ....... 8  
  Funding Working Group ..................................................................................................... 8  
  Safety and Mobility Project and Commuter Bikeway Coordination Meetings .................. 8  

PROJECT STAKEHOLDER ENGAGEMENT ACTIVITIES ...................................................... 9  

PUBLIC ENGAGEMENT ..................................................................................................... 11  
  Communication Tools ........................................................................................................ 11  

PROJECT DEVELOPMENT PROCESS .................................................................................. 13  
  30% Design (Preliminary Design) ....................................................................................... 13  
  Field Inspection Review (FIR) ............................................................................................ 13  
  FIR Design Concepts and 1041 County Permit Public Open House .................................. 13  
  60% Design ......................................................................................................................... 13  
  90% Design (Final Design) ................................................................................................. 13  
  Final Office Review (FOR) ................................................................................................. 13  
  1041 Permit ....................................................................................................................... 13  
  Pre-Construction Virtual Information Meeting .................................................................... 14
CORRIDOR OVERVIEW

Corridor Background

Boulder County is one of the fastest growing areas of Colorado, attracting new businesses and residents. Area stakeholders have long advocated for Northwest Rail, a project to construct commuter rail from Longmont to Denver. In 2004, Colorado voters approved FasTracks, a transit expansion program, which included a proposal for the Regional Transportation District (RTD) to develop commuter rail service from Longmont to downtown Denver.

Lacking immediate term funding to advance Northwest Rail or B Line commuter rail expansion to Longmont, RTD completed the Northwest Area Mobility Study (NAMS) in 2014. NAMS focused on developing consensus among RTD, Colorado Department of Transportation (CDOT), and northwest area stakeholders on cost-effective, immediate-term mobility improvements that address growing travel demand and improve mobility in the northwest region. NAMS resulted in a prioritized list of mobility improvements, including Bus Rapid Transit (BRT) along Colorado Highway 119 (CO 119) between Boulder and Longmont. This portion of CO 119 is referred to as the Diagonal Highway or Diagonal Corridor.

In 2017, RTD initiated the SH 119 Multi-Modal Planning and Environmental Linkages (PEL) Study as a National Environmental Policy Act (NEPA) study. Whereas NAMS recommended a single BRT route for the Diagonal Corridor, the PEL process determined that mobility improvements should extend beyond BRT/rail and reflect a multimodal corridor vision. To implement this vision, the PEL Study identified numerous project elements, including a commuter bikeway and first and last mile connectivity, which are currently being advanced as separate projects by corridor stakeholders. These projects, referred to as the CO 119 Diagonal Corridor Projects, are outlined in the table below.

CO 119 Diagonal Corridor Projects

<table>
<thead>
<tr>
<th>Project</th>
<th>Lead Entity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Commuter Bikeway</td>
<td>Boulder County</td>
</tr>
<tr>
<td>28th Street Improvements Project</td>
<td>City of Boulder</td>
</tr>
<tr>
<td>Coffman Street Busway Project</td>
<td>City of Longmont</td>
</tr>
<tr>
<td>Safety and Mobility Project</td>
<td>CDOT and RTD</td>
</tr>
<tr>
<td>First &amp; Final Mile Study</td>
<td>Commuting Solutions</td>
</tr>
</tbody>
</table>

For a visual representation of the current planning projects along the Diagonal Corridor, see Appendix A: CO 119 Diagonal Corridor Projects Map.

To streamline project development and to advance projects in an efficient and cost-effective manner, the CO 119 Diagonal Corridor Projects are being advanced through a coordinated corridor approach.
Coordinated Corridor Approach

- Project elements are complementary and build upon each other
- Construction activities are strategically phased and implemented as concurrently as possible (Touch Once approach)
- Across projects, public and stakeholder outreach is coordinated, preventing engagement fatigue and effectively conveying how individual projects fit into the multimodal corridor vision
- Collective resources are leveraged to secure additional corridor funding and maximize return on investment

Benefits of the Coordinated Corridor Approach

PROJECT OVERVIEW

Project Description
The CO 119 Safety and Mobility Project, a joint project between CDOT and RTD is designing intersection improvements and queue bypass lanes to make traveling through the corridor safer and transit travel times faster. RTD is also designing enhancements to existing transit stations and considering possible vehicle fleet improvements in the corridor. Project improvements will be designed to integrate with other active planning projects on the corridor, including Boulder County’s Commuter Bikeway. Funding has been secured for implementation of the CO 119 Safety and Mobility Project’s intersection improvements and queue bypass lanes, which are expected to go to bid for construction in fall 2023.

Project Area
The CO 119 Safety and Mobility Project extends along CO 119 from Foothills Parkway in Boulder to Hover Street in Longmont. Signalized intersections in the project area that will be improved are: Jay Road, 63rd Street, CO 52/Mineral Road, Niwot Road, and Airport Road. See Appendix B: Safety and Mobility Project Area Map.

Project Goals
The following goals have been identified for the project and will be used in public outreach materials:

- Improve safety in the whole corridor
- Maximize intersection operational efficiency
- Maximize corridor-wide operational efficiency
- Maximize the number of people able to move through the corridor
- Improve transit travel times and increase ridership
- Increase opportunities for bicycle commuting and connectivity to the bicycle and pedestrian network

Project Management Team
Steven Humphrey is the Consultant Team Project Manager, Adnana Murtic is the Project Manager for CDOT, and Ali Imansepaahi is RTD’s Project Manager. The Project Management Team is anticipated to meet weekly throughout the course of the project. The following table includes the Project Team members and their contact information.

<table>
<thead>
<tr>
<th>Name</th>
<th>Organization, Role</th>
<th>Email</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adnana Murtic</td>
<td>CDOT, Project Engineer I</td>
<td><a href="mailto:Adnana.Murtic@state.co.us">Adnana.Murtic@state.co.us</a></td>
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<tr>
<td>Dan Marcucci</td>
<td>CDOT, Resident Engineer</td>
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<td>Brian Thye</td>
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</tr>
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<td>Chris Quinn</td>
<td>RTD, Project Advisor</td>
<td><a href="mailto:Chris.Quinn@rtd-denver.com">Chris.Quinn@rtd-denver.com</a></td>
</tr>
<tr>
<td>Steven Humphrey</td>
<td>Muller, Consultant Project Manager</td>
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</tr>
<tr>
<td>Melissa Cook</td>
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<td><a href="mailto:Mcook@mullereng.com">Mcook@mullereng.com</a></td>
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<td>Carla Perez</td>
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<td><a href="mailto:Carla.Perez@hdrinc.com">Carla.Perez@hdrinc.com</a></td>
</tr>
<tr>
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<td>HDR, Engagement Coordinator</td>
<td><a href="mailto:Chrissy.Breit@hdrinc.com">Chrissy.Breit@hdrinc.com</a></td>
</tr>
<tr>
<td>Tara Bettale</td>
<td>HDR, Engagement Advisor</td>
<td><a href="mailto:Tara.Bettale@hdrinc.com">Tara.Bettale@hdrinc.com</a></td>
</tr>
</tbody>
</table>

In addition to completing stakeholder and public engagement for the project, the consultant team, on behalf of CDOT, will coordinate technical, communications, and outreach activities among the [CO 119 Diagonal Corridor Projects](#). For more information on these coordination activities, see the [Corridor Stakeholder Coordination Activities](#) section.
STAKEHOLDER AND PUBLIC ENGAGEMENT PLAN

This Stakeholder and Public Engagement Plan summarizes the coordination strategies, engagement activities, and communication tools that will be used throughout the project. Engagement, communication, and coordination will be both project and corridor based. Key stakeholders include elected officials, businesses, public agencies, civic organizations, transportation advocates, and project area residents and commuters. Stakeholder and public engagement will be an ongoing effort lead by HDR’s Engagement Team, in coordination with Muller, CDOT, and RTD. Activities outlined this scope, especially as pertains to public involvement, may evolve or change as the project develops.

Stakeholder and Public Engagement Goals

- Ensure internal and external stakeholders and members of the public receive timely and accurate project information
- Provide opportunities for stakeholders and the public to provide comments on the project and the future of the Diagonal Corridor
- Develop and engage project and corridor-wide networks of engaged stakeholders
- Coordinate engagement and outreach activities with the other Diagonal Corridor projects
- Position the Diagonal Corridor to receive additional implementation funding

COMMUNITY ASSESSMENT

Key Stakeholders

Ongoing, consistent, and accurate communication and collaboration with project and corridor stakeholders creates a network of relationships that builds project support. Key stakeholder types are outlined below.

<table>
<thead>
<tr>
<th>Organization</th>
<th>Role or Involvement</th>
</tr>
</thead>
<tbody>
<tr>
<td>Colorado Department of Transportation (CDOT)</td>
<td>Leads the Safety and Mobility Project.</td>
</tr>
<tr>
<td>Regional Transportation District (RTD)</td>
<td>Leads Safety and Mobility Project’s Park-n-Ride and station improvements. Corridor transit provider.</td>
</tr>
<tr>
<td>Boulder County</td>
<td>The project is located within Boulder County. Boulder County leads the Commuter Bikeway project.</td>
</tr>
<tr>
<td>City of Boulder</td>
<td>Project is located on northern edge of the City of Boulder. The City of Boulder leads 28th Street Improvements Project.</td>
</tr>
<tr>
<td>City of Longmont</td>
<td>Project is located on southern edge of City of Longmont. City of Longmont leads the Coffman Street Busway Project and the CO 119 and Hover Street Project.</td>
</tr>
<tr>
<td>Commuting Solutions</td>
<td>Transportation Management Organization (TMO) for the corridor and leads the First &amp; Final Mile Study.</td>
</tr>
<tr>
<td>---------------------</td>
<td>---------------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>High Performance Transportation Enterprise (HPTE)</td>
<td>Commissioned the corridor’s Traffic Alternatives Study.</td>
</tr>
</tbody>
</table>

**Other Stakeholders**

<table>
<thead>
<tr>
<th>Federal Highway Administration (FHWA)</th>
<th>Coordination and oversight agency for interstate projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Denver Regional Council of Governments</td>
<td>Project area metropolitan planning organization. Coordinator of federal and local transportation funding.</td>
</tr>
<tr>
<td>BNSF Railroad</td>
<td>Owner of the railroad tracks directly adjacent to the corridor.</td>
</tr>
</tbody>
</table>
| Local, State, and Federal Regulatory Agencies | Monitors activities and ensures compliance with applicable environmental, historic, and cultural regulations.  
| Major Employers | Concentrated origin and destination points for commuters.  
Examples: Google, IBM, Lockheed Martin, Oracle, Ball Corp |
| Business Organizations and Chambers of Commerce | Advocates for business community needs, who often support transportation improvements to promote a favorable business environment.  
Examples: Northwest Chamber Alliance, Longmont Area Chamber of Commerce, Boulder Chamber of Commerce, Niwot Business Association |
| Higher Education Institutions | Have large numbers of employees and students who commute to campuses using a range of travel modes.  
Examples: University of Colorado - Boulder, Front Range Community College |
| Emergency Responders | Strong interest in maximizing corridor throughput. Will need to be informed of travel impacts, delays, and detours associated with implementation of project improvements. |
| **Transportation Providers, Managers, and Advocates** | Provide and advocate for multimodal options along the corridor.  
Examples: Boulder Transportation Connections, Transfort (FLEX), North Area Transportation Alliance, Front Range Passenger Rail District, Move Colorado |
| --- | --- |
| **Local Transportation Advisory Boards** | Advisory boards of citizens and transportation professionals that review local transportation projects  
Examples: City of Boulder Transportation Advisory Board; CO 119 Safety, Mobility and Bikeway Community Advisory Committee; Boulder County Bikeway’s Equity Advisory Committee; City of Longmont Transportation Advisory Board; DRCOG Transportation Advisory Committee |
| **Advocacy and Social Service Support Agencies for Transit-Reliant Populations** | Advocates for improvements that enrich non-SOV transportation modes.  
Examples: Via, Boulder Housing Partners, Center for People with Disabilities, City of Longmont Department of Community Services |

**Other Audiences**
Other interested audiences include commuters and members of the traveling public, sustainability advocates, local media, neighboring municipalities with residents who commute to or through the Diagonal Corridor, and cycling and multimodal transportation advocates.
CORRIDOR STAKEHOLDER COORDINATION ACTIVITIES

A primary component of the consultants’ engagement task is coordinating the communications, outreach, funding, and technical activities among the CO 119 Diagonal Corridor Projects (referred to as the “corridor projects”). A formal CO 119 Leadership Structure has been developed, including key committees and working groups. See Appendix C: CO 119 Leadership Structure to view the organization chart. This section details those committees and working groups.

Executive Oversight Committee (EOC)

- **Role**: Steers the vision for the overall corridor, providing policy guidance and approving investment priorities. Also resolves issues elevated by the PLT.
- **Decision-Making Authority**: Executive policy-level guidance and decision-making.
- **Communicates To**: Elected or appointed boards and commissions for each participating jurisdiction within the project corridor boundaries.
- **Meeting Frequency**: Quarterly or as needed at major milestones or to resolve complex issues.

Project Leadership Team (PLT)

- **Role**: Provides comprehensive corridor leadership and policy decision-making. Monitors political and public risks and concerns. Monitors corridor investment priorities and budgetary constraints. Coordinates with and obtains guidance from EOC.
- **Decision-Making Authority**: Final decisions on key issues, technical components, process changes, comprehensive corridor communications, and decisions at milestones recommended by the PMT. Addresses any issues or decisions elevated from the PMT.
- **Communicates To**: EOC. Contact for media.
- **Meeting Frequency**: Monthly or as needed. At minimum, meets quarterly in preparation of EOC meetings.

Project Management Team (PMT)

- **Role**: Provides comprehensive corridor project coordination and ensures integration of the various technical elements of the corridor projects, including those underway or recently completed. Presents technical materials, shares information, solicits feedback from participating agencies, provides project-level management and decision-making, and reviews deliverables, outcomes, and the project schedule to ensure projects are making progress toward the PEL goals. Manages and coordinates corridor communications.
- **Decision-Making Authority**: Advises the PLT and makes recommendations on key issues, technical components, process changes, comprehensive corridor communications, and decisions at identified milestones. Issues or concerns that can’t be resolved at PMT level will be elevated to the PLT.
- **Communicates To**: PLT.
- **Meeting Frequency**: Monthly.
Communications & Messaging Working Group (CMWG) and Engagement Subgroup

- **Role:** Defines the overarching messaging for the corridor to ensure coordinated and consistent messaging across projects. Develops and updates project corridor messaging as appropriate. Reviews external communication materials (including, but not limited to press releases, presentations, fact sheets, and social media) developed by partner agencies. The Engagement subgroup strategizes, coordinates, and executes the public involvement activities associated with the multimodal improvement projects within the Diagonal Corridor.

- **Decision-Making Authority:** Advises the PLT and makes recommendations on external communication messaging and materials, including key messages, graphics, naming and style conventions, and presentations. The Engagement subgroup advises the PMT and identifies opportunities for engagement collaboration across projects.

- **Communicates To:** PLT. Engagement subgroup communicates to PMT.

- **Meeting Frequency:** Monthly but may evolve to an as-needed basis.

Funding Working Group

- **Role:** Establishes a forum for local agencies and stakeholders within the Diagonal Corridor to discuss upcoming funding opportunities and develop a strategy for pursuits. Provides an opportunity for agencies to ask questions about federal/state programs that are administered by FHWA and CDOT (i.e., Revitalizing main streets, safer main streets, etc.). Coordinates upcoming funding calls (DRCOG, etc.), strategizes grant funding pursuits (RAISE, INFRA, CRISI, etc.), and updates “Corridor Program of Projects” Spreadsheet for latest funding scenario (all projects).

- **Decision-Making Authority:** Develops recommendations and identifies funding to pursue. Presents findings to the PLT for approval.

- **Communicates To:** PLT.

- **Meeting Frequency:** Monthly or as needed.

Safety and Mobility Project and Commuter Bikeway Coordination Meetings

- CDOT and Boulder County meet bi-weekly (or as needed) to ensure design coordination and to discuss funding considerations.
PROJECT STAKEHOLDER ENGAGEMENT ACTIVITIES

Given stakeholders’ long-standing desire for improvements within the Diagonal Corridor, it is especially important to meaningfully engage stakeholders during the project’s development. The table below outlines the stakeholder engagement activities planned for the project.

<table>
<thead>
<tr>
<th>Activity</th>
<th>Description</th>
<th>Goal</th>
<th>Timing</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>Design Kick Off Meeting</td>
<td>Virtual project kick-off meeting.</td>
<td>Align internal CDOT and RTD staff members and departments with the project mission and the goals and roles/responsibilities of CDOT and RTD staff, external stakeholders, and the project team.</td>
<td>At beginning of project design after recommendations from the Traffic Alternatives Study are finalized.</td>
<td>CDOT staff, RTD staff, and consultants supporting the project.</td>
</tr>
<tr>
<td>Identification of Key Project Stakeholders</td>
<td>Collaboration with the Communications and Messaging Working Group and corridor partners to identify key stakeholders to receive communications at engagement milestones.</td>
<td>Ensure key community stakeholders with an expressed interest in multimodal corridor improvements receive timely project updates, including information about public engagement opportunities.</td>
<td>At beginning of project after recommendations from the Traffic Alternatives Study are finalized and RTD’s project scope is finalized.</td>
<td>HDR Engagement Team</td>
</tr>
<tr>
<td>Business Outreach</td>
<td>Leverage Commuting Solutions’ membership to engage and receive feedback from members of the project area business community. Additional outreach beyond Commuting Solutions engagement also anticipated.</td>
<td>Ensure the business community receives accurate project information and provides the project team important perspective. Identify opportunities for operations collaboration between businesses and RTD and CDOT.</td>
<td>At key project milestones and in alignment with Commuting Solutions’ business engagement events.</td>
<td>HDR will coordinate and implement business outreach. Agency staff may present on behalf of the project.</td>
</tr>
<tr>
<td>Activity</td>
<td>Description</td>
<td>Goal</td>
<td>Timing</td>
<td>Participants</td>
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</tr>
<tr>
<td>CO 119 Safety, Mobility and Bikeway Community Advisory Committee (CAC)</td>
<td>Advisory committee of project area community members who guide the development of the Commuter Bikeway and Safety and Mobility projects.</td>
<td>Provide the project teams important perspectives, ensuring the projects are shaped by diverse voices from a variety of community member perspectives, including people of color, people with mobility challenges, people of all ages and abilities, people who rely upon transit, and people interested in bicycling but are uncomfortable biking on roads.</td>
<td>Six to eight meetings over the 12-18 months, with some review of emailed materials between meetings.</td>
<td>Commuter Bikeway project team, Safety and Mobility Project team, and 10 advisory committee members. The CAC membership application is available in <a href="#">Appendix D: Community Advisory Committee Application</a>.</td>
</tr>
<tr>
<td>Project Briefings &amp; Presentations</td>
<td>Provide project briefings to existent Local Transportation Advisory Boards, Municipal and Agency Planning Councils, and Elected Officials.</td>
<td>Inform key decision-makers and review boards about the project to gain recommendations, and important perspective on both project design and broader planning and funding contexts.</td>
<td>As needed, at key project or decision-making milestones.</td>
<td>Consultants will coordinate and prepare materials for briefings. Agency staff will attend and present at meetings.</td>
</tr>
</tbody>
</table>
## PUBLIC ENGAGEMENT

**Communication Tools**
The following communication tools will be used to educate and inform members of the public about the project.

<table>
<thead>
<tr>
<th>Tool</th>
<th>Description</th>
<th>Timing</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project Email Account</strong></td>
<td>HDR will manage a project email account to provide the public an opportunity to submit questions and comments to the project team. Comments received through the project webpage will be forwarded directly to this email account. External communications to stakeholder and the public will also be distributed from this email account.</td>
<td>In conjunction with the establishment of the website and maintained throughout the course of the project.</td>
</tr>
<tr>
<td><strong>Project Webpage on CDOT Website</strong></td>
<td>A project webpage will be created on CDOT’s website. It will house general project information, opportunities for engagement, and educational materials. It may also house resources from previous and current planning efforts along the Diagonal Corridor, including links to other corridor stakeholders. A shorter vanity link will be created and used on communication materials to direct the public to learn more and/or provide input. HDR will develop website content and coordinate with CDOT staff to maintain and update website.</td>
<td>Following the adoption of the Traffic Alternatives Study recommendations and updated at key project milestones throughout the entire project.</td>
</tr>
<tr>
<td><strong>FIR Design Concepts and 1041 County Permit Public Open House</strong></td>
<td>HDR will organize, develop materials for, and host a public open house. Muller will present technical information at the open house. This public open house will also support the 1041 permitting process. This meeting affords the project team the opportunity to walk the public through the project development process, design concepts, and project outcomes before the County’s permitting hearing. The project team may use feedback received through this open house to make adjustments to the project before the 1041 County Permit Hearing.</td>
<td>Anticipated for late spring 2022. At least forty-five (45) days before the event, the project team will determine if the event is held virtually or in-person.</td>
</tr>
<tr>
<td><strong>1041 County Permit Landowner Outreach</strong></td>
<td>Targeted landowner outreach is anticipated to be required as part of the 1041 County Permit process. At minimum, mailers outlining the nature of the project and inviting landowners to attend the 1041 County Permit Public Meeting are expected to be developed and distributed to landowners within a set distance of the corridor.</td>
<td>TBD. Anticipated mid 2022</td>
</tr>
<tr>
<td>Tool</td>
<td>Description</td>
<td>Timing</td>
</tr>
<tr>
<td>------</td>
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</tr>
<tr>
<td>Pre-Construction Virtual Information Meeting</td>
<td>Following the approval of the 1041 Permit and Final Design, a virtual meeting will be held to present final design plans and provide information regarding what to expect during the construction process. The meeting will be livestreamed and recorded, and the recording will be posted to the webpage so community members unable to attend the meeting can reference it.</td>
<td>Spring 2023</td>
</tr>
<tr>
<td>Participation at Existing Corridor Partners’ Events</td>
<td>Project information and collateral (PowerPoint slides, fact sheets, flyers, etc.) will be shared with the other Diagonal Corridor projects for use at their events. Additionally, the project team may attend some events to promote the project. The project team will coordinate with the Engagement Subgroup.</td>
<td>As appropriate based upon project milestones occurring concurrently with partners’ outreach activities.</td>
</tr>
<tr>
<td>Collateral Materials</td>
<td>HDR will support the design, content, and development of additional outreach materials, including fact sheets, presentations, e-blasts, infographics, social media content, and flyers. Many of these materials will be shared with corridor partners for them to promote the project through their municipal/organizational communication channels. HDR will also develop the invite, meeting boards, comment cards, sign-in sheets, and other materials for the FIR Design Concepts Public Open House and 1041 County Permit Public Meeting.</td>
<td>As needed.</td>
</tr>
</tbody>
</table>
PROJECT DEVELOPMENT PROCESS

The Safety and Mobility Project was identified through the SH 119 Multi-Modal PEL Study. In reviewing the PEL Study, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) determined that a detailed traffic analysis would be required before the Safety and Mobility project could begin design on capacity management improvements. Per FHWA’s and FTA’s determination, the High Performance Transportation Enterprise (HPTE) commissioned the Traffic Alternatives Study. Completed in fall 2021, the Traffic Alternatives Study recommended advancing the Intersection Improvements and Queue Bypass Lanes alternatives for design.

The project’s design process is broken into three key phases, 30%, 60%, and 90% design. The Field Inspection Review and Final Office Review are project submittal milestones that take place between these phases.

30% Design (Preliminary Design)
The project team defines the project’s major design elements and refines the project’s scope, schedule, and budget. Any land acquisition needs are determined at this stage.

Field Inspection Review (FIR)
30% Design culminates in the Field Inspection Review (FIR), which signifies the completion of preliminary design. Preliminary construction plans and specific criteria are established for final design of the project.

FIR Design Concepts and 1041 County Permit Public Open House
Shortly before or after FIR, the project will hold a public open house to present the project development process, design concepts, and project outcomes to the public before Boulder County’s 1041 Permitting hearing. The project team may use feedback received through this open house to make adjustments to the project before the 1041 County Permit Hearing.

60% Design
The project team confirms that the project can be constructed and that the submitted plans and specifications meet the objectives of the project without significant design changes.

90% Design (Final Design)
Final design is completed, including plans and specifications, which are subject to comments by the permitting agencies.

Final Office Review (FOR)
90% Design culminates in the Final Office Review (FOR). This is the final review conducted for all projects, evaluating the complete set of construction plans, specifications, and the cost estimate to ensure completeness and accuracy.

1041 Permit
Before the project can go to bid for construction, it must get approval for a 1041 Permit from Boulder County. The 1041 Permit is subject to the permitting and application procedures and subsequent approval from the Board of County Commissioners. As part of this process, the Land Use Planning Commission and the Board of County Commissioners will hold public hearings to review the project. Ultimately, the Board of County Commissioners will approve or deny the project’s 1041 Permit. If the County grants the 1041 Permit, the project will then proceed with final easement acquisitions, final engineering design, and construction.
Pre-Construction Virtual Information Meeting
Following the approval of the 1041 Permit and Final Design, a virtual meeting will be held to present final design plans and provide information regarding what to expect during the construction process. The meeting will be livestreamed and recorded, and the recording will be posted to the webpage so community members unable to attend the meeting can view it.

PROJECT TIMELINE
The timing of the project’s technical and outreach milestones, identified in the Project Development Process section, are displayed in the timeline graphic below. Dates are an approximation and are subject to change.

<table>
<thead>
<tr>
<th></th>
<th>2021</th>
<th>2022</th>
<th>2023</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Q2</td>
<td>Q3</td>
<td>Q4</td>
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<tr>
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<td>Q4</td>
<td>Q1</td>
<td>Q2</td>
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COMMUNICATIONS PROTOCOL
Comment Tracking and Management
HDR will develop and maintain a shared spreadsheet to track all project-specific public and stakeholder comments received relative to the Safety and Mobility Project. Except for unique circumstances, communications with CO 119 Diagonal Corridor projects will not be recorded in this spreadsheet. The spreadsheet will be shared with the Muller, CDOT, and RTD teams using SharePoint. Comments received via website, email, direct call, mail, hotline, and one-on-one communication will be entered into the spreadsheet and subject to the Comment Tracking and Response Protocol. HDR will be responsible for entering, tracking, reviewing, and responding to communications on the project with coordination from Muller, CDOT, and RTD. The data collected will be used to summarize public sentiment, create mailing distribution lists, identify geographic areas of concern, and ultimately to generate an administrative record of project activity.
Comment Tracking and Response Protocol
As comments are received, HDR will follow the comment response protocol to streamline the tracking and response to comments.

Receive
1. Comments and communication activities will be forwarded to HDR.
2. HDR will log and categorize the comment and/or activity in the spreadsheet per the following classification system.
3. If the comment necessitates a response, the comment will be processed in according to the response protocol.

<table>
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<tr>
<th>Person/Org Type</th>
<th>Source</th>
<th>Topic</th>
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</thead>
<tbody>
<tr>
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<td>Email</td>
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<td>Agency - Federal</td>
<td>Face-to-Face</td>
<td>Bus Rapid Transit</td>
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<td>Agency - Local</td>
<td>Hotline Message</td>
<td>Bus Type</td>
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<td>Agency - Regional</td>
<td>Letter</td>
<td>CDOT</td>
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<td>Agency - State</td>
<td>Meeting Comment Form</td>
<td>CO 119 Diagonal Corridor Projects</td>
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<td>Business</td>
<td>Phone Call</td>
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<td>CO 119 Diagonal Corridor Agency Partner</td>
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<td>Front Range Passenger Rail</td>
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<td>General</td>
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<td>Utilities</td>
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<td>Visual/Aesthetics</td>
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</table>
Respond

1. HDR will coordinate with the appropriate Muller technical project team members and/or CDOT or RTD to develop a draft response.

2. HDR will send draft the response to Muller, CDOT, and RTD for review; they will have three weekdays to review the response.

3. HDR will issue the approved response.

4. Comments will be responded to within five weekdays of receipt.

Review

Following engagement milestones, HDR will send Muller, CDOT, and RTD short Communications Report, providing an update on comments received to date.
Appendix A: CO 119 Diagonal Highway Projects Map
Appendix B: Safety and Mobility Project Area Map

**CO 119 Safety and Mobility Project**

*Proposed Project Elements*

- Bus Rapid Transit (BRT) Station
- Park-n-Ride
- Intersection Improvements
- Bus Queue Bypass Lanes

**Proposed RTD BRT Routes**

- Blue Line (15 min frequency)
- Orange Line (30 min frequency)

*Intersection Improvements at Hover St are being evaluated through a separate project*
Appendix C: CO 119 Corridor Leadership Structure

CO 119 CORRIDOR LEADERSHIP STRUCTURE

EOC

LEADS: Kathleen Bracke, Boulder County and Heather Paddock, CDOT R4 RTD
SUPPORT: CDOT Project Consultants

PLT

LEAD: Dan Marcuccio, CDOT R4 Resident Engineer
SUPPORT: CDOT Project Consultants

PMT

LEAD: Admuna Muric, CDOT SH119 Project Manager
SUPPORT: CDOT Project Consultants

MEETING FREQUENCY

Quarterly or as needed at major milestones or to resolve complex issues.
Monthly or as needed, Quarterly at minimum in preparation of EOC meetings
Monthly

ACRONYMS LIST

CDOT Colorado Department of Transportation
EOC Executive Oversight Committee
FHWA Federal Highway Administration
HPTE High-Performance Transportation Enterprise
RTD Regional Transportation District
PMT Project Management Team
PLT Project Lead Team

CDOT City of Longmont City of Boulder Boulder County RTD FHWA HPTE

19
Appendix D: Community Advisory Committee Application

Call for applicants for the CO 119 Safety, Mobility and Bikeway Community Advisory Committee

Apply online by Sept. 7

Boulder County, Colo. - Boulder County’s Community Planning & Permitting Department, invites interested residents to apply to the new State Highway 119 Community Advisory Committee (the Diagonal). The committee will help guide planning for the CO 119 Commuter Bikeway and CO 119 Safety and Mobility Improvement projects.

The deadline for applying is Sept. 7, 2021. Apply online.

The purpose of the committee is to give feedback on the design of both projects to fulfill the goals of 1) optimize regional connectivity and mobility between and within Boulder and Longmont through multimodal improvements, and 2) develop a bikeway that is safe, direct, accessible, and comfortable with seamless connections to transit, neighborhoods, businesses, and existing paths.

Who should apply

- Community members who live and/or work near the CO 119 (the Diagonal) corridor and use CO 119 regularly may apply.
- Open-minded people who can engage constructively with those who have differing opinions and want to help shape the future of Boulder County.
- People of color, people with mobility challenges, people of all ages and abilities, people who rely upon transit, and people interested in biking but are uncomfortable biking on roads.

Committee Seats

The CO 119 Community Advisory Committee will be comprised of 10 members:

1. Community member who resides or works in or near Longmont
2. Community member who resides or works in or near Boulder
3. Community member who resides or works in or near Niwot or Gunbarrel
4. Business owner on or near the corridor that employs workers with transportation challenges
5. Employee on or near the corridor who has transportation challenges commuting to work
6. Cyclist who uses or crosses the corridor as part of their regular bike commute route
7. Recreational cyclist
8. Current public transit user along the corridor

Two additional seats will be filled with liaisons from the CO 119 Project Equity Advisory Committee.
Boulder County strives for diversity of race, gender, age, language, income, and ability for committee membership. The Committee will work in partnership with the Colorado Department of Transportation (CDOT) Region 4, and Regional Transportation District (RTD) and the new Equity Advisory Committee.

Time commitment

Six to eight meetings over the next 12-18 months, with some review of emailed materials between meetings. The meetings could be in person or virtual depending on committee members’ preferences and COVID-19 protocols. Exact meeting dates will be based on when design drafts are ready for review and committee member availability. The first meeting is expected to be held in mid- to late September of 2021.

Compensation and other resources

Participants will receive a stipend in the form of gift cards, mileage, or other form of compensation. Additional resources will be provided to help ease the burden of participation. Resources may include:

- Interpretation/translation
- Childcare and transportation support for in-person meetings
- Technology and computer access assistance

For more information, contact Alexandra Phillips at 303-441-4520 or aphillips@bouldercounty.org.