



**Collaborative Effort
Kick-off Meeting**

**November 8, 2007
Agenda**

Meeting Objectives:

- Establish protocols
- Review expectations for collaborative effort
- Identify initial set of issues needing to be addressed
- Establish mission and timeline

Draft Agenda:

9:00 a.m. Introductions and Agenda Review

9:30 a.m. Discussion of Protocols and Structure for Collaborative Effort
Review draft protocols and discuss and agree upon important components of protocols to govern the collaborative effort.

10:30 a.m. Break

10:45 a.m. Expectations for Collaborative Effort
Review participant expectations of overall objectives and desired outcomes from the collaborative effort process. Establish a shared mission for the effort

11:45 a.m. Public Comment

12:00 noon Working Lunch

12:45 p.m. Initial Identification of Issues to be Addressed
First pass discussion about the key issues that will have a bearing on building consensus on a recommended alternative.

2:15 p.m. Break

2:30 p.m. Review Proposed Timeline and Next Steps
Review and discuss proposed timeline and next steps for the Collaborative Effort and coordination with the CSS process. Make adjustments as necessary.

3:45 p.m. Review Summary of Discussion Points and Action Items

4:00 p.m. Adjourn