

I-70 Mountain Corridor Project Management Team Meeting

ATTENDEES:	Bill Scheuerman/CDOT
	Peter Kozinski/CDOT
	Brian Pinkerton/CDOT
	Bob Wilson/CDOT
	Mary Jo Vobejda/CH2M HILL
	Danielle Yearsley/CH2M HILL
	Dave Stevenson/CH2M HILL
	Loretta LaRiviere/CH2M HILL
	Amy Kennedy/HDR

Flo Raitano/I-70 Coalition Tim Tetherow/JF Sato Monica Pavlik/FHWA Vivien Hoang/FHWA Kevin Shanks/THK Cynthia Neely/Clear Creek County Tom Schilling/InterMountain Pat Noyes/Pat Noyes & Assoc

DATE:	August 5, 2008
LOCATION:	CDOT
PROJECT	
NUMBERS:	CDOT Project # 15613 CMS 07-028 Code 15954.10.50
	CH2M HILL # 358654

INTRODUCTION

These meeting notes reflect the decisions and action items agreed on at this meeting. Please advise Mary Jo Vobejda as soon as possible if your meeting notes reflect any substantial differences from these notes.

AGENDA

The agenda for the meeting is attached and the meeting followed this format.

DISCUSSION

Project Status and Schedule

The group was given an update on work being done on the Guidance Manual. The design of the Guidance Manual website is underway. The design team has interviewed over twenty people and has gotten some good feedback. One reoccurring comment is the idea that the manual will be electronic rather than hard copy. While the idea of a totally electronic document seems to be a good idea to keep the manual current and save printing costs, the group agreed that certain sections of the manual may be more effective as a printed document. Strategies, Templates, Historic Context and Plans should be stand-alone documents that could be easily printed.

Presently there are three areas being worked on: Measures of Success; Criteria for Alternatives and Strategies for Future Designers. The Measures of Success have been reviewed by the stakeholders and are getting close to being completed. The Criteria for Alternatives will insure that all the corridor concerns that have been heard over the years are taken into consideration for each project.



The I-70 Coalition Board seems reluctant to be take responsibility for the actual implementation of CSS but could be the guardian of the document. They agreed that it would be a perfect forum for cooperative discussions because they have a broader view of the corridor. It was agreed there needed to be a meeting with the Coalition to further define their role.

Working Groups

The SWEEP Working Group third meeting will be Tuesday, September 23rd at the Silverthorne Pavilion. The group has formed a subcommittee to draft an MOU for review at the meeting.

The ALIVE Working Group third meeting will be Thursday, October 2nd at the Silverthorne Pavilion. The group is continuing to work on the implementation of the existing MOU.

The first Sustainability meeting was held Monday, August 4th. The group plans to meet the first Thursday of every month. Since sustainability is the overarching core value for the corridor this may be one of the most important working groups. The group discussed putting together a checklist for projects similar to the Green Building List which would be used after the preferred alternative has been chosen. The group may want to include a representative from the Governor's office (Heidi?) and possibly a corridor legislator. They might also try to get a meeting set up with the Federal Blue Ribbon panel when they are here for the DRCOG meeting.

The first Historic Context meeting was held on Monday, July 14th. The meeting was well attended by corridor stakeholders. Summit County did not attend the meeting and someone from the group will contact them to extend an invitation to join the group. The group has not set up a schedule for their meetings because it will be dependent upon the sub consultant having something for them to review. Kevin Shanks will contact Eric Twitty to get a better idea of when he will have something ready for review.

The group discussed the difficulty of making sure all the decisions made by the working groups are communicated to others and the decisions made do not conflict with one another. The CDOT County Commissioner meetings are a good forum to keep stakeholders updated.

The group reviewed a visual context map of the corridor that will be used for the Aesthetic Planning Working Group. The group will work on defining the view sheds and determining what the criteria will be for future projects. It was mentioned that this issue has already been raised in the Land Use and Transit project so we might want to move ahead with forming this group. Brian Pinkerton suggested that Kevin review the Aesthetic Guidelines for the Highway 9 and US285 projects.

PEIS Project Leadership Team

The group reviewed the draft Project Leadership Team Roles and Responsibilities. It was noted that it is very important to get this group formed quickly because the PEIS is moving forward. The PEIS should be completed in 1 ½ years and a ROD should be done 6 months later.

The group agreed to change the name of the Project Management Team (this group) to the I-70 Project Leadership Team (PLT) for CSS.

The group agreed that the Role for Enabling Decision Making needs to be clearly written so the PLT knows exactly what is expected of them. It was suggested that it be edited to read: *"The PLT will*



be responsible for keeping the project on track with the Project Work Plan and will make appropriate decisions to keep the project on track."

The group also wanted to revise the second paragraph: "When policy issues arise that are broader than the project team, the PLT will identify and implement the steps needed to resolve the issue and make the decision."

It was decided that membership should not include an environmental community leader. There is no one group who represents all environmental concerns and if you invited one, you would have to invite them all. In addition to CDOT members, the Membership would include one member from the FHWA, Collaborative Effort and a community leader from Eagle, Summit, Clear Creek and Jefferson Counties. There would not be representation from Denver County because they are not physically affected by this project.

The group feels it is very important for the members to be familiar with CSS and to also be willing to commit to attending monthly meetings for two years.

This document will be revised and presented at the CDOT Executive Briefing on August 21st. If approved, letters of invitation will be sent out immediately and the first meeting would be held in September.

CSS Corridor Team Meeting

The next CT Meeting would be held October 10th at the Silverthorne Pavilion. Agenda items may include progress on the Measures of Success, the Guidance Manual website and the Roles and Responsibilities concept.

The group also feels it would be a good idea to hold Public Open Houses after the CT Meeting.

The next PLT Meeting will be September 16th.

The meeting was adjourned at 11:30 am.



I-70 CSS

Project Management Team Meeting

CDOT Project Number 15613 CMS 07-028 CDOT Code 15954.10.50 CH2M HILL Project Number 358654

Tuesday, August 5, 2008 9:00 a.m. to noon

AGENDA

- 1. Project Status and Schedule
- 2. Working Groups

Working Group	Status
SWEEP	On going
ALIVE	On going
Sustainability	Has started
Decision Process	Complete
Historic Context	On going
Aesthetic Planning	Start up in ???
Clear Creek County	
Eagle County	
Summit County	

- 3. PEIS Project Leadership Team
- 4. Next CSS Corridor Team Meeting September