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I-70 Mountain Corridor Project Management Team Meeting

ATTENDEES:	Bill Scheuerman/CDOT	Brian Pinkerton/CDOT
	Michelle Li/CODT	Peter Kozinski/CDOT
	<u>Melinda Urban/FHWA</u>	<u>Tim Tetherow/J.F. Sato</u>
	<u>Flo Raitano/I-70 Coalition</u>	<u>Cynthia Neely/Clear Creek County</u>
	<u>Jim Bumanglag/J. F. Sato</u>	<u>Amy Kennedy/HDR</u>
	Pat Noyes/Pat Noyes & Assoc	Kevin Shanks/THK
	Tom Schilling/InterMountain	<u>Kyle Blakely/Blakely & Co.</u>
	<u>Sarah Stokes Alexander /Keystone Center</u>	
	Andrea Garcia/CH2M HILL	Dave Stevenson/CH2M HILL
	Mary Jo Vobejda/CH2M HILL	

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... Flo Raitano/I-70
Coalition ... Cynthia Neely/Clear
Creek County

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DATE: September 18, 2007

LOCATION: CDOT Red Rocks Residency

PROJECT NUMBERS: CDOT Project # 15613 CMS 07-028 Code 15954.10.50
CH2M HILL # 358654

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INTRODUCTION

These meeting notes reflect the decisions and action items agreed on at this meeting. Please advise Mary Jo Vobejda as soon as possible if your meeting notes reflect any substantial differences from these notes.

AGENDA

The agenda for the meeting is attached and the meeting followed this format.

DISCUSSION

The upcoming meetings were reviewed. November 1, 2007 is tentative for the first Collaborative Team meeting. It has been decided not to call the team the 'Steering Committee'.

Coordination of the Collaborative Effort/PEIS and the CSS
Mary Jo presented a graphic of how the CSS Corridor Team and the Collaborative Effort teams could overlap in membership. The team agreed that a flow chart would be helpful indicating where we are at each stage of the process.

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The final brochure was distributed. The team suggested the brochure be mailed to Russ George, the Blue Ribbon Panel and the TAC.



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Cindy is asked if the MCAC was going to be continued or dissolved. The group discussed the CSS Corridor Team and the Collaborative Effort Team roles and responsibilities and agreed that the MCAC could be disbanded. It was suggested that this be disclosed in the invitation letter from Russ George.

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Collaborative Effort Process

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The team was given a status report on the Collaborative Effort. The interviews are 90% complete. A meeting is planned on Friday, September 21, 2007 with the selection panel for the Collaborative Effort process to discuss the next steps. The meeting will present the interview major take-a-ways and a range of process options that can be chosen. The process options will range from individual negotiations between CDOT and specific stakeholders to large public meetings. A middle range option is a small group (20 to 30) who will come together to discuss and collaborate on a recommended solution.

The CSS process will cover a larger cross section of stakeholders and gather their input into the processes.

The Collaborative Effort is now planning on having a recommended alternative around April or May. Russell George has agreed with the schedule and has expressed his desired to 'do it right' even if it takes a little longer.

The I-70 Coalition Transit Planning Grant is ready to go out with an RFP. A contract with CDOT and the I-70 Coalition is waiting to be signed.

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Kick-Off Meeting

Several handouts for the CSS Corridor Team Kick-Off meeting were distributed and reviewed.

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A schedule was distributed to discuss the interaction between the CSS process and the Collaborative Effort process. The following suggestions were made:

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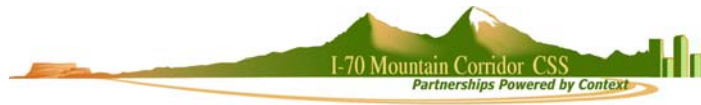
- The Historic Context report should begin as early as possible. The Programmatic Agreement was just processed for the Rock Fall Mitigation project, would have been useful to have CSS Tools in place.
- Begin the Segment Teams as early as February to work on the case studies.
- A more defined process for the PEIS work is needed.
- The dates for the Final PEIS and the ROD need to be adjusted

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For the October 26, 2007 CSS Corridor Team Workshop the known issues need to be organized for use at the meeting.

The list invited to the CSS Corridor Team meeting is around 150 - 200 people. We are expecting 60 to 80 people to attend.



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The following suggestions were made on the Context Statement and Core Values handout:

- Change "Loss of Historic Resources" to "Protection of Historic Resources".
- Change "Stakeholders not listening to each other" to "Improve Stakeholder Coordination".

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The following suggestions were made on the Taking a Leadership Approach handout:

- Spell out NCHRP

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 Further, there will be a Core Team meeting today to inform a larger group of decision makers of the progress and coordination of the efforts. ¶
 The Collaborative Effort (CE) interviews are ongoing and expected to be completed mid-September. For the September kick-off workshop to present a coordinated overview of the process steps, the CE process design must be completed. This is expected by end of September. Therefore, the group agreed to postpone the September kick-off workshop until October 26th. ¶
 The I-70 Coalition Transit Planning Grant will begin with kick-off meetings in communities to discuss Transit Oriented Development. This will proceed as soon as the consultant is selected. The Transit Planning Grant will most likely use the I-70 Coalition's Technical Team as their leadership team. ¶
 The group discussed the CSS Corridor Team and how that team would interact with the CE team. The CSS team is expected to be large and inclusive. The CE team is planned to have 30 to 40 members. The group thought that the CE team might be a subset of the CSS team. This would give the smaller CE team a feedback group regarding their discussions. ¶
 The brochure that is being developed was reviewed and small changes were suggested. The brochure will be changed to be a 4 fold ready for mailing. ¶
 The kick-off meeting, now planned for Oct. 26th will most likely be



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I-70 CSS

Project Management Team Meeting

CDOT Project Number 15613 CMS 07-028 CDOT Code 15954.10.50
CH2M HILL Project Number 358654

Tuesday September 18, 2007
9:00 a.m. to 11:30 a.m.

AGENDA

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 Project Management Team Meeting¶
 CDOT Project Number 15613 CMS 07-028 CDOT Code 15954.10.50
 CH2M HILL Project Number 358654¶
 Tuesday August 21, 2007¶
 9:00 a.m. to 11:30 a.m.¶
 AGENDA¶
 ¶
 Schedule for Today's Meetings:¶
 Time ... [2]

1. Schedule for Upcoming Meetings:

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<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Description/Purpose</u>
<u>September 18, 2007</u>	<u>9:00 a - 1:30 p</u>	<u>Golden Residency</u>	<u>PMT Meetings</u>
<u>October 16, 2007</u>	<u>9:00 a - 1:30 p</u>	<u>Golden Residency</u>	<u>PMT Meetings</u>
<u>October 26, 2007</u>	<u>9:00 a - 1:30 p</u>	<u>Summit County</u>	<u>Corridor Team Kick-Off</u>
<u>November 1, 2007</u>			<u>Steering Committee Kick-Off</u>
<u>November 20, 2007</u>	<u>9:00 a - 1:30 p</u>	<u>Golden Residency</u>	<u>PMT Meetings</u>
<u>Nov. 12, 14, 15</u>	<u>5:00 p - 8:00 p</u>	<u>Summit, Eagle, Clear Creek</u>	<u>Public Open Houses</u>

2. Coordination of the Collaborative Effort/PEIS and the CSS

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Team Roles and CSS Team membership

Time Line

3. Collaborative Effort Process

Interview are completed

4. Kick-Off Meeting

Materials

Media Dates

<u>Dates</u>	
Sept. 17 th	Website up and ready
Sept. 21 st	CSS Corridor Team list FINAL
Sept. 26 th	Mail Brochure to CSS Corridor Team Media kit on CSS
Sept 28 th off	Logistics mailing to Oct. 26 th Kick-off
Oct 8 th - 12 th	CSS Media Tour
Oct. 26 th	CSS Kickoff Meeting Press release re: Public Open Houses
Nov. 1	Collaborative Effort Team

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Taking direction from last months PMT discussions regarding coordination of the PEIS Collaborative Effort and the CSS processes, a working group has been formed. This working group has representatives from the PEIS team, the Keystone Center, and the CSS team. One benefit the working group has in coordinating the media efforts is that the Intermountain /FKH Corporate Affairs is scoped to handle the media for all 3 efforts.

Further, there will be a Core Team meeting today to inform a larger group of decision makers of the progress and coordination of the efforts.

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The I-70 Coalition Transit Planning Grant will begin with kick-off meetings in communities to discuss Transit Oriented Development. This will proceed as soon as the consultant is selected. The Transit Planning Grant will most likely use the I-70 Coalition's Technical Team as their leadership team.

The group discussed the CSS Corridor Team and how that team would interact with the CE team. The CSS team is expected to be large and inclusive. The CE team is planned to have 30 to 40 members. The group thought that the CE team might be a subset of the CSS team. This would give the smaller CE team a feedback group regarding their discussions.

The brochure that is being developed was reviewed and small changes were suggested. The brochure will be changed to be a 4 fold ready for mailing.

The kick-off meeting, now planned for Oct. 26th will most likely be held at the Copper Mountain Convention Center. The 3 public open houses are now planned for Nov. 12, 14 and 15. With the second CSS team meeting tentatively planned for Dec. 6th.

A website is being developed that will take users to a cover page that will offer links to the CSS, PEIS, I-70 Coalition, other CDOT projects and other I-70 related websites.

Further an website for use by team members is being developed and will have a calendar of meetings that should help all meeting planners to avoid other corridor team meetings.

The agenda for the kick-off workshop was discussed. It was suggested that with a new date of Oct 26th, weather may be more of an issues and a later start may help more attendees be on time and going later into the afternoon was not seen as a problem. The big change to the agenda was to move all of the information portions to the afternoon and after a brief welcome, go immediately into small group discussions. These changes lead to the Information Fair idea, where the afternoon would offer participants information on the projects and processes, within the corridor, by moving among booths talking to project team members. The suggestion was made that is could be a 'traveling

fair' moving from community to community for easier access. It was also suggested that the fair could be open for information exchange all during the day.

The outline for the media kit was reviewed. This plan was specifically laid out for the CSS process; however, all of the media will be coordinated among the projects. Messages for each process will be consistent.

I-70 CSS

Project Management Team Meeting

***CDOT Project Number 15613 CMS 07-028 CDOT Code
15954.10.50***

CH2M HILL Project Number 358654

Tuesday August 21, 2007

9:00 a.m. to 11:30 a.m.

AGENDA

Schedule for Today's Meetings:

<i>Time</i>	<i>Description/Purpose</i>
<i>9:00 a - 11:30 a</i>	<i>CSS PMT</i>
<i>12:00 p - 1:30 p</i>	<i>I-70 Core Team</i>
<i>2:00 p - 3:00 p</i>	<i>PEIS PMT</i>

Schedule for Upcoming Meetings:

<i>Date</i>	<i>Time</i>	<i>Location</i>	<i>Description/Pur</i>
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			<i>pose</i>
<i>August 21, 2007</i>	<i>9:00 a - 1:30 p</i>	<i>Golden Residency</i>	<i>PMT Meetings & Core Team</i>
<i>September 18, 2007</i>	<i>9:00 a - 1:30 p</i>	<i>Golden Residency</i>	<i>PMT Meetings & Core Team</i>
<i>September 28, 2007</i>	<i>9:00 a - 1:30 p</i>	<i>Summit County</i>	<i>Corridor Team Kick-Off</i>
<i>Oct 15, 17, 18</i>	<i>5:00 p - 8:00 p</i>	<i>Summit, Eagle, Clear Creek</i>	<i>Public Open Houses</i>
<i>October 23, 2007</i>	<i>9:00 a - 1:30 p</i>	<i>Golden Residency</i>	<i>PMT Meetings & Core Team</i>
<i>October 26, 2007</i>	<i>9:00 a - 1:30 p</i>	<i>Summit County</i>	<i>Corridor Team Workshop</i>

*Coordination of the Collaborative Effort/PEIS,
the TPS, and the CSS
Benefits
Working Group and Core Team Meeting*

**Media Plan
 Efforts for September
 Press Release
 Brochure
 Elected Officials
 Kick-Off Meeting
 Agenda
 Attendees - Roles and
 Public Open Houses
 Dates and Locations**

Dates	
August 21 st	Website up and ready Mailing of marketing piece Media kit on CSS
August 20/21 st	Keystone to do some media contacts
Sept 14 th 28 th Kick-off	Logistics mailing to Sept.
Sept. 17 th	CSS Media Tour Elected Officials Outreach
Sept. 28 th	Kickoff Meeting
Oct. 1 st	Press release re: Public Open Houses

*"Our projects should be seen as having added lasting value to the community. Our end result should exceed our expectations and those of community members, and should achieve excellence in people's minds."
 Chief Engineer's Policy Memo 26, Context Sensitive Solutions (CSS) Vision for CDOT, October 31, 2005*