

Meeting Minutes

I. Attendance: Nicholas Hazlett, Kim Ferber, Dan Ostrander, Jason Sparks, Jason Haag, Kim Ferber, Michelle Stone-Principato, Katie Contos, Matthew Brown, Tim Kitchens, Crystal Soderman, Tuesday Black


II. Introductions around the room.

III. Establish purpose of subcommittee

- a) Purpose of the subcommittee: To research, design, draft, publish and implement a Statewide DUI / Impaired Driver Examination Form across all agencies in the State of Colorado, to improve data accuracy and efficiency.
- b) Form—easy part is to build the form. The challenge is going to be how we get this in the hands of all departments across Colorado.

IV. Set Goals for DUI Form

- a) What goals and what landmarks do we need to establish?
- b) Can this be done and implemented across the state of Colorado? Can we do something that will make these agencies better.
- c) Survey ideas to Courts, municipalities on what works and doesn't. Colorado Chiefs of Police and County Sheriff's, providers, leaderships of different, Michelle and Chief Ferber will partner
- d) Opening up for suggestions, planting seeds and stakeholders we want to survey, Chief Ferber has DL that can be used to communicate. Chief's Conference in June, might be too soon, might be an opportunity to distribute it, attendance varies at conference, maybe mention it
- e) To see what substances are more pressing in each county/municipality that are impacting drivers
- f) Comprehensive communication strategy
- g) Challenges in the past—systems vary across the state, discussing different examples of forms and reports and record management systems.
- h) Is the task force looking for standardized collection of information or the form?

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- i) The form and the utility of the form that it is the same across the State
 - i) Example of State Patrol excel form
 - j) What it is we are using, what would they like to see, what is missing?
 - k) Language statutes on what in the form can go to what agency and making sure the form works for everyone. Impairment form vs. Revocation form
 - l) Need to maybe ask clarification to the CTFDID on which form needs to updated. Impairment form vs. Revocation form
 - m) where can the form be translated into an universal form? when in this process does the form become cumbersome?
 - n) CDOT is working online crash data form
 - o) Adding Tox Refusals missing data to survey
 - p) Clarifying Question for Tuesday Black—are we looking 1 statewide form for all DUI to include revocation and data ...or just a DUI form for the court prosecution?
 - i) We did not clarify, it wasn't broken down to that much detail. One form that serves all purposes and one form that Officers will complete and sent over to DOR. Also a form that will work for data collection. Information that is not collected anywhere and asked of us to collect
 - ii) Recommend to maybe keep forms separate
 - iii) This subcommittee can decide what needs to be done, should it be 1 form or 2 forms
 - iv) Best next step to get clarification on what the CTFDID wants
 - v) The simpler the form and data collection the better results we will get
 - q) The subcommittee meeting is required to be recorded due to public forum and disclosure. Meets will be held on the last Wednesday of the month at 1pm.
 - r) Get clarification on forms from task force and then will do next steps we discussed.
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