



E-Mail Completed Application to:

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Or postal mail:

Colorado Department of Transportation
HQ Safety and Traffic Engineering Branch; Attn. Traffic Records Unit
4201 East Arkansas Avenue (3rd Floor); Denver Colorado 80222

State Traffic Safety Information System Improvement Grants

Encourages States to:

- Adopt and implement effective programs to improve the timeliness, accuracy, completeness, uniformity, integration, and accessibility of State data that is needed to identify priorities for national, State, and local highway and traffic safety programs.
- Evaluate the effectiveness of efforts to make such improvements to link these State data systems, including traffic records, with other data systems within the State.
- To improve the compatibility of the State data system with national data systems and data systems of other States to enhance the ability to observe and analyze national trends in crash occurrences, rates, outcomes, and circumstances.
- A State may use these grant funds only to implement such data improvement programs. They must fit into the Traffic Records Strategic Plan.

Application Form Help

Project Name – Simple Title (should be understandable to a layman)

Sponsor Agency – Public/Government Agency or Municipality

Project Manager – From Sponsoring Agency

Submitted By – Person and Agency (if Applicable) filling in the Form

Project Description – A few lines describing the goals of the project and steps planned to achieve the project objective. Also, some basic information on how the money will be spent and match accomplished.

Performance Measures (PM) – It is best if these use the format detailed in NHTSA’s “Model Performance Measures” (same location as this form). Also, if you can relate to a recommendation from the 2015 Traffic Records Assessment, please do so (and quote the recommendation). If you have target levels, these could also be useful.

Measurement Formula – Precisely describe how you intend to measure the PM and show improvement from the previous period (usually year or quarter) before the project improvement was made. Include dates, measurements to be made, exact description of what is being measured and any omissions expected. Saying: “measure speed (or accuracy) of entry” is not sufficient.



Project Name: [Anywhere City-Implement Electronic Citation- with E-Submission](#)
 Sponsor Agency: [Anywhere City PD](#)
 Project Manager: [Susan Smith, Manager of Crash Records](#)
 Submitted By: [Jane Jones, Grant Project Manager,](#)

Project Description:

The Anywhere City PD will purchase an electronic ticketing system designed to improve the completeness, accuracy and uniformity of traffic citations, and the flow of information from the officer to the court system. Costs will include the purchase of the system (including 20 portable citation units), implementation, training services and one year maintenance agreement. The match will be personnel salaries during the process of training, testing and initial use (to check for problems). Also, as part of the match, Anywhere City will purchase a new XXX computer to host the e-citation system. All citations will be e-transmitted to the courts and later to the DMV (state system), using their standard schema. Contract will run from October, 2017 to Sept. 30, 2018.

Performance Measures:

Project will support the following Task from the STRAC Strategic Plan: "Support projects to provide local law enforcement with electronic crash and citation reporting capabilities." (Page 99 STRAC SP). It will address Performance Measure -Citation/Adjudication-Timeliness: The system will improve the accuracy and timelines of citation data submitted from the PD to the court system. The percentage of fully completed citation records will increase. The average number of days required for the transfer of data from the Sheriff's Office to the courts will be reduced.

Measurement Formula:

Compare the number of electronically issued citations having no missing critical data elements for a three month period within the frame work of October, 2017 to September 30, 2018 with the number of manually written citations having no missing critical data elements from the same months in 2016-17.

Within that same three month period, average and compare the number of days required for the transfer of data from City's records to Courts under electronic citation with the number of days required for data transmission during that three month period in the previous year.

Cost Summary

Item	Federal Funds	State/Local Match
Personal Services:	\$0.00	\$20,000
Operating Expenses:	\$50,000	\$0.00
Travel:	\$0.00	\$0.00
Capital Equipment:	\$0.00	\$5,000
Contractual Services:	\$50,000	\$0.00
:	\$0.00	\$0.00
Sub-Total:	\$100,000	\$25,000
Total Federal and Match:	\$125,000	