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I-70 Mountain Corridor Project Management Team Meeting

ATTENDEES:	Bill Scheuerman/CDOT	Brian Pinkerton/CDOT
	Michelle Li/CODT	Peter Kozinski/CDOT
	<u>Melinda Urban/FHWA</u>	
	<u>Flo Raitano/I-70 Coalition</u>	<u>Cynthia Neely/Clear Creek County</u>
	<u>Jim Bumanglag/J. F. Sato</u>	<u>Amy Kennedy/J.F. Sato</u>
	Pat Noyes/Pat Noyes & Assoc	Kevin Shanks/THK
	Tom Schilling/InterMountain	<u>Kyle Blakely/Blakely & Co.</u>
	<u>Johanna Raquet /Keystone Center</u>	
	Andrea Garcia/CH2M HILL	Dave Stevenson/CH2M HILL
	Mary Jo Vobejda/CH2M HILL	

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... Flo Raitano/I-70
Coalition ... Cynthia Neely/Clear
Creek County

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DATE: August 21, 2007
 LOCATION: CDOT Golden Residency
 PROJECT
 NUMBERS: CDOT Project # 15613 CMS 07-028 Code 15954.10.50
 CH2M HILL # 358654

INTRODUCTION

These meeting notes reflect the decisions and action items agreed on at this meeting. Please advise Mary Jo Vobejda as soon as possible if your meeting notes reflect any substantial differences from these notes.

AGENDA

The agenda for the meeting is attached and the meeting followed this format.

DISCUSSION

Taking direction from last months PMT discussions regarding coordination of the PEIS Collaborative Effort and the CSS processes, a working group has been formed. This working group has representatives from the PEIS team, the Keystone Center, and the CSS team. One benefit the working group has in coordinating the media efforts is that the Intermountain /FKH Corporate Affairs is scoped to handle the media for all 3 efforts.

Further, there will be a Core Team meeting today to inform a larger group of decision makers of the progress and coordination of the efforts.

The Collaborative Effort (CE) interviews are ongoing and expected to be completed mid-September. For the September kick-off workshop to present a coordinated overview of the



process steps, the CE process design must be completed. Therefore, the group agreed to postpone the September kick-off workshop until October 26th.

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The I-70 Coalition Transit Planning Grant will begin with kick-off meetings in communities to discuss Transit Oriented Development. This will proceed as soon as the consultant is selected, anticipated prior to October 1st. The study is looking at expanding regional involvement to extend from Jeffco/Golden to Garfield/Pitkin Counties and to also include Park County and Grand Junction. The Transit Planning Grant will most likely use the I-70 Coalition's Technical Team as their leadership team.

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The group discussed the CSS Corridor Team and how that team would interact with the CE team. The CSS team is expected to be large and inclusive. The CE team is planned to have 30 to 40 members. The group thought that the CE team might be a subset of the CSS team. This would give the smaller CE team a feedback group regarding their discussions.

The brochure that is being developed was reviewed and small changes were suggested. The brochure will be changed to be a 4 fold ready for mailing. The team expect to look at large mailing distribution and placement at various public centers/kiosks.

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The kick-off meeting, now planned for Oct. 26th will most likely be held at the Copper Mountain Convention Center. The 3 public open houses are now planned for Nov. 12, 14 and 15. With the second CSS team meeting tentatively planned for Dec. 6th.

A website is being developed that will take users to a cover page that will offer links to the CSS, PEIS, I-70 Coalition, other CDOT projects and other I-70 related websites.

Further a website for use by team members is being developed and will have a calendar of meetings that should help all meeting planners to avoid other corridor team meetings.

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The agenda for the kick-off workshop was discussed. It was suggested that with a new date of Oct 26th, weather may be more of an issues and a later start may help more attendees be on time and going later into the afternoon was not seen as a problem. The big change to the agenda was to move all of the information portions to the afternoon and after a brief welcome, go immediately into small group discussions. These changes lead to the Information Fair idea, where the afternoon would offer participants information on the projects and processes, within the corridor, by moving among booths talking to project team members. The suggestion was made that is could be a 'traveling fair' moving from community to community for easier access. It was also suggested that the fair could be open for information exchange all during the day.

The outline for the media kit was reviewed. This plan was specifically laid out for the CSS process; however, all of the media will be coordinated among the projects. Messages for each process will be consistent.



I-70 CSS

Project Management Team Meeting

CDOT Project Number 15613 CMS 07-028 CDOT Code 15954.10.50

CH2M HILL Project Number 358654

Tuesday August 21, 2007

9:00 a.m. to 11:30 a.m.

AGENDA

1. Schedule for Today's Meetings:

Time	Description/Purpose
9:00 a - 11:30 a	CSS PMT
12:00 p - 1:30 p	I-70 Core Team
2:00 p - 3:00 p	PEIS PMT

2. Schedule for Upcoming Meetings:

Date	Time	Location	Description/Purpose
August 21, 2007	9:00 a - 1:30 p	Golden Residency	PMT Meetings & Core Team
September 18, 2007	9:00 a - 1:30 p	Golden Residency	PMT Meetings & Core Team
September 28, 2007	9:00 a - 1:30 p	Summit County	Corridor Team Kick-Off
Oct 15, 17, 18	5:00 p - 8:00 p	Summit, Eagle, Clear Creek	Public Open Houses
October 23, 2007	9:00 a - 1:30 p	Golden Residency	PMT Meetings & Core Team
October 26, 2007	9:00 a - 1:30 p	Summit County	Corridor Team Workshop



3. Coordination of the Collaborative Effort/PEIS, the TPS, and the CSS

Benefits

Working Group and Core Team Meeting

4. Media Plan

Efforts for September Workshop

Press Releases/Media Kit

Brochure Mailing

Elected Officials Outreach Plan

5. Kick-Off Meeting

Agenda

Attendees - Roles and Responsibilities

6. Public Open Houses

Dates and locations

Dates	
August 21 st	Website up and ready Mailing of marketing piece Media kit on CSS
August 20/21 st media contacts	Keystone to do some
Sept 14 th 28 th Kick-off	Logistics mailing to Sept.
Sept. 17 th	CSS Media Tour Elected Officials Outreach
Sept. 28 th	Kickoff Meeting
Oct. 1 st	Press release re: Public Open Houses

"Our projects should be seen as having added lasting value to the community. Our end result should exceed our expectations and those of community members, and should achieve excellence in people's minds."

Chief Engineer's Policy Memo 26, Context Sensitive Solutions (CSS) Vision for CDOT, October 31, 2005